

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

PW061301-07

Project Name & Number: 38th Street Sanitary Sewer Main Extension SS01-1080

Project Description: Construction of approximately 500 lineal feet of 8" PVC sanitary sewer main, manholes and service lines.

Consultant: Britton Engineering and Land Surveying, Inc., 1501 East Centre Street, Suite #108, Rapid City, SD, 57703

Original Contract Amount: \$3,650.00 **Original Completion Date:** _____

Amendment Number: _____

Amendment Description: _____

Current Contract Amount: _____ **Current Completion Date:** _____

Change Requested: _____

New Contract Amount: _____ \$0.00 **New Completion Date:** _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$3,650.00	751	4380	Professional Services (assessed)
\$3,650.00	Total		

Agreement Review & Approvals

Project Manager Date _____
Division Manager Date

Department Director Date _____
City Attorney Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office: Retain one original
 Project Manager: Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved
Appropriation			Y N
Cash Flow			Y N