

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

PW031302-06

Project Name & Number: Yard Waste Composting Facility Surface Water Management Plan, SW002-1203

Project Description: Design of a Surface Water Management Plan for the City's Yard Waste Composting Facility. The plan will
include site surface water run-on and run-off control and a surface water detention facility.

Consultant: Alliance of Architects and Engineers

Original Contract Amount: \$6375.00 **Original Completion Date:** May 15, 2002

Amendment Number: NA

Amendment Description: _____

Current Contract Amount: \$6,375.00 **Current Completion Date:** May 15, 2002

Change Requested: _____

New Contract Amount: \$6,375.00 **New Completion Date:** _____

Funding Source This Request:

| Amount | Dept. | Line Item | Comments |
|------------|-------|-----------|----------|
| \$3,187.00 | 7102 | 4225 | |
| \$3,188.00 | 108 | 4223 | |
| \$6,375.00 | Total | | |

Agreement Review & Approvals

Project Manager Date _____
Division Manager Date

Department Director Date _____
City Attorney Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office: Retain one original
 Project Manager: Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

| | Date | Initials | Approved |
|---------------|------|----------|----------|
| Appropriation | | | Y N |
| Cash Flow | | | Y N |