

MINUTES  
RAPID CITY BEAUTIFICATION COMMITTEE  
July 17, 2002

MEMBERS PRESENT: Martin Busch, Steve Doshier, Craig Grotenhouse, Joel Jundt, Kimberly Osberg, Michael Stanley, Larry Stoner

OTHERS PRESENT: Michael Bender

STAFF PRESENT: Trish Anderson, Sharlene Mitchell, Klare Schroeder

Call to Order

Grotenhouse called the meeting to order at 7:02 a.m. Grotenhouse indicated that he needed to step down as Committee Chairperson due to the demands of his new position. Discussion followed regarding the election of a new chairperson or rescheduling the meeting date to allow Grotenhouse to continue as chairperson.

Approval of Minutes

**Busch moved, Stoner seconded and carried unanimously to approve the minutes of the June 19, 2002 meeting as corrected.**

Financial Report

Mitchell reviewed the monthly interest accrual noting that she would contact Elkins regarding timetable for submission of the Five Year Plan to the Capital Improvements Committee.

South Highway 79 Welcome Sign

Anderson indicated that the Welcome Sign must be relocated in order to accommodate the construction of the Southeast Connector. Anderson reviewed the options provided by the Department of Transportation with regard to relocation of the sign. Anderson indicated that staff is recommending that the Department of Transportation reimburse the City for the actual and reasonable costs to relocate the sign with the provision that the City be allowed to relocate the sign after completion of the road.

Anderson indicated that the relocation agreement must be presented to the Department of Transportation by September 1, 2002. Discussion followed regarding requesting an addendum to the agreement allowing the sign relocation site to be identified after completion of the road. Jundt reviewed the scheduled construction dates for this road segment noting that the Welcome Sign will be the first thing removed from the area.

Discussion followed regarding the original cost of the sign, installation date of the sign and the status of the KOTA lease agreement. Discussion continued regarding having the Department of Transportation relocate the sign in conjunction with the construction project and securing Department of Transportation permission to place the sign in the right-of-way.

Jundt recommended that the Committee perform a site review to determine if a new location for the sign can be identified at this time. Discussion followed regarding the road design adjacent to the Material Recycling Facility.

**Doshier moved, Stoner seconded and carried unanimously to recommend that the Mayor and Finance Officer be authorized to execute the South Dakota Department of Transportation Relocation Assistance Written Offer, to request reimbursement of actual, reasonable and necessary cost to move and relocate the Highway 79 South "Welcome to Rapid City" sign as supported by receipted bills and to recommend that the City Attorney**

**prepare language to insert into the agreement to allow selection of the new sign location to occur after completion of construction of the Southeast Connector.**

White, Jundt and Osberg volunteered for the South Highway 79 "Welcome to Rapid City" Sign Relocation Subcommittee with White being appointed Chairperson. Anderson indicated that she would coordinate the site visit noting that Schroeder would also participate. Schroeder indicated that the City Engineering Department has full plans for the Southeast Connector available for review.

Omaha Street Reconstruction/Landscaping

Jundt indicated that Mike Bender of Wyss Associates will be preparing the landscaping plans for the Omaha Street project.

Bender indicated that work is beginning on the project noting that the preliminary information has been received from the Department of Transportation. Bender briefly reviewed the areas that could be landscaped in the median. Bender addressed the impact on the Memorial Park landscaping as a result of the proposed berming and 5<sup>th</sup> Street turning movements. Bender presented proposed color samples to be utilized in the concrete areas noting the intent is to utilize stamped colored concrete.

Bender requested that the Omaha Street Task Force meet before the August Beautification meeting to review the landscape proposal. Bender reviewed the scope of services for the Omaha Street project.

Jundt indicated that lighting has not been finalized and that a meeting has been scheduled with City staff to address the issue. Bender clarified that the City would be required to fund any additional lighting costs over the amount identified in the Department of Transportation project budget. Jundt clarified that an agreement must be executed between the City and the Department of Transportation regarding disposition of any available project funding. Discussion followed regarding the lighting costs.

Bender indicated that the landscape portion of the project must be completed by the end of August. Discussion followed regarding the landscaping and lighting issues. Jundt indicated that he would notify Doshier of the street lighting meeting date and time. In response to a question from Doshier, Jundt recommended that the Omaha Street Landscaping Committee be utilized to review the landscaping for the Southeast Connector.

Outfield Fencing at Sioux Park Fields

In response to a question from Doshier, Anderson indicated that a new Five-Year lease has been executed with the Sioux Park ball fields. Doshier indicated that he would prepare the draft letter.

Other Business

Jundt indicated that the cars being parked on the southeast corner of the Deadwood Avenue/South Chicago Street intersection are in the right-of-way and should be ticketed. Discussion followed regarding City maintenance of the right-of-way. Anderson indicated that she would review the issue with Code Enforcement and update the Committee on the status of the site.

Adjourn

There being no further business the meeting was adjourned at 7:45 a.m.

MINUTES  
RAPID CITY BEAUTIFICATION COMMITTEE  
August 21, 2002

MEMBERS PRESENT: Jacqueline Allen, Steve Doshier, Pat Pummel, Michael Stanley, Larry Stoner, Jim White, John Wrede

STAFF PRESENT: Trish Anderson, Andrew Chlebek, Sharlene Mitchell

Call to Order

Acting Chairperson Pummel called the meeting to order at 7:05 a.m.

Financial Report

Mitchell reviewed the monthly interest accrual and the encumbered and unencumbered funding balances. Discussion followed regarding identification of future funding sources. Anderson indicated that she would research the 2003 budget funding recommendations.

Code Enforcement Report

Chlebek commented on the grass issues currently being addressed by the Code Enforcement Department. Discussion followed regarding the utilization of the right-of-way property at the intersection of Deadwood Avenue and Omaha Street as a used car lot. The Committee requested that staff determine ownership of the site.

Discussion followed regarding weed maintenance issues along Omaha Street and East St. Joseph Street. In response to a question from White, Anderson indicated that she would research the landscaping proposal for the Stevens High School addition.

Welcome Sign at S Hwy 79

Anderson indicated that the Welcome Sign must be relocated due to the construction of the Southeast Connector noting that a service road will be constructed through the existing site. Anderson indicated that the sign will be relocated farther south on City right-of-way. Anderson stated that the Department of Transportation has agreed to fund actual and reasonable costs for relocation of the structure. She indicated that the original designs have been located noting that the sign materials would be placed in storage until the road reconstruction is completed. Anderson indicated that new plant material will be installed after reconstruction of the sign.

Discussion followed regarding the Committee assisting in the maintenance of the Welcome to Rapid City signs. Pummel requested that this item be placed on the September agenda.

White requested that staff research the replacement of the bollard at "The Creamery" on Main Street.

Omaha Street Reconstruction/Landscaping

Doshier briefly reviewed the results of the initial meeting of the Omaha Street Task Force and Wyss Associates addressing landscaping along the Omaha Street corridor. Discussion followed regarding the focus of the Task Force. Doshier invited all interested individuals to attend the next Task Force meeting scheduled for Friday, September 6, 2002 at noon. Allen recommended that the pedestrian access across Omaha Street be designed to allow safe crossing for handicapped individuals.

Beautiful City Subcommittee

White presented the letters of encouragement and congratulation and the certificate for Committee review. Doshier recommended that letters of congratulations be sent to the Jackson Boulevard Burger King and Day's Inn and West Main Taco Bell.

White suggested that upon Committee approval of the format for the Encouragement and Congratulation letters that he be authorized to mail future letters as soon as the recipients are identified. Mitchell recommended that the Mayor's Office be allowed to review and comment on the format of the letters prior to initiation of the mailing program. Discussion followed.

**Doshier moved, Stoner seconded and carried unanimously to authorize White to mail the Encouragement and Congratulation letters as directed by the Committee with the mailing program to be initiated upon the Mayor's review and approval of the format and content of both letters.**

Discussion followed regarding maintenance of the railroad right-of-ways. Chlebek reviewed the maintenance program established with the railroad. Discussion continued. Pummel requested that maintenance of the railroad right-of-way be placed on the September agenda for further discussion. Anderson requested a list of the recently mowed railroad right-of-ways be forwarded to the Committee members so they may inspect the progress.

Discussion followed regarding the current status of the City's recycling program. The Committee requested that Automated Garbage be placed on the September agenda.

#### Character Counts

Anderson presented the proposal by the Character Counts Coalition to place a pavilion in West Memorial Park. Discussion followed regarding the impact of the pavilion on the West Memorial Park Master Plan and the appropriateness of West Memorial Park with regard to the intent and purpose of the pavilion project.

Anderson indicated that the staff report would be e-mailed to the Committee members and recommended that the Committee present their concerns and comments with the proposed project at the September 5, 2002 Planning Commission meeting.

**Doshier moved, White seconded and carried unanimously to strongly support the work of the Character Counts Coalition and the concept that the proposed pavilion represents; however, the Beautification Commission does not support the placement of the Character Counts Pavilion in the West Memorial Park area as the structure does not meet with the approved Master Plan proposal, the proposed site does not provide the structure with adequate visibility and access, and the proposed structure is too close to the designated floodplain.**

#### Outfield Fencing at Sioux Park ball fields

Doshier indicated that he has not prepared the letters and requested that the item be continued to the September meeting. Discussion followed regarding the utilization of landscaping to camouflage the fencing.

Discussion followed regarding the recycling facilities located in the Fitzgerald Stadium parking lot. Pummel requested that this item be placed on the September agenda for further discussion.

#### Adjourn

There being no further business the meeting was adjourned at 8:30 a.m.