

MINUTES
PARK & RECREATION SUBCOMMITTEE
February 6, 2001

MEMBERS PRESENT: Tim Henderson, Vivian Jorgenson, Van Lindquist, Robert Schlotman, Sheri Zimmer

STAFF PRESENT: Keith Johnson, Rod Johnson Bill Lass, Sharlene Mitchell

Call to Order

Zimmer called the meeting to order at 7:02 p.m.

Approval of the December 5, 2000 Minutes

Jorgenson moved, Schlotman seconded and carried unanimously to approve the December 5, 2000 Minutes.

Financial Report / Project Update

K. Johnson indicated that there have been no changes to the Financial Statement noting that staff will provide quotes for several projects at the March meeting.

Five Year Plan / 2001 Prioritized Community Recreation Project List

R. Johnson presented the revised Five Year Plan spreadsheet noting that the Five Year Plan and Prioritized Project List have been incorporated into the one document. R. Johnson indicated that eventually the Master Projects List would also be incorporated into this document. R. Johnson reviewed the allocation of Park Land Acquisition funding allowing for flexibility in project funding. R. Johnson indicated that should land be available for purchase the Committee may be able to utilize alternative funding sources to facilitate the purchase with the understanding that the funding would be reimbursed.

Discussion followed regarding the scheduling of projects within the Five Year Plan and the realignment of the Park Drive / Jackson Boulevard bike path. K. Johnson reviewed the funding sources for the Park Drive / Jackson Boulevard bike path project noting the costs savings to the Parks & Recreation Subcommittee by coordinating with the realignment project.

R. Johnson indicated that the Canyon Lake Park project would be addressed in full at the March meeting. R. Johnson recommended purchasing three-row bleachers noting that the various leagues could provide bleacher assembly as their project match. R. Johnson reviewed the projects identified for Vision 2012 funding.

Discussion followed regarding the prioritization and proposed improvements for the Star of the West and Polo Field Conversion projects. In response to Schlotman, R. Johnson indicated that staff would review fencing issues at College Park adjacent to Anamosa Street for safety purposes. Discussion followed regarding incorporating the Messinger donation into the project funding for the Canyon Lake Park Phase 4 project.

Lindquist moved, Jorgenson seconded and carried unanimously to recommend approval of the Five Year Plan and 2001 Prioritized Community Recreation Project List.

Adjourn

There being no further business the meeting was adjourned at 7:37 p.m.

MINUTES
PARK & RECREATION SUBCOMMITTEE
March 6, 2001

MEMBERS PRESENT: Tim Henderson, Van Lindquist, Crystal Thompson, Robert Schlotman, Wes Storm

STAFF PRESENT: Marcia Elkins, Keith Johnson, Rod Johnson, Lon VanDeusen, Doug Lowe, Bill Lass, Rise Ficken

Call to Order

Lindquist called the meeting to order at 7:06 p.m.

Approval of the February 6, 2001 Minutes

Lindquist stated that approval of the minutes would be delayed until a quorum was present.

Financial Report / Project Update

K. Johnson reviewed the proposed bike path realignment at the intersection at Park Drive and Jackson Boulevard. He identified the successful low bid for Robbinsdale Park Improvements and briefly reviewed the proposed improvements. He added that the bid has been awarded for the disc golf course project and the contractor was given notice to proceed even though the bid exceeded the budgeted amount.

In response to a question from Lindquist, R. Johnson advised that quotes were taken for the proposed South Middle School tennis court last year, but the project was never awarded. He noted that the funding for this project could be reallocated at any time due to the proposed construction of a community site at that location.

Discussion followed concerning the designwork for relocating electrical improvements in Memorial Park out of the flowway.

K. Johnson advised that McKeague Field improvements have been bid and he reviewed the plans.

Discussion followed concerning the proposed location for a future park south of Catron Boulevard and west of the landfill.

R. Johnson advised that a proposal has been made to Canyon Lake Little League for the construction of bleachers by volunteers if the City purchases the construction materials. R. Johnson indicated that the funds could then be used to purchase additional bleachers for the Timberline Little League.

Discussion followed.

Project Reports

- b. Canyon Lake Park Chimney
Carrie Cisle, Mayor's Beautification Committee, inquired as to the status of the Canyon Lake Park Chimney project.

R. Johnson advised that a \$25,000 donation was offered by the Messinger family for an undetermined improvement approximately nine months ago. He noted that while working with the Mayor's Beautification Committee, the Messingers chose to improve the Canyon Lake Park Chimney with the donation. He suggested ideas for use of the private donation along the shore east of the chimney patio.

Cisle reviewed the project and distributed a photo of a suggested picnic and lounge area as provided by Karen (Messinger) Andrews.

Discussion followed concerning the Canyon Lake Park Master Plan, and the potential for using Park and Recreation funds along with the donated funds to make a substantial improvement.

R. Johnson indicated that he would provide some options for consideration by the Messinger family at the next Park and Recreation Committee meeting.

a. Horace Mann Pony Little League

R. Johnson advised that the Horace Mann Pony Little League has requested that the roof on the crows nest be replaced prior to the start of this year's baseball season. He reviewed the proposed improvements noting possible costs and scheduling the improvements within the next month.

In response to a question from Henderson, R. Johnson advised that more substantial improvements for the concession structure are identified on the priority list. He noted that Community Development Block Grant funds would not be available until next year.

Discussion followed concerning the original project and the proposed improvements.

Thompson suggested that the crows nest be closed until the safety issues can be addressed.

Lindquist expressed concern that improvements completed at this time would be subject to reconstruction as soon as funding for the entire project became available.

Discussion followed concerning Community Development Block Grant funding, Park and Recreation funding, scheduling constraints associated with Capital Improvements Committee and City Council, and the staff time required to address the request.

Lindquist stated that because this project is eligible for Community Development Block Grant funds that source of funding should be used.

Storm moved, Henderson seconded and unaimously carried to keep this project on the priority list for next year using Community Development Block Grant Funds for the improvements and to recommend that the City take all necessary precautions to ensure the public safety. (5 to 0)

c. Canyon Lake Park Traffic Flow re-design

R. Johnson identified traffic conflicts on the roads and bike paths in Canyon Lake Park. He reviewed the history of vehicular circulation in the park and identified existing road blocks and the proposed interior bike path realignment.

Elkins noted that the public has previously suggested that the one way road be reversed eliminating the traffic flow problems. Discussion followed.

Discussion followed concerning possible alternatives to the traffic flow proposal as outlined and the problems anticipated with two way traffic flow in the park.

Storm expressed his opinion that two way traffic in the park, along with the existing road blocks would cause serious problems with traffic congestion in the parking and turn around areas.

Henderson asked for clarification as to whether the Public Works Staff was asking for input from the Committee or if the Public Works Staff has already decided to construct the improvements and allow two way traffic.

R. Johnson stated that he is not convinced that there will be any traffic problems as a result of the proposed traffic flow re-design.

d. College Park Fencing

Schlotman indicated that he had been contacted by a City Council member concerning the possibility of placing a fence along the north end of College Park.

Discussion followed concerning the value of adding fencing along the right of way and possible impacts to drainage areas.

Lindquist requested that R. Johnson return a proposal to the Committee for further consideration at the next meeting.

Amendments to the Parks & Recreation Subcommittee Bylaws

Lindquist introduced and reviewed the proposed revisions to the Park and Recreation Subcommittee Bylaws noting that the Park and Recreation Committee typically does not meet in December. Lass suggested that the following language be removed "at the last regularly scheduled meeting of the Subcommittee each year."

Discussion followed.

Elkins noted that the amendments would need to be presented at the next Committee meeting and action could be taken at that time to approve the proposed revisions.

Amendments to Request for Improvements Form

Lass identified the proposed changes to the Request for Improvements Form.

Discussion followed concerning submission of completed applications and the incorporation of cost sharing information into the application.

Lindquist suggested that the following language be included on the form: The Park and Recreation Committee strongly encourages the forming of a partnership between the applicant and the City, including cost sharing on the project through either cash or in-kind contributions.

Storm moved, Schlotman seconded and unanimously carried to approve the Request for Improvements Form with revisions. (5 to 0)

Report from Park Superintendent

VanDeusen reported that the Park Department has primarily been working on snow removal and tree work in the parks. He advised that trustees have refurbished approximately 300 picnic tables and he reviewed this successful program. He noted that a comprehensive equipment inventory is underway and plans to inventory park structures are being completed. He provided the status of a grant application for federal funding through the Forest Service to plant trees in Robbinsdale Park.

Discussion followed.

Report from Recreation Director

Doug Lowe, Recreation Director, reviewed progress on the development of schematics for the ice hockey rink to be located in Roosevelt Park noting that a target opening date for the ice rink has been designated for November 2001 and the Community Center in January 2002. He indicated that Roosevelt Pool will be closed this summer noting that the type of new facilities are yet to be determined by the City Council. He added that the Program Guide will be distributed during the first part of May adding that the Program Specialist has identified approximately 15 new programs for this summer.

Adjourn

There being no further business to come before the Committee, Storm moved, Thompson seconded and unanimously carried to adjourn the meeting at 8:45 p.m. (5 to 0)