

EMERGENCY PREPAREDNESS PROCEDURES

Kelsey Brugger - Greg Rausch Wedding Dinner (event name)

Tract 1 of Rapid City Greenway Tract located in Section 9, T1N, R7E
BHM, Rapid City, South Dakota (park or venue location), (East of Canyon Lake Rd)

Rapid City, South Dakota

Various emergency situations may require an evacuation of the area. These situations include, but are not limited to, flash flooding of Rapid Creek, fire, gas or chemical leak, power failure, hostage situation, and bomb threat. Event organizer (Ken or Peggy Brugger) is responsible for receiving warning information in a timely manner and initiating this plan. Event organizer will have a NOAA Weather Alert Radio with them at all times and/or receive weather updates from a weather monitoring service that make a phone call with warning information. This will be continuously monitored. In addition, event organizer will have access to a cellular telephone at all times.

If an evacuation is necessary, depart in an orderly manner and do not panic. Move quickly out of and away from the area.

EVACUATION

The location and nature of the emergency will determine the best route to be used for area evacuation.

PRIMARY ROUTES: (Depending upon the threat.)

1)

Chapel Lane Rd North to Jackson Blvd West or East

2)

Chapel Lane Rd So to Red Rock Canyon Rd.

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APR 26 2010

Rapid City Growth
Management Department

SECONDARY ROUTES: (Depending upon the threat.)

1)

Chapel Lane So to Chapel Drive

2)

Event organizers are responsible for notifying emergency responders of any missing participants.

FIRE

When a fire is discovered:

1. **DIAL 911** and report the fire.
2. Use a fire extinguisher of the proper size and type if you are trained in its use. If use of the extinguisher is ineffective leave immediately.
3. Inform participants of the need to evacuate.
4. Other areas should be informed of the fire.
5. Instruct visitors, participants, etc. on the closest exit and assure they leave the area.

IF THE SITUATION MAY RESULT IN SERIOUS INJURY OR IS LIFE THREATENING DO NOT ATTEMPT TO EXTINGUISH THE FIRE, EVACUATE IMMEDIATELY. DO NOT TAKE ANY RISK WITH YOUR LIFE.

BOMB THREAT, HOSTAGE SITUATION, CHEMICAL LEAK, ETC.

When an emergency of this nature is discovered:

1. **Dial 911** and inform them of the situation.
2. Evacuation will depend upon the situation, prudent personal judgment, and the advice received from the Fire Dispatch, Fire Department, Law Enforcement, or other qualified emergency personnel.

IF YOU FEEL THE SITUATION REQUIRES EVACUATING YOUR AREA, DO SO IMMEDIATELY. DO NOT TAKE ANY RISK WITH YOUR LIFE.

TORNADO

In the event of a tornado, shelter should be taken inside a structure, if available. Appropriate shelter places include basements, interior hallways on the lowest floor of a structure, small rooms, and restrooms if glass and windows can be avoided. If a structure is not available, then visitors and participants should take cover in a ditch or other low-lying depression until the threat has passed.

Upon becoming aware of the immediate threat of a tornado:

Inform visitors and participants of the tornado threat. Request that they take immediate protective measures. Note: we can encourage them to take shelter but we cannot prevent them from leaving the area if that is their desire.

Do not return to the area until after the tornado threat has passed.

Insert map (google or other map, draw lines showing primary and secondary routes of evacuation)

See attached

MARKET AREA MAP WITH PRIMARY EVACUATION ROUTES

Kent Bous
Event Coordinator/Director

4/28/10
Date

Alex White
Emergency Management Director
ASST.

4/26/10
Date



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