

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

PW031302-04

Project Name & Number: CANYON LAKE PARK ELECTRICAL SERVICE PROJECT PR02-1202

Project Description: ELECTRICAL SERVICE FOR EVENT CONCESSION WAGONS AND BOOTHS

Consultant: PHIL NICHOLS ASSOCIATES

Original Contract Amount: \$1995.00 **Original Completion Date:** APRIL 26, 2002

Amendment Number: _____

Amendment Description: _____

Current Contract Amount: _____ **Current Completion Date:** _____

Change Requested: _____

New Contract Amount: \$0.00 **New Completion Date:** _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$1,995.00	910	4223	
\$1,995.00	Total		

Agreement Review & Approvals

Project Manager _____	Date	Division Manager _____	Date
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Department Director _____	Date	City Attorney _____	Date
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ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office: Retain one original
 Project Manager: Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N