

**ADVERTISING AUTHORITY** *PW010202-15*

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.: \_\_\_\_\_
- II. PROJECT NAME: Diesel Powered, 60" 4-WD Outfront Mower
- III. Project/Item(s) Description: One (1) Diesel Powered, 60" Outfront Mower 4 Wheel Drive for the Cemetery
- IV. BID LETTING DATE: 2002
- V. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

VI. ESTIMATED COST OF PROJECT/ITEM(S)      \$ 18,000.00

VII. BASIS OF PAYMENT

	Assessed		Non-Assessed	
	Single		Partial	
	Payment		Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

IX. APPROPRIATION DATA

Fund 0726 \_\_\_\_\_

Department 0907 \_\_\_\_\_

Line Item 4360 \_\_\_\_\_

X. DEPARTMENT/DIVISION:

Project Manager: Lon Van Deusen      Date 12/4/2001

Lon Van Deusen \_\_\_\_\_  
 DEPARTMENT/DIVISION MANAGER Signature      Date 12/4/2001

\_\_\_\_\_  
 PUBLIC WORKS DIRECTOR Signatures      Date \_\_\_\_\_

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation	Date	Initial	Yes	No	Investment Desk Public Works
	Cash Flow	_____	_____	_____	
	_____	_____	_____	_____	Project Manager