

**To: Development Services Center
Growth Management Department**

**From: Ups of Downs Family Support Group
Mona Drolc, 2009 Buddy Walk Organizer**

The Ups of Downs Family Support Group is a 501c(3) nonprofit organization formed to promote the awareness and acceptance of children and adults with Down syndrome in western South Dakota. The Buddy Walk™ is our annual fundraiser and we have been doing the walk since 2000.

1. We are asking to hold the 2009 Ups of Downs Buddy Walk™ and concert by Phil Baker Music at Memorial Park at the bandshell on Saturday, September 12, 2009 from 9:00 – 3:00. We will begin setup about 7:30am and teardown will be after 3:00pm. The walk was held at Memorial Park last year.
2. We estimate 500 people to attend and the concert by Phil Baker Music will be after the Buddy Walk™ and lunch.
3. Schedule of events:
 - 9:00 Registration
 - 10:30 2009 Buddy Walk™ at Memorial Park
 - 11:30 Lunch for registrants
 - 1:00 Concert by Phil Baker Music
 - 2:00 Meet and Greet Phil Baker
4. There will be tables set up for food, T-shirts, registration, and other information.
5. The walk itself will use existing sidewalks contained within Memorial Park. Participants will not enter or cross any streets.
6. Knology will be providing a golf cart to assist any walkers who have difficulty along the walk.
7. Other family entertainment will be provided. Not all the details are completed at this time. We are expecting the State Farm Bear, clowns, inflatables, petting zoo, along with other items.

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8. The Phil Baker Music Concert will be at the Memorial Park Bandshell.
9. There will be small tents set up to serve the food and for shade in the event it is really hot.
10. There will be water provided by Knology to the walkers.
11. The bandshell restrooms will be available for the convenience of the participants.
12. Lunch will be served by the Ups of Downs Support Group and other volunteers for the Buddy Walk™ registrants. We will be cooking hamburgers and hot dogs on a gas grill. There will be a grillmaster and 3 others assisting with the cooking.
13. An emergency radio, including a weather radio, will be onsite at the registration table and monitored. The registration coordinator will also have a cell phone at all times and be in contact with the organizer of the event. Should there be a need for evacuation, an Emergency Preparedness Procedures Outline has been completed which will be coordinated and announced through the PA system from the bandshell. A copy is attached.