

**REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN
PROFESSIONAL SERVICES AGREEMENT
OR AMENDMENT**

PW050201-12

Project Name & Number: Little League Ballfield Lighting Project PR01-1001

Project Description: Design Lighting for following field locations: 2-Canyon Lake Little League, 1-Timberline Little League,
2-Harney Little League, 2-Rushmore Little League

Consultant: West Plains Engineering

Original Contract Amount: 9961.66 **Original Completion Date:** June 23, 2001

Amendment Number: _____

Amendment Description: _____

Current Contract Amount: _____ **Current Completion Date:** _____

Change Requested: _____

New Contract Amount: \$0.00 **New Completion Date:** _____

Funding Source This Request:

Amount	Dept.	Line Item	Comments
\$9,961.66	125	4223	
\$9,961.66	Total		

Agreement Review & Approvals

Project Manager _____ **Date** _____ **Division Manager** _____ **Date** _____

Department Director _____ **Date** _____ **City Attorney** _____ **Date** _____

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
Finance Office: Retain one original
Project Manager: Retain second original for delivery to Consultant
cc: Public Works
Engineering
Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved
Appropriation			Y N
Cash Flow			Y N