

REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Rapid City Fire Department Suburban and Tahoe
 III. Project/Item(s) Description: Purchase one (1) Chevrolet Suburban to replace Car 14, a 2002 Chevrolet Malibu with 122,000 miles. Purchase using State Bid Contract #16676 Lamb Chevrolet. Purchase one (1) Chevrolet Tahoe as an addition to the fleet due to increase in staffing. Purchase using State Bid Contract #16673 Beck Motors. Purchases using funds budgeted in line item 436000.
 IV. BID LETTING DATE: _____

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 69,596.00

VI. BASIS OF PAYMENT
 Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

	Suburban	Tahoe			
Amount	37,577.00	32,019.00			
Fund Name	Fire GF	Fire GF			
Department	0202	0202			
Line Item	436000	436000			
Fund					

VIII. (If applicable)
 Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: *Rod Seal* Date 4-14-15
Rod Seal Date 4-14-15
 DIVISION MANAGER Signature
M. Malt Date 4-14-15
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation	4/16/15	<i>MS</i>	✓	Investment Desk Public Works Engineering Project Manager
Cash Flow				