No. PW102902-04

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Project Name & Number: Tower Road Slide Area Reconstruction/ST01-973

Project Description:

Consultant: CETEC Engineering Services, Inc.

Original Contract Amount: $49,870.00 **Original Completion Date:** N/A

Amendment Number: 01

Amendment Description: Water Main study/design at Mt. Rushmore Road and proposed Tower Road/Cathedral Drive intersection

Current Contract Amount:	$49,870.00	**Current Completion Date:**	
Change Requested:	$598.53		
New Contract Amount:	$50,468.53	**New Completion Date:**	December 1, 2002

Funding Source This Request:

Amount	Dept.	Line Item	Comments
$598.53	933	4223	project at 100% completed
$598.53	**Total**		

Agreement Review & Approvals

Joe Jagodzinski, PE
Project Manager 10/23/02 **Date** **Division Manager** Randall Nelson 10-23-02 **Date**

Department Director **Date** **City Attorney** **Date**

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
Finance Office - Retain one original
Project Manager - Retain second original for delivery to Consultant
cc: Public Works
Engineering
Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N