

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency repair costs).

I. PROJECT ID NO.: _____

II. PROJECT NAME: _____

III. Project/Item(s) Description: Police Furnishings – Patrol Division

IV. BID LETTING DATE: _____

V. (IF APPLICABLE) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$51,388.51

VII. BASIS OF PAYMENT

	Assessed	Non-Assessed
	Single Payment	Partial Payment

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund	Federal Equitable Sharing	0101			
Department	Police	0201			
Line Item	N/A	4296			

X. DEPARTMENT/DIVISION: _____

Project Manager: Don Heavik Date 2-4-16

DEPARTMENT/DIVISION MANAGER Signature _____ Date _____

Ke [Signature] Date 2-4-16
 DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	No
Appropriation Cash Flow	<u>2/4/16</u>	<u>[Signature]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Investment Desk
 Public Works
 Engineering
 Project Manager