

ADVERTISING AUTHORITY **PW062701-03**

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$15,000 (except emergency and repair costs).

- I. PROJECT ID NO.: _____
- II. PROJECT NAME: _____
- III. Project/Item(s) Description: Infra-red radiant heat system and ventilation upgrades for Parks Shop
- IV. BID LETTING DATE: July 16, 2001
- V. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____
- VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ 24,000

VII. BASIS OF PAYMENT	Assessed	_____	Non-Assessed	_____
	Single Payment	X	Partial Payment	_____

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund 0505 _____

Department 0910 _____

Line Item 4320 _____

X. DEPARTMENT/DIVISION: Parks Division

Project Manager: _____ Date _____

Lon Van Deusen _____ Date 6/14/2001

DEPARTMENT/DIVISION MANAGER Signature

_____ Date _____

PUBLIC WORKS DIRECTOR Signatures

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes	No	
Appropriation Cash Flow	_____	_____	_____	_____	Investment Desk Public Works Engineering Project Manager
	_____	_____	_____	_____	

