



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

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## Growth Management Department

300 Sixth Street

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### MEMORANDUM

TO: Planning Commission

FROM: Monica Heller, Community Planning Coordinator

DATE: January 13, 2009

RE: Request for Special Planning Commission Meeting to take public comments on possible requirements to provide a second access for commercial uses

Staff is requesting that the Planning Commission hold a Special Planning Commission Meeting to review possible secondary access requirements for commercial uses.

At the October 1, 2008 Legal and Finance Committee Meeting, staff was directed to review the secondary access requirements with regards to commercial uses including but not limited to hotels and motels. The current rule only applies to dwelling units. Staff from the Fire Department, Police Department, Public Works Department and Growth Management Department researched and reviewed requirements to provide a second access from various jurisdictions across the country. Based on that research several options were developed and presented to the Public Works Committee on December 9, 2008 (see linked memo).

At the December 15, 2008 City Council Meeting, staff was directed to bring the options developed to the Planning Commission for public comment and discussion prior to the Planning Commission providing a recommendation to the City Council. The Public Works Committee recommended that the development community and the general public be notified of the public comment period. To insure adequate time for public comment and Planning Commission discussion, staff recommends that a Special Planning Commission Meeting be held on Tuesday, February 24, 2009, at 5:30 pm. Staff also recommends that display advertisements be placed in the Rapid City Journal and that notices be sent to developers, builders and other interested parties.

### Staff Recommendation

**Authorize staff to advertise a Special Planning Commission Meeting to take public comments on possible requirements to provide a second access for commercial uses.**



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