

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

PW041101-09

Project Name & Number: Sampling Analysis and Report Related to Environmental Monitoring at Landfill

Project Description: _____

Consultant: American Engineering Testing, Inc.

Original Contract Amount: \$27,385.65 **Original Completion Date:** March 15, 2002

Amendment Number: _____

Amendment Description: _____

Current Contract Amount: _____ **Current Completion Date:** _____

Change Requested: _____

New Contract Amount: _____ **New Completion Date:** _____

Funding Source This Request:

Amount	Cost Center	Line Item	Comments
\$27,285.65	7102	4223	
Total			

Agreement Review & Approvals

Project Manager _____ **Date** _____ **Division Manager** _____ **Date** _____

Department Director _____ **Date** _____ **City Attorney** _____ **Date** _____

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
Finance Office: Retain one original
Project Manager: Retain second original for delivery to Consultant
cc: Public Works
Engineering
Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N