

MINUTES
PARK & RECREATION SUBCOMMITTEE
May 15, 2001

MEMBERS PRESENT: Vivian Jorgenson, Van Lindquist, Wes Storm, Crystal Thompson, Sheri Zimmer

STAFF PRESENT: Marcia Elkins, Keith Johnson, Rod Johnson Bill Lass, Doug Lowe, Sharlene Mitchell, Lon VanDeusen

Call to Order

Zimmer called the meeting to order at 7:04 p.m.

Approval of the April 3, 2001 Minutes

Storm moved, Thompson seconded and carried unanimously to approve the minutes of the April 3, 2001 meeting.

Financial Report / Project Update

K. Johnson provided a brief review of the status of the Park Drive, Canyon Lake Little League, and Mary Hall Park projects. K. Johnson indicated that design work has been initiated on the Mary Hall Bike Path project and that the Memorial Park Electrical and Improvement Plan projects would be combined. K. Johnson identified the costs savings realized on the McKeague Field Improvements project.

R. Johnson reviewed the issues associated with the Old Storybook Island Playground project. Discussion followed regarding the impact of the floodway and existing parking lot on the placement of playground equipment at the Old Storybook Island playground.

College Park Fencing

K. Johnson indicated that the College Park fencing project should be completed by May 23, 2001.

Star of the West Sports Complex Parking

Lass briefly reviewed the short and long term recommendations identified to resolve the parking issues at the Star of the West sports complex. Lass indicated that Planning, Public Works, Engineering and Fire Department staff assisted in the developing the recommendations.

Lass indicated that the long term solution would be to secure a secondary access from the north boundary of the complex. Lass reviewed the short term resolutions including expansion of the existing parking area, expansion of the interior walkway to allow for emergency access through the complex and signed fire lanes. Lass recommended that the organizations utilizing the facilities be advised of the parking changes and encouraged to support those proposals.

Discussion followed regarding enforcement of the proposed parking restrictions, ownership and assessed valuation of the properties north of the complex and alternative parking sites west of Rapid Creek. R. Johnson indicated that the proposed parking lot expansion should address parking demands with the exception of multi-use events.

Elkins requested that information regarding the assessed valuation of the northern properties be presented at the June meeting to allow for Subcommittee consideration in the budget process.

Memorial Park Proposal

K. Johnson indicated that the intent of the Memorial Park Master Plan would be to address area usage for such events as the Hills Alive, Heritage and Jazz and Blues festivals. K. Johnson invited the Subcommittee members to the Thursday evening open house to review the use proposals.

Elkins recommended identifying the Community's vision as to the level of use Memorial Park should serve noting the use projections of the three festivals. Discussion followed regarding utilization of Memorial Park for "paid admission" events, the impact of such events on City staffing and the revenues realized by the City from these events.

Roosevelt Park Master Plan

R. Johnson presented the Roosevelt Park Master Plan reviewing the various facilities and amenities proposed for the area. R. Johnson identified the relocation of the interior roadway and pond. Discussions followed regarding the provision of sufficient flows to the pond area to protect against stagnate water and the varied landscaping that will be provided throughout the park.

R. Johnson commented on the progress of the Indoor Ice facility noting the possible expansion of the facility to allow for spectator activities. He then reviewed the outdoor pool and parking facilities.

Lindquist encouraged the use of edge treatments along the pond banks to insure they withstand the anticipated increase in use. R. Johnson commented on the native plant habitat that would be incorporated into the pond development. R. Johnson indicated that the lawn bowling area would be maintained as lawn only noting that the area is currently being used for little leagues fields. Lindquist recommended researching the history of the lawn bowling field as the facility was part of the original park. R. Johnson indicated that the historic review requirements would be addressed under the Level One review being performed on the park.

Discussion followed regarding funding sources for the park project. R. Johnson clarified that the ice rink and outdoor pool have been funded. Discussion continued regarding the estimated cost of the various Master Plan elements. R. Johnson reviewed elevations of the ice rink and interior design and reviewed the design of the north wall to address aesthetic concerns voiced by the Historic Preservation Commission. Discussion followed regarding graffiti deterrent efforts.

Skate Board Park

R. Johnson indicated that Design Works has been awarded the project and are in the design phase of the project. R. Johnson commented on the area youth involvement in the park design and complemented the manner in which they are addressing facility use issues.

R. Johnson indicated that bids would be opened this week for the North Middle School project noting a project completion date set for September 2001.

Rapid City Midget Football Association Funding Request

K. Johnson presented the Rapid City Midget Football Association funding request for \$1,000.00 to replace the entrance door to the existing maintenance building. Discussion followed regarding the classification of the project as a capital improvement or maintenance expense.

In response to Lindquist, K. Johnson indicated that he would verify the repayment status of the loan previously extended to the Midget Football Association. Discussion followed regarding the philosophy of committee's funding, if the request meets the "capital improvement" criteria and what impact approval of the request would have on future funding requests.

Report from Park Superintendent

VanDeusen briefly reviewed upgrades and improvements needed at the Sports Complex. Elkins recommended that staff provide the Committee with a list of needed improvements and associated costs for consideration during the annual budget process.

VanDeusen commented on the increased activity at the Parks Department with the advent of spring. VanDeusen indicated that three additional full time employees have been requested in the Parks Department Year 2002 budget request. He indicated these positions were required in order to maintain the new facilities. VanDeusen indicated that a funding increase has also been requested for Parking Lot Repair/Maintenance in order to maintain the existing and future parking lots and bike paths.

Lindquist moved, Jorgenson seconded and carried unanimously to provide a letter of support from the Parks and Recreation Subcommittee for the Parks Department Year 2002 budget request for three additional full time positions and increased funding for Parking Lot Repair/Maintenance. Zimmer indicated that she would prepare the letter of support on behalf of the Subcommittee.

Other Business

R. Johnson requested direction regarding expansion of the parking facilities at the Star of the West complex. Discussion followed regarding the extent of the parking problems and available funding sources for any expansion project.

Lindquist commented on the commitment to the Messinger project at Canyon Lake Park noting that should funding be directed to the Sports Complex it may impact the Subcommittee's ability to meet their commitment to the Messinger family. Discussion followed regarding the construction timetable for the Canyon Lake project. K. Johnson commented on the Mary Hall park project.

Lindquist moved, Storm seconded and carried unanimously to allocate \$55,034 to the Star of the West Parking Lot Expansion project by transferring funding from the following projects: \$21,034 from the Storybook Island project, \$25,000 from the South Middle School project and \$9,000 from the McKeague project.

	<u>Year 2001 Projects</u>	<u>Project Reallocation</u>	<u>5/15/01 Revised Year 2001 Projects</u>
<u>2000 Carry Over Projects</u>			
Land Acquisition –SE/Catron Blvd	\$36,720		\$36,720
Disc Golf Course	\$15,000		\$15,000
South Middle School Tennis	\$25,000	-\$25,000	\$0
Playground Improvements	\$10,000		\$10,000
Memorial Park Improvement Plan	\$30,000		\$30,000
McKeague Field Improvements	\$20,000	-\$9,000	\$11,000
Old Storybook Island Playground Equip	\$21,034	-\$21,034	\$0

2001 Initial Projects

DCA Charges @ 13.85%	\$63,965		\$63,965
Park Drive/Jackson Blvd Bike Path Improve	\$50,000		\$50,000
Robbinsdale Park Improvements	\$200,000		\$200,000
Canyon Lake LL Bleachers	\$20,000		\$20,000
Mary Hall Bike Path Improvements	\$50,000		\$50,000
Memorial Park Electrical Improvements	\$40,000		\$40,000

2001 New Projects

Star of the West Parking Lot	\$0	+\$55,034	\$55,034
Over/Under Budget	<u>\$2,875</u>	<u>\$0</u>	<u>\$2,875</u>
Totals	\$584,594	\$0	\$584,594

Discussion followed regarding playground equipment issues at Old Storybook Island.

Adjourn

There being no further business the meeting was adjourned at 8:30 p.m.

MINUTES
PARK & RECREATION SUBCOMMITTEE
June 5, 2001

MEMBERS PRESENT: Van Lindquist, Randy Powers, Robert Schlotman, Wes Storm, Crystal Thompson, Sheri Zimmer

STAFF PRESENT: Keith Johnson, Rod Johnson Bill Lass, Sharlene Mitchell

OTHERS PRESENT: Eirik Heikes

Call to Order

Zimmer called the meeting to order at 6:58 p.m.

Financial Report/Project Update

K. Johnson provided a brief update on the financial status and progress for the current projects. In response to Storm, K. Johnson clarified that the walking track was an element of the Robbinsdale Park improvement project. Discussion followed regarding the remaining elements of the Robbinsdale Park improvement project.

North Middle School Recreation Improvements

R. Johnson briefly reviewed the recreational improvements proposed at the North Middle School site including the addition of basketball courts and parking lots. R. Johnson indicated that the low bid exceeds the budgeted amount by \$36,000. R. Johnson indicated that bringing the project in line with the available budget would result in a significant reduction of facilities. He requested approval to reallocate the Land Acquisition project funding to the North Middle School project to insure its completion as designed.

In response to Lindquist, R. Johnson indicated that the Messinger family is aware of the project status at Canyon Lake Park and is in concurrence with the 2002 project construction date to allow all elements of the Chimney site to be completed in one phase.

Discussion followed regarding the status of the North Middle School project and impact rebidding would have on the overall project. K. Johnson identified the individual elements of the project that exceeded the initial project estimate. Discussion continued regarding utilization of Community Development Block Grant contingency funding for the budget shortfall.

Lindquist indicated his support for reallocation of Parks & Recreation funding to the North Middle School project with the understanding that Community Development Block Grant funding be expended first and any unexpended Parks & Recreation funding would be returned to the Parks & Recreation budget.

Schlotman moved, Thompson seconded and carried unanimously to reallocate \$36,720 from the Park Lands Acquisition project to the North Middle School Improvements Project as follows:

	5/15/01 Revised Year 2001 Projects	Project Reallocation	6/5/01 Revised Year 2001 Projects
<u>2000 Carry Over Projects</u>			
Land Acquisition –SE/Catron Blvd	\$36,720	-\$36,720	\$0

Disc Golf Course	\$15,000		\$15,000
South Middle School Tennis	\$0		\$0
Playground Improvements	\$10,000		\$10,000
Memorial Park Improvement Plan	\$30,000		\$30,000
McKeague Field Improvements	\$11,000		\$11,000
Old Storybook Island Playground Equip	\$0		\$0
<u>2001 Initial Projects</u>			
DCA Charges @ 13.85%	\$63,965		\$63,965
Park Drive/Jackson Blvd Bike Path Improve	\$50,000		\$50,000
Robbinsdale Park Improvements	\$200,000		\$200,000
Canyon Lake LL Bleachers	\$20,000		\$20,000
Mary Hall Bike Path Improvements	\$50,000		\$50,000
Memorial Park Electrical Improvements	\$40,000		\$40,000
<u>2001 New Projects</u>			
Star of the West Parking Lot	\$55,034		\$55,034
North Middle School Recreation	\$0	+\$36,720	\$36,720
Over/Under Budget	<u>\$2,875</u>	<u>\$0</u>	<u>\$2,875</u>
Totals	\$584,594	\$0	\$584,594

Rapid City Midget Football Association Funding Request

Lindquist moved, Thompson seconded and carried unanimously to deny the Rapid City Midget Football Association funding request of \$1,000 as the request does not meet the criteria of a "capital improvement".

K. Johnson presented the Midget Football Association request to waive the remaining two years of their lease payment in lieu of approving the funding request. R. Johnson indicated that the Parks & Recreation Subcommittee could only provide a recommendation on this request, waiving of lease payments would require formal action by the City Council. Zimmer requested that staff provide additional information on the lease agreement at the next meeting for committee consideration.

Memorial Park Improvement Proposals

Heikes presented four improvement concepts for use of the Memorial Park area extending from minor development providing for 30 food vendors, 225 craft vendors and a 1000 +/- concert venue to major development providing for 20 food vendors, 185 to 235 craft vendors and a 7031 to 8546 concert venue. Heikes reviewed the various proposals for insuring all improvements are placed out of the floodway.

Heikes presented Concept "D" which would provide for a moderate/temporary development that would allow sufficient space for major and minor concert events and would support 165 craft vendors with expansion to 265 and 20 food vendors.

Discussion followed regarding the elevation change provided by the stage areas reflected in Concepts "C" and "D". Discussion followed regarding park use, park events, user needs, issues associated with ticketed events and the City's vision for Memorial Park and its long term service to the community. Heikes indicated that the Civic Center has indicated their support for Concepts "B" and "C" due to the ability to bring paying events into the area. Heikes briefly reviewed the utility improvements required to support the concert events.

K. Johnson indicated that the Heritage, Hills Alive and Jazz and Blues festivals have been granted a one-year-only variance to the floodway use. Lindquist encouraged the calculation of the actual cost of the Memorial Park events to the City in determining use policies.

R. Johnson indicated that the Memorial Park concepts were provided as an informational presentation as the study was funded by the Parks & Recreation Subcommittee. R. Johnson indicated that the four concepts would be presented to the City Council for final determination of the Memorial Park use and focus.

Lindquist suggested utilizing the parking lots behind the hotel and Civic Center as a natural amphitheater for concert events. Discussion followed regarding the issues associated with utilization of the rear parking lots for concert events. Noting the projected development costs of the various concepts, Thompson recommended that the financial return to the City be considered in the selection of a final development plan.

R. Johnson indicated that the Memorial Park development concepts would be presented at the July 9, 2001 City Council Information meeting.

Sioux Park Racket Ball Court Murals

R. Johnson presented the proposed murals for the Sioux Park racket ball courts noting that a local school teacher will oversee the project. R. Johnson indicated that the City Council has provided the project funding. Discussion followed regarding the impact the "flag" sign has had on the project and staff's effort to work through those issues.

Canyon Lake Chimney Project

R. Johnson indicated that the Messinger family is participating in the project design and is supportive of the 2002 timetable to allow the entire project to be completed in one phase.

Other Business

Mitchell indicated that Council budget hearings would be held in August. The Subcommittee recommended resubmitting the letter of support for the Parks Department staffing increase in the Year 2002 budget.

Lass presented information regarding the properties located north of the Star of the West Sports Complex including size, ownership, valuation and existing structure development.

Adjourn

There being no further business the meeting was adjourned at 8:10 p.m.