



2015

# Rapid City CDBG Annual Action Plan



Prepared by:

City of Rapid City  
Community Development  
Division  
300 6<sup>th</sup> St.  
Rapid City, South Dakota 57701  
(605) 394-4181  
Barbara.Garcia@rcgov.org

Annual Action Plan  
2015



# FY 2015 Annual Action Plan

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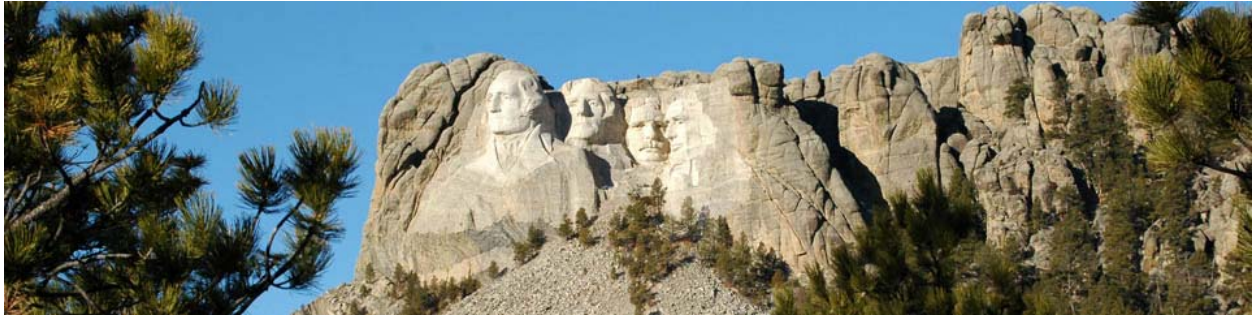
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## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The Community Development Block Grant program is a flexible program that provides Rapid City with resources to address a wide range of unique community development needs. However, the City must give maximum feasible priority to activities that benefit low- and moderate-income persons. Activities may also be carried out which aid in the prevention or elimination of slums or blight, or certified activities that meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, where other financial resources are not available to meet such needs. CDBG funds may not be used for activities that do not meet these broad national objectives.

The CDBG program works to ensure decent affordable housing, provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. As a HUD entitlement community, Rapid City was required to prepare a five-year Consolidated Plan (CP) in order to implement Federal programs that fund housing, community development and economic development within the community for the period of April 1, 2013 to March 31, 2017. Each year the City of Rapid City creates an Annual Action Plan to address the housing, public service, community development, and economic development needs of the City, as outlined in the Consolidated Plan.

#### **2. Summarize the objectives and outcomes identified in the Plan**

The City's objective in utilizing CDBG funding is to provide support to those projects and activities that address the needs of low-income people, especially those in crisis, living in poverty, or suffering from

mental illness or substance abuse who need help getting stabilized so they can once again be self-sufficient. Additionally, everyone deserves a safe, warm, affordable place to live, no matter what their circumstances. The City encourages development of housing affordable to people at all income levels, however the CDBG funding will focus on and be used to provide housing to people in the moderate-, low-, and extremely low-income levels for all types of housing needs. See AP 38 Projects Summary for the specific details of the projects being funded.

### **3. Evaluation of past performance**

The City has made good progress in the first two years of the 2013-2017 Consolidated Plan in addressing some of the high priority goals with the use of CDBG and other government and private funding available to the community. All of the projects funded have met a high priority need identified in the City's Consolidated and Comprehensive Plans. Rapid City focused its efforts on homelessness, affordable housing, sustaining existing affordable housing, mental health and substance abuse, removal of accessibility barriers, youth services, domestic violence, legal services for low income people, counseling and other public services. Over the years there have been areas of need that have received minimal attention by the community, due to the difficulty in addressing them and the lack of resources to do so. The City is now focusing requests for applications on specific high priority needs rather than a broad spectrum of them and is working with other community leaders to bring together coalition groups to address them.

### **4. Summary of Citizen Participation Process and consultation process**

The Citizen Participation Plan for the Community Development Block Grant program endeavors to provide the citizens of Rapid City every opportunity to comment on the Annual Action Plans, Consolidated Plans and Consolidated Annual Performance and Evaluation Reports. Reports are published on the City web site and hard copies are displayed in the City administration building, the Community Development Division office, the Public Library main office and General Beadle School satellite, and the lobby of the Pennington County Housing and Redevelopment Commission office building. Display ads and public notices are run in the Rapid City Journal and the Native Sun News, both local papers with large distributions locally as well as statewide. Public Comments are also accepted before each meeting of the Legal and Finance Committee and City Council where approvals of the plan will be discussed. The Community Development Division Manager also speaks to public groups and attends non-profit and community organization meetings to solicit input on City needs and funding of projects.

### **5. Summary of public comments**

The City makes every effort to elicit comments and input on the Annual Action Plan. However, getting public participation and comments continues to be a struggle. In order to gain relevant information to incorporate into a plan that will address more than the issues brought up by one or two people in a one-

on-one or public hearing, the Community Development Manager also attends hundreds of meetings a year in the community, where she solicits input from the groups and strongly encourages them to contact her at any time about needs, gaps and programs that need to be considered and included.

No public comments were received at any of the meetings or during the public comment periods for the preliminary approved plan (prior to notification of actual funding amount) or for the final approved plan that incorporated changes to meet the funding received.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Agency Role	Name	Department/Agency
Lead Agency	RAPID CITY	
CDBG Administrator	RAPID CITY	Community Development Division
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

### Narrative

The City of Rapid City receives Community Development Block Grant (CDBG) Entitlement Funds from the U.S. Department of Housing and Urban Development (H.U.D.). The Community Development Block Grant funds are administered by the City under the Community Resources Department and the Community Development Division.

The City is not a recipient of HOME, Emergency Shelter Grant (ESG), or Homeless People with Aids (HOPWA) grant funds. However, the State of South Dakota is a recipient, and developers, non-profits and faith-based organizations in Rapid City may apply for Homeless Prevention and Rapid Rehousing (HPRP), HOME, ESG, and HOPWA funds through the State program offerings. The lead agency for HOPWA funds is the Montana Department of Public Health and Human Services. Sioux Falls Housing and Redevelopment Commission (SFHRC) is the sponsor agency for South Dakota. Rapid City agencies can access funding assistance for persons without homes persons with AIDS through SFHRC.

### Consolidated Plan Public Contact Information

Barbara Garcia, Community Development Manager, City of Rapid City, manages the Community Development Block Grant program and the Consolidated Plan process.

Contact information:

Mailing Address:	300 6th St., Rapid City, SD 57701
Physical location of the office:	333 6th St., Rapid City, SD (in the bus station building)
Telephone Number (605) 394-4181	Email address: Barbara.Garcia@rcgov.org.



## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

Rapid City has developed a single, consolidated planning and application document in consultation with public and private agencies and the general public. The Annual Action Plan incorporates activities that address the high priority issues outlined in the Consolidated Plan.

The City adopted the National League of Cities Strengthening Families for Better Outcomes for Children platform in 2008 to coordinate efforts within the city and encourage more collaboration on high priority issues. The City established a Strengthening Families Task Force to identify existing service organizations, services provided, and gaps in services. The task force was then challenged with identifying and prioritizing issues and setting goals for achieving them through collaborative efforts. Initiatives resulting from the high priority goals set include:

- Housing - affordable workforce housing, transitional housing, single occupant residents
- Homelessness - Ending Chronic Involuntary Homelessness,
- Offender Reentry
- Mental Health and Substance Abuse Collaborative
- Truancy and Dropout Rate
- Early Childhood Education and Child Care
- Transportation
- Authentic Youth Civic Engagement (AYCE) - Now called TeenUp
- Prosperity Through Asset Building - Bank on Rapid City
- Substandard Housing

Over 54 agencies are working in collaboration on the various initiatives and provide information to the city on their progress as well as new issues as they become known. The collaborations have enabled better leveraging of funds, reduced duplication of services, and have produced more success in shorter periods of time.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The John T. Vucurevich Foundation has provided leadership for building collaborations to address mental health and substance abuse, poverty and affordable housing that include local agencies, government departments and public services, businesses, and the public. The City worked with the collaborations and steering committees over the past year to identify top priority projects and what will be needed to accomplish them. The newly adopted comprehensive plan, *Plan Rapid City*, includes goals for addressing poverty, better access to services, homelessness, and affordable housing for all housing

types and special needs groups. The comprehensive plan included many public input and comment sessions prior to the adoption of the plan in April 2014. The plan identifies specific goals and action steps that are assigned to City staff for leadership with accomplishment dates ranging from 1-5 years.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City participates in the South Dakota Housing for the Homeless Consortium, a statewide organization consisting of service providers, individuals, city/county governments, faith-based organizations and state government all working together to address homelessness through a coordinated statewide Continuum of Care. The Consortium believes that housing and other basic human needs should be within everyone's reach in an affordable and dignified manner. Its vision is to empower homeless individuals and families to regain self-sufficiency to the maximum extent possible.

The Consortium works together to develop plans for addressing homeless needs and gaps in service and to access HUD Continuum of Care funding. The Community Development Manager attends Consortium meetings and is currently a voting member of the Policy and Advisory Committee. Rapid City has 3 voting board member positions on the PAC and one of the 3 at-large voting member positions is held by a Rapid City formerly homeless community member.

City staff works closely with and periodically attends meetings of the Rapid City Continuum of Care service providers, organizations, and other interested people who offer programs and services to people who are homeless or at risk of becoming homeless. Our local continuum includes programs that provide emergency shelter and services, transitional housing and services, and permanent supportive housing.

The City also facilitates housing development exploratory meetings between housing developers, the Department of Veterans Affairs, and other non-profit agencies for the creation of housing that would meet the needs of homeless veterans and other community members.

The Community Development Manager serves as an advisor to the board for the Black Hills Area Homeless Coalition and provides technical assistance and ideas on how to end chronic involuntary homelessness in our community. The Coalition developed a plan and is working with the Affordable Housing Collaborative and Prosperity Collaborative to implement their plan. The Coalition is exploring the implementation of the 100,000 Homes model for moving the chronic homeless from the street to permanent housing in 2015.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City does not receive Emergency Solutions Grant (ESG) funds as an entitlement; they are managed by South Dakota Housing Development Authority for the state. Therefore the city does not develop performance standards, evaluate outcomes or develop funding, policies or procedures for the administration of HMIS. However, as an active member of the South Dakota Homeless Consortium and Policy Advisory Board, we are able to provide input on such things to the group.

The City Community Development Manager is very active with the local continuum of care agencies as a funder, an advisor to boards, and through providing technical assistance for program development and implementation. All agencies were invited to participate in listening sessions and public comment sessions for this plan. In addition, the manager attends many agency and community meetings in order to hear public and agency concerns, discussions and plans for addressing emergency shelter issues. Funding recommendations based on the information collected locally is shared with the Homeless Consortium for the annual application process.

The HMIS data system is used by the state and local agencies participating in the Emergency Solutions Grant to gather information and evaluate outcomes. The City is working with the state to encourage local agencies in joining the HMIS data system for better data collection on services provided to and utilized by persons experiencing homelessness in the community.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	<b>BLACK HILLS AREA HABITAT FOR HUMANITY</b>
	<b>Agency/Group/Organization Type</b>	Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Prosperity Building Strategy Affordable Workforce /Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless and fair housing listening sessions for the City with other non-profit housing agencies. Additionally, the agency has been included in the Affordable/Supportive Housing Collaboration meetings. Agency is interested in partnership with City and other non-profits and developers for the revitalization of an old school property and the surrounding neighborhood. The City will participate in the revitalization of the surrounding neighborhoods with funding for owner occupied home rehab utilizing the City Neighborhood Restoration Loan Program. Information provided has been included in this plan.
2	<b>Agency/Group/Organization</b>	<b>TETON COALITION, INC.</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Education Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Prosperity Strategy Affordable Workforce/Supportive Housing

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless and fair housing listening sessions for the City with other non-profit housing agencies. Additionally, the agency has been included in the Affordable/Supportive Housing Collaboration meetings. Agency does advocacy, outreach and culturally sensitive homebuyer education targeted to Native Americans. City has identified that homeownership is not a high priority at this time, but will work with housing agencies to accomplish affordable rental housing projects for low income households. Information provided has been included in this plan.
3	<b>Agency/Group/Organization</b>	<b>RAPID CITY COMMUNITY DEVELOPMENT CORPORATION</b>
	<b>Agency/Group/Organization Type</b>	Housing Private Sector Banking/Financing Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Prosperity- Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless and fair housing listening sessions for the City with other non-profit housing agencies. Additionally, the agency has been included in the Affordable/Supportive Housing Collaboration meetings. Agency currently focuses on homeownership, but the City has not identified that as a current high priority due to lack of ready to go buyers. The City will work with housing agencies to identify rental and/or rehab projects that the coalition group can participate in. Information provided has been included in this plan.

4	<b>Agency/Group/Organization</b>	<b>WESTERN RESOURCES FOR DISABLED INDEPENDENCE</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Disabled Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, fair housing, and disabled needs listening sessions for the City with other non-profit housing agencies. Information provided has been included in this plan. WRIL seeks to expand day-drop in services and improve transportation for youth and adult clients with purchase of two new vehicles. City has provided funding for the new facility and some services but lacks funding for the purchase of vehicles at this time.
5	<b>Agency/Group/Organization</b>	<b>VOLUNTEERS OF AMERICA, DAKOTAS</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Persons with HIV/AIDS Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy HOPWA Strategy Offender Reentry Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was asked to participate in listening sessions for housing, homelessness, fair housing, services for persons with HIV/AIDS. VOA is interested in Offender Reentry and exploring ways to work with the City and other agencies. Agency also works with local AIDS/HIV clients.
6	<b>Agency/Group/Organization</b>	<b>NEIGHBORWORKS DAKOTA HOME RESOURCES</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Education Service-Fair Housing Regional organization Community Development Financial Institution/Neighborhood Organization Community Development Financial Institution Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless and fair housing listening sessions for the City with other non-profit housing agencies. Additionally, the agency has been included in the Affordable/Supportive Housing Collaboration meetings and City staff has attended some of their meetings to gather information regarding housing needs and projects. Single family homeownership is not a high priority so discussions took place around possible involvement with rental housing, rehabilitation of housing and neighborhood revitalization and community gardens. Information provided has been included in this plan.

7	<b>Agency/Group/Organization</b>	<b>WAVI</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Education Service-Fair Housing Services - Victims Emergency Shelter
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for housing, homelessness, fair housing and services for domestic violence clients. Agency has also been included in meetings of the Prosperity Initiative for Prosperity Collaboration. Information has been included in the plan.
8	<b>Agency/Group/Organization</b>	<b>PENNINGTON COUNTY HOUSING AND REDEVELOPMENT COMM.</b>
	<b>Agency/Group/Organization Type</b>	PHA Other government - County Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing needs listening session for the City with other non-profit housing agencies. Additionally, the agency has been invited to participate in the Affordable/Supportive Housing Collaboration meetings and Prosperity Initiative meetings. Partnerships with non-profit housing agencies for increasing affordable housing units and difficulties in identifying funds for project managements were discussed. City will continue to work with PCHRC and non-profits to develop plan to sustain affordable housing and make funding available for a viable project. Information provided has been included in this plan.
9	<b>Agency/Group/Organization</b>	<b>SOUTH DAKOTA HOUSING DEVELOPMENT AUTHORITY</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to comment on City Consolidated Plan and Annual Action Plan. City also partnered with Agency on public comment listening session for housing needs and the SDHDA Consolidated Plan. Information received has been included in this plan.
10	<b>Agency/Group/Organization</b>	<b>BLACK HILLS COMMUNITY LOAN FUND</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Education Community Development Financial Institution Community Development Financial Institution

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Prosperity Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was asked to participate in listening sessions for housing, homelessness, fair housing, prosperity programs, microenterprise loans, and services for banking and financial institutions. Partnerships between Black Hills Community Loan Fund and non-profit agencies offering IDAs and microenterprise business startup training programs was discussed and it is hopeful that their joint services will assist more businesses in getting started and be successful.
11	<b>Agency/Group/Organization</b>	<b>BLACK HILLS SPECIAL SERVICES</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities Services-Employment Service-Fair Housing Regional organization Community Development Financial Institution Community Development Financial Institution
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Prosperity Strategy Affordable Workforce/Supportive Housing

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for services offered through the various non-profit housing agencies. Agency also participates in the Prosperity Initiative and Affordable Workforce/Supportive Housing collaborative meetings. Partnerships with non-profit agencies seeking to provide additional affordable housing were discussed and it is hoped that the development division of BHSS will participate in some of the housing projects. Information provided has been included in this plan.
12	<b>Agency/Group/Organization</b>	<b>FOUNTAIN SPRINGS COMMUNITY CHURCH</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Church
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Church Community Outreach Director was invited to participate in a housing, homeless and prosperity meetings and listening sessions for the City with non-profit housing agencies. Outreach Director is also participating in Affordable Workforce/Supportive Housing and Prosperity Initiative for Prosperity collaborative meetings. Fountain Springs Community Church is actively participating in problem solving for issues. Information provided has been included in this plan.

13	<b>Agency/Group/Organization</b>	<b>STAR VILLAGE</b>
	<b>Agency/Group/Organization Type</b>	Housing Business Leaders Developer
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Developer was invited to participate in housing, homeless, affordable workforce/supportive housing listening sessions. Difficulties builders/developers face in creating housing that is affordable to the lowest income households were discussed. The City will continue to work with builders, developers, and housing agencies to find a way to bridge the affordability gap for the lowest income households. Information provided has been included in this plan.
14	<b>Agency/Group/Organization</b>	<b>WELLSPRING</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Transitional Housing Needs of Homeless Youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for housing, fair housing and youth services with other non-profit housing agencies. Wellspring helps identify the needs of at-risk youth. Information provided has been included in this plan.
15	<b>Agency/Group/Organization</b>	<b>CANYON LAKE SENIOR CENTER</b>
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for housing and elderly services for the City with other non-profit housing agencies. Agency is instrumental in identifying the changing needs and gaps in services for the elderly. Information provided has been included in this plan.
16	<b>Agency/Group/Organization</b>	<b>MINNELUZAHAN SENIOR CENTER</b>
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for housing and elderly services for the City with other non-profit housing agencies. Agency is instrumental in identifying the changing needs and gaps in services for the elderly. Information provided has been included in this plan.
17	<b>Agency/Group/Organization</b>	<b>PATTI MARTINSON</b>
	<b>Agency/Group/Organization Type</b>	Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Prosperity Strategy Disabilities and Human Rights
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Former City Council member and advocate for human rights and persons with disabilities was invited to participate in listening sessions for housing, elderly services, disabilities, fair housing, and poverty for the City with other non-profit housing agencies. Discussion identified the need for more public education of Fair Housing and Human rights. The City will work with community organizations to provide more information to the public. Information provided has been included in this plan.
18	<b>Agency/Group/Organization</b>	<b>LUTHERAN SOCIAL SERVICES</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-homeless Services-Education Services - Juvenile Detention

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for housing, fair housing, poverty and youth services with other non-profit housing agencies. Housing needs for renovation and additional youth beds were discussed and the City is working with them to identify additional properties and is funding the renovations to improve safety. Information provided has been included in this plan.
19	<b>Agency/Group/Organization</b>	<b>SALVATION ARMY OF THE BLACK HILLS</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services - Victims Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, homeless, and other services listening session for the City with other non-profit housing agencies. Agencies knowledge of gaps in services and changing needs is essential and their partnership helps leverage local funds. Information provided has been included in this plan.
20	<b>Agency/Group/Organization</b>	<b>YOUTH AND FAMILY SERVICES</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless, fair housing and youth services listening session for the City with other non-profit housing agencies. YFS is an active participant in affordable housing and prosperity initiatives and youth education, care and family counseling discussions. Information provided has been included in this plan.



21	<b>Agency/Group/Organization</b>	<b>BEHAVIOR MANAGEMENT SYSTEMS</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-homeless Health Agency Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Non-Homeless Special Needs Prosperity Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a fair housing and client services listening session for the City with other non-profit housing agencies. Agency participates in Prosperity Initiative and Affordable Workforce/Supportive Housing and Mental Health and Substance Abuse collaboration meetings. Discussions of next phase for a Homeless Safe Haven and improved family support services are being discussed for a future project. City will continue to work with them to address these issues. Information provided has been included in this plan.
22	<b>Agency/Group/Organization</b>	<b>HOPE CENTER</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless

	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Public Housing Needs  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Homelessness Strategy  Prosperity Strategy  Affordable Workforce/Supportive Housing</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Agency was invited to participate in a housing, homeless, fair housing and client services listening session for the City with other non-profit housing agencies. Agency also participates in Prosperity Initiative and Affordable Workforce/Supportive Housing collaboration meetings. Agency is exploring ways they can assist with community case management and coordination of services for persons without homes and reentry clients. Information provided has been included in this plan.</p>
23	<p><b>AGENCY/GROUP/ORGANIZATION</b></p>	<p><b>DAKOTA PLAINS LEGAL SERVICES</b></p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services - Housing  Services-Elderly Persons  Services-Persons with Disabilities  Services-Persons with HIV/AIDS  Services-Victims of Domestic Violence  Services-homeless  Service-Fair Housing  Services - Victims</p>

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a fair housing and client legal services session for the City with other non-profit housing agencies. Need is for continued legal services for low income people and Fair Housing Education for the public. Information provided has been included in this plan.
24	<b>Agency/Group/Organization</b>	<b>CONSUMER CREDIT COUNSELING SERVICES</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Education Service-Fair Housing Financial & Homebuyer Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Prosperity Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing needs and banking/financing listening session for the City with other non-profit housing agencies. Prosperity initiatives will depend on financial education, counseling and non-profit housing agency participation. Information provided has been included in this plan.

25	<b>Agency/Group/Organization</b>	<b>RAPID CITY AREA SCHOOLS</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing, poverty, homelessness, and youth services listening session for the City with other non-profit housing agencies. School district serves from 500-800 homeless youth a year and their input and participation is essential. Information provided has been included in this plan.
26	<b>Agency/Group/Organization</b>	<b>SOUTH DAKOTA SCHOOL OF MINES &amp; TECHNOLOGY</b>
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing and youth services listening session for the City with other non-profit housing agencies. Safe, affordable housing for students is important for the success of the school and students and revitalization of the areas adjacent to SDSMT. Public/Private partnerships are necessary for meeting the identified needs. Information provided has been included in this plan.

27	<b>Agency/Group/Organization</b>	<b>UNITED WAY OF THE BLACK HILLS</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Health Agency Regional organization Planning organization Grant Provider
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Prosperity Strategy Affordable Workforce/Supportive Housing

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing and other services listening session for the City with other non-profit housing agencies. Agency also participates in priority, goal setting and funding discussions to better leverage and coordinate funding for City and United Way projects. Information provided has been included in this plan.
28	<b>Agency/Group/Organization</b>	<b>JOHN T. VUCUREVICH FOUNDATION</b>
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization Civic Leaders Foundation Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Economic Development Prosperity Strategy Affordable Workforce/Supportive Housing

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing and other services listening session for the City with other non-profit housing agencies. Agency also participates in priority, goal setting and funding discussions to better leverage and coordinate funding for City, United Way, and John T. Vucurevich projects. Information provided has been included in this plan.
29	<b>Agency/Group/Organization</b>	<b>CATHOLIC SOCIAL SERVICES</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services - Victims Child Welfare Agency Regional organization Planning organization Faith based
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing and youth services listening session for the City with other non-profit housing agencies. Agency also participates in the Affordable Workforce/Supportive Housing and Prosperity Initiative collaboration meetings. Information provided has been included in this plan.

30	<b>Agency/Group/Organization</b>	<b>PENNINGTON COUNTY HEALTH &amp; HUMAN SERVICES</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services - Victims Health Agency Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing and health/education services listening session for the City with other non-profit housing agencies. Agency also participates in the Affordable Workforce/Supportive Housing and Prosperity Initiative collaboration meetings. The City and County work together to address services and gaps in services. Information provided has been included in this plan.



31	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>PENNINGTON COUNTY CITY/COUNTY ALCOHOL &amp; DRUG PROGRAM</b>
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Other government - County Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Prosperity Strategy Offender Reentry
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless, fair housing and drug/alcohol rehab services and offender reentry listening sessions for the City with other non-profit housing agencies. Agency provides valuable information regarding gaps in services for substance abuse treatments. Information provided has been included in this plan.
32	<b>AGENCY/GROUP/ORGANIZATION</b>	<b>SOUTH DAKOTA DEPT. OF SOCIAL SERVICES</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless Services-Education Services - Victims Child Welfare Agency Other government - State

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Prosperity Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, homeless, fair housing and other client based services listening session for the City with non-profit housing agencies. DSS interaction with families provides great insight into gaps in services and partnerships with other agencies to serve the families. Information provided has been included in this plan.
33	<b>Agency/Group/Organization</b>	<b>BLACK HILLS FEDERAL CREDIT UNION</b>
	<b>Agency/Group/Organization Type</b>	Business and Civic Leaders Private Sector Banking/Financing Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Prosperity Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, homeless assessment, fair housing and financial services listening session for the City with non-profit housing agencies. Agency also participates in prosperity initiatives and the affordable housing collaborative. The Credit Union is able to identify types of credit and housing issues clients are experiencing as well as provide support for projects as a local business. Information provided has been included in this plan.

34	<b>Agency/Group/Organization</b>	<b>WELLS FARGO BANK</b>
	<b>Agency/Group/Organization Type</b>	Business and Civic Leaders Private Sector Banking/Financing Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Economic Development Prosperity Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, homeless assessment, fair housing and financial services listening session for the City with non-profit housing agencies. Agency also participates in prosperity initiatives and affordable housing collaboratives. The Bank is able to identify types of credit and housing issues clients are experiencing as well as provide support for projects as a local business. Information provided has been included in this plan.

**Identify Agency Types not consulted and provide rationale for not consulting**

We did mailings, broadcast emails to our full community distribution list, one-on-one sessions with agencies, public comment notice ad invitations, and held public meeting hearings.

We are not aware of any agency types who were not invited to comment.

All agencies/groups/organizations listed in the Consolidated Plan were invited to comment on the 2015 Annual Action Plan. Agencies listed above were agencies that attended meetings or entered into conversations informally with the Community Development office throughout the year of 2014 about community needs that were included in considerations for the 2015 and future grant years.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	South Dakota Housing Development Authority	Rapid City agencies participate in the development of the State Continuum of Care Plan and setting of priorities, so the plan for addressing and eliminating chronic involuntary homelessness includes many of the same goals as our Consolidated Plan and Homeless Ten Year Plan. Consolidated Plan also has high priorities for supportive services that support the housing continuum.
Rapid City Future Land Use Plan	City of Rapid City	The Rapid City Land Use Plan describes growth areas and projected uses for housing, types of housing, commercial and retail space which is taken into consideration when developing the HUD Consolidated Plan. The Future Land Use Plan includes zoning for all housing types (including medium and high density that typically incorporates low-income housing) disbursed throughout the city.
Plan Rapid City Comprehensive Plan	City of Rapid City	Plan Rapid City was adopted by City Council on April 21, 2014 and includes many of the housing and public service high goals that were adopted in the 2013-2017 HUD Consolidated Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Black Hills Area Community Needs Assessment	United Way and City of Rapid City	The United Way commissioned a Black Hills Area Community Needs Assessment, in partnership with City of Rapid City and other area non-profit agencies in 2011. The high priority issues identified in the Community Needs Assessment for Rapid City are included in the City's Consolidated Plan.
Black Hills Senior Needs Assessment Service Gap	City of Rapid City & Sandy Diegel/John T. Vucurevich Foundation	The United Way commissioned a Black Hills Area Community Needs Assessment, in partnership with City of Rapid City and other area non-profit agencies in 2011. The high priority issues identified in the Community Needs Assessment for Rapid City are included in the City's Consolidated Plan.

**Table 3 – Other local / regional / federal planning efforts**

### **Narrative**

The City makes every effort to gather current information and comments on needs, gaps in service and new priority issues that affect low-income and special needs populations of the community. Turn out at public meetings and comment sessions is disappointingly low in spite of our efforts, so, we also use attendance at many community, non-profit, business, service agency and government meetings to collect comments from the regular meeting discussions for consideration in developing the plans.

The Community Development Manager is also on the distribution list for the Homeless Coalition, Collaborations, task forces, etc. in the city and utilizes the minutes from the meetings as another source of information and input regarding issues and needs.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City provides for and encourages the submission of citizen's views and proposals regarding the Community Development Program Annual Action Plan.

The City provides a free grant training session in August for prospective applicants where CDBG guidelines, sub-grantee responsibilities, and high priority issues are discussed, questions are answered, and public comments for the CDBG program are accepted.

Applications are due by October 1, or the following Monday if the 1st falls on Saturday or Sunday.

In 2014 the City created the Investment Committee to review CDBG and City Subsidy funds applications and make funding recommendations to the City Council for preliminary approval. There are two opportunities for the public to comment on the preliminary recommendations, at the Legal & Finance meeting and the City Council meeting, and there is an additional 30 day public comment period following the preliminary approval. Once the city is notified of the actual funding for the year, adjustments are made to the preliminary plan and then taken back to City Council for final approval. At that time, the public has two more opportunities at the Legal & Finance meeting and City Council meeting to bring forward comments, before Council votes to accept the plan.

Public notices of the training class, application solicitation, and public comment period were published in the two local papers, the Rapid City Journal and Native Sun News. One notice published informed the community of the grant offering and training class and a second notice was published of the grant offering.

All of the activities funded meet a high priority goal in the City Consolidated and Comprehensive Plans and the number of low-income people projected to benefit from the funded activities is estimated to be at least 95%.

No public comments were received at any of meetings or during the public comment period.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/ broad community	Broadcast email about a CDBG Grant training and the CDBG funding application opportunity emailed on August 11, 2014 and September 26, 2014 to General Distribution Lists 1-4; Total 159 people; the Black Hills Homeless Coalition Distribution List - 53 people	No comments received.	N/A	
2	Newspaper Ad	Minorities  Non-targeted/ broad community	Ad for Grant Training Class ran August 7, 2014 in the Rapid City Journal & Native Sun News	22 people RSVP'd for training Class;  27 people Attended the training class.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	Minorities  Non-targeted/ broad community	Public Notice Ad for grant applications ran on August 7, 2014 & September 17, 2014 in the Rapid City Journal & Native Sun News in Volume 6 Issue 21 & Volume 6 issue 26.	Applications Received = 14	N/A	
4	Newspaper Ad	Minorities  Non-targeted/ broad community	Newspaper Public Notice ad for 30 day Public Comment period run in RC Journal on December 12, 2014 and Native Sun News on December 17-23, 2014 in Volume 6, Issue 39.	Public Comment period for preliminary funding allocations ran from December 12, 2014 through January 13, 2015. No comments received during the public comment period.	N/A	



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Comments Prior to Legal & Finance Committee vote on agenda item.	Non-targeted/ broad community	Legal & Finance meeting for Preliminary Approval of CDBG FY15 Annual Action Plan on November 25, 2014 (Item #12):	No Comments Received.	N/A	<a href="http://www.rcgov.org/pdfs/Attorneys-Office/Legal-FinanceMinutes/LM112514.pdf">http://www.rcgov.org/pdfs/Attorneys-Office/Legal-FinanceMinutes/LM112514.pdf</a>
6	Public Comments prior to City Council Meeting action on agenda item.	Non-targeted/ broad community	City Council Meeting December 1, 2014 Preliminary approval of CDBG FY 2015 Annual Action Plan Granted (Item #32)	No Comments received.	N/A	<a href="http://www.rcgov.org/pdfs/Finance/CityCouncilMinutes/120114mndraft-heidi.pdf">http://www.rcgov.org/pdfs/Finance/CityCouncilMinutes/120114mndraft-heidi.pdf</a>
7	Public Comments prior to Legal & Finance meeting action on agenda item.	Non-targeted/ broad community	Legal & Finance Meeting April 1, 2015;  Final Approval of recommended changes and CDBG FY 2015 Annual Action Plan	No comments received from the public. Council approved changes.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Comment prior to City Council action on agenda item.	Non-targeted/ broad community	City Council Meeting April 6, 2015;  Final Approval of recommended changes and CDBG FY 2015 Annual Action Plan	No comments from public received.	N/A	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The City uses “best guess” estimates for preliminary allocations, as our deadline to turn the Annual Action Plan in to HUD is February 15 of each year and Congress rarely finalizes the HUD budget before that date. Upon notification of the City’s allocation, adjustments are made, if needed, and the finalized allocations will be announced. For FY 2015 HUD instructed that we not turn in our Annual Action Plan until we received formal notice of our allocation, as it will eliminate a second review of the plan to determine what adjustments were made. The numbers included here are the allocated amounts per our actual FY 2015 Entitlement Award.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	433,859	6,400	0	440,259	814,442	Total for 5 years = \$2,172,000 Less year 1 (\$470,188) = \$1,701,812 Less year 2 (\$447,111) = \$1,254,701 Less year 3 (\$440,259) = <b>\$ 814,442 Remaining FY 2015</b>  Maximum Program Admin. = \$87,211; Maximum Public Services = \$75,036; Housing, Public Facilities & Economic Development = \$278,012

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Rapid City is an entitlement city only for CDBG funding. HOME, Emergency Shelter, and Shelter Plus Care funds are administered through South Dakota Housing Development Authority and HOPWA is administered through the Minnehaha County Housing Authority, on a state-wide competitive basis, for Montana Department of Public Health and Human Services as part of the Tri-State HELP program.

Non-profit agencies funded with CDBG dollars are able to leverage other federal, state, local, and private funds. Leveraging CDBG funds is a factor that is taken into consideration as part of the application evaluation process and funding decisions but additional matching funds is not required.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

There is no publicly owned land or property available for use in addressing the identified needs of the plan.

**Discussion**

Community Development Block Grant funds must be used for projects and activities that meet a HUD national objective and a high priority need identified in the City's FY 2013-2017 Consolidated Plan with at least 71% of all people assisted with the funds being low-income people. Within any individual project or activity, at least 51% of the beneficiaries must be low-income. Low-income, for the purpose of this program, is defined as total household income less than 80% of the area median income.

Applications are accepted no later than October 1, of each year, unless the 1st is on a Saturday or Sunday, then the due date is the following Monday, the 2nd or 3rd.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Acquisition for Housing	2013	2017	Affordable Housing	Rapid City Corporate Limits	Rental Units for LMI Single Persons or Couples Property Acquisition for Benefit of LMI Persons Housing Rehabilitation Transitional Housing	CDBG: \$220,072	Contingency Funding: Homeowner Housing Added: To Be Determined (TBD) # Households Assisted
2	Rehabilitation - Existing Housing	2013	2017	Affordable Housing	Rapid City Corporate Limits Census Tract 102 City Center	Housing Rehabilitation Transitional Housing	CDBG: \$257,012	Homeowner Housing Rehabilitated: 3 Household -\$18,000 (Program Income) Transitional Housing LSS =5 apartments; Contingency Funds = TBD
3	Public Facilities	2013	2017	Public Facilities			CDBG: \$0	

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Legal Assistance	2013	2017	Homeless Non-Homeless Special Needs	Rapid City Corporate Limits	Legal Services	CDBG: \$5,000	Public service activities for Low/Moderate Income Housing Benefit: Dakota Plains = 110 Households Assisted
5	Mental Health Treatment and Services	2013	2017	Non-Homeless Special Needs	Rapid City Corporate Limits	Medical, Dental, Eye, & Medications Assistance	CDBG: \$42,842	Public service activities for Low/Moderate Income Housing Benefit: BMS =283 Households Assisted
6	Counseling Services	2013	2017	Non-Homeless Special Needs	Rapid City Corporate Limits	Medical, Dental, Eye, & Medications Assistance Counseling Services Case Management Housing First Assistance Youth Programs and Services Homeless Prevention Emergency Shelter	CDBG: \$16,000	Public service activities other than Low/Moderate Income: LSS/ Arise = 200 persons Assisted; YFS = 52 Persons Assisted; WAVI = 99 Persons Assisted Total Persons Assisted: 351
7	Housing First - Rent/Utilities/Deposit Assistance	2013	2017	Affordable Housing Homeless	Rapid City Corporate Limits	Housing First Assistance	CDBG: \$11,194	Tenant-based rental assistance / Rapid Rehousing: WAVI = 99 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Domestic Violence Services and Counseling	2013	2017	Victims of Domestic Violence	Rapid City Corporate Limits Census Tract 102 City Center	Transportation Case Management Housing First Assistance Emergency Shelter	CDBG: \$11,194	Public service activities other than Low/Moderate Income Housing Benefit: WAVI - 99 Persons Assisted
9	Economic Development	2013	2017	Non-Housing Community Development	Rapid City Corporate Limits	Micro Enterprise Loan Funds Individual Deposit Accounts (IDAs)- Savings Match Job Training Program	CDBG: \$39,000	Jobs created/retained:  WSDCAP - 15 IDAs and businesses created
10	Connecting Low-Income, Disabled, Victims of Domestic Violence, & Elderly Persons in Need to Services	2015	2016	Homeless; Non-Homeless; Special Needs; Elderly; Housing; Domestic Violence; Disabled	Rapid City Corporate Limits	Housing; Counseling; Emergency Shelter; Homeless Prevention; Elderly; Food Services; Legal Services	CDBG: \$6,000	Low/Moderate Income and/or Homeless Services: 211 Help!Line = 450 Persons Assisted;

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	Planning and Administration of CDBG Grant	2013	2017	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development Economic Development	Rapid City Corporate Limits	CDBG Administration and Planning	CDBG: \$87,211	

**Table 6 – Goals Summary**



## Goal Descriptions

1	<b>Goal Name</b>	<b>Acquisition for Housing</b>
	<b>Goal Description</b>	City of Rapid City - Contingency \$220,072 - Contingency funds for any non-public service eligible project.
2	<b>Goal Name</b>	<b>Rehabilitation - Existing Housing</b>
	<b>Goal Description</b>	<p>Funding will provide assistance to low-income homeowners to do needed rehabilitation and repairs to their property to ensure sustainability of the properties and allow low-income people to remain in their own homes. Rehabilitation addresses substandard conditions, health and safety issues, energy efficiency improvements, and handicap accessibility modifications and improvements.</p> <p>City of Rapid City Neighborhood Restoration Loan Program \$18,000 (Program Income) – Rehabilitation of low-income owner occupied housing for sustainability and homeless prevention.</p> <p>Lutheran Social Services - Stepping Stones \$18,940 - Replace apartment doors with new doors equipped with electronic key fob locks, replace toilets, repair the subfloor and flooring, and install new vanities and faucets in five apartment bathrooms.</p> <p>City of Rapid City Contingency \$220,072 - Contingency funds for any non-public service eligible project for rehabilitation of existing housing.</p>
3	<b>Goal Name</b>	<b>Public Facilities</b>
	<b>Goal Description</b>	<p>No 2015 Projects Funded</p> <p>Contingency funds may be used for a Public Facilities project.</p>
4	<b>Goal Name</b>	<b>Legal Assistance</b>
	<b>Goal Description</b>	Dakota Plains Legal Services \$5,000 – Direct civil legal assistance, for the homeless, elderly, victims of domestic violence, and low-income persons and households. Assistance provides aid for landlord-tenant disputes and other legal needs.

5	<b>Goal Name</b>	<b>Mental Health Treatment and Services</b>
	<b>Goal Description</b>	<p>Funding will provide staff assistance for filling out applications and reporting needed to access free prescription drugs from pharmaceutical companies to mental health clients with serious, long-term mental illnesses. The medications are needed to stabilize clients, making it possible for them to work and function within the community and end or reduce negative setbacks.</p> <p>Behavior Management Systems Medications program \$42,842 – Salary for 1.125 FTEs assistance to mental health clients for filling out applications to pharmaceutical companies for medications.</p>
6	<b>Goal Name</b>	<b>Counseling Services</b>
	<b>Goal Description</b>	<p>Funding will be used to make available counseling and referral services to low-income people in the community.</p> <p>Help!Line Center -211 \$6,000 – Resource information on services and assistance provided by community groups, non-profit agencies, government programs and social services that assist the elderly, low-income, homeless, victims of domestic violence, abused children, and migrant workers.</p> <p>Lutheran Social Services - Arise Youth Center \$5,000 - Additional 5 hours case management counseling assistance for runaway youth and their families per week.</p> <p>Youth &amp; Family Services \$5,000 – Counseling for indigent and very low-income youth and families who lack insurance or other coverage for youth and family counseling.</p>
7	<b>Goal Name</b>	<b>Housing First - Rent/Utilities/Deposit Assistance</b>
	<b>Goal Description</b>	<p>Funding will provide assistance to the homeless to acquire housing through assistance with first month's rent and deposits.</p> <p>Working Against Violence, Inc. \$11,194 - Salaries for staff, or rent assistance, or transportation costs, or educational materials for victims of domestic violence.</p>
8	<b>Goal Name</b>	<b>Domestic Violence Services and Counseling</b>
	<b>Goal Description</b>	<p>WAVI, Inc. \$11,194 - Funding will be used to provide emergency shelter and/or case management and/or rental, transportation, and educational materials to victims of domestic violence.</p>

9	<b>Goal Name</b>	<b>Economic Development</b>
	<b>Goal Description</b>	Western SD Community Action \$39,000 - Individual Deposit Accounts and Micro-Enterprise Loans.
10	<b>Goal Name</b>	<b>Assistance for Elderly, Low-Income, Homeless, Victims of Domestic Violence, Abused Children, and Migrant Workers</b>
	<b>Goal Description</b>	211 Help! Line Center \$6,000 – Resource information on services and assistance provided by community groups, non-profit agencies, government programs and social services that assist the elderly, low-income, homeless, victims of domestic violence, abused children, and migrant workers.
11	<b>Goal Name</b>	<b>Planning and Administration of CDBG Grant</b>
	<b>Goal Description</b>	City of Rapid City \$87,211- Grant oversight, planning and administration to ensure compliance with HUD regulations and provide technical assistance to local agencies for program development to provide services and address unmet needs.

**Table 7 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The City does not receive HOME funds.

## AP-35 Projects – 91.220(d)

### Introduction

Projects funded will address administration of the grant funds, housing projects, economic development through microenterprise loans, Individual Deposit Accounts (IDAs), and public services for low-to-moderate income people and households.

#	Project Name
1	Program Administration & Planning
2	Rapid City Neighborhood Restoration Loan Program
3	Contingency Funds for Housing, Public Facilities or Economic Development Projects
4	Lutheran Social Services - Stepping Stones Program
5	Behavior Management Systems, Inc.
6	Dakota Plains Legal Services
7	Help!Line Center - 211
8	Lutheran Social Services - Arise Youth Center
9	Working Against Violence, Inc.
10	Youth and Family Services, Inc. - Counseling Center
11	Western SD Community Action

**Table 8 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Chronic homelessness, affordable housing and mental health and substance abuse issues have been identified consistently as one of the top five highest priority issues in all of the Community Needs Assessments for the past 20 years.

Homeless counts over the past three years show a decrease in our homeless numbers, from 514 in 2012 to 225 in 2014. However, the homeless count is a point-in-time count in January that does not represent the true number. Definitions of “homeless” have changed since 2012, no longer counting homeless who are staying in motels for the night, unless the payment was made by a non-profit or governmental agency. Many persons without housing are “doubled up” with family and friends in January, when our weather is often at its coldest. If you are doubled up on that night, you are not considered homeless for the count. Our community is also a seasonal tourist area, and the number increases in the summer. The school district has identified over 500 homeless children in the school system in January, 2014.

Activities given priority under the Annual Action Plan are activities that were identified by community need assessments and the City Consolidated and Comprehensive Plans. The City Council approved the Community Investment Committee’s recommendation to focus funding on two or three issues within each funding category of housing, public services and improvements, public services and economic

development. Priorities chosen for the Request for Proposals offering were:

#### Housing Projects

- 1-2 bedroom and/or efficiency rental units for target rents between \$350 and \$500 per month;
- Transitional apartments for homeless and evicted households;
- Safe Haven housing for chronic substance abusers;

#### Public Services

- Case management services that will support successful occupation and retention of housing for homeless, mental health, and substance abuse clients;
- Housing First programs for chronic homeless, veterans, and reentry clients;
- Early childhood education;

#### Public Facilities

- Renovations to provide handicap accessibility, energy efficiency, or improve safety.

#### Economic Development

- Job Training for skill improvement;
- Microenterprise loans;
- Asset building programs.

#### **Obstacles for Programs Addressing the Underserved Needs**

The greatest obstacle for programs addressing the underserved needs continues to be decreasing federal, state and local funding availability and private donations. There are fewer Section 8 vouchers to assist very low-income households and the amount of up-front subsidy needed to bring rents down to an affordable rate is greater than the annual Entitlement we receive. It is difficult to make the property cash flow for a private investor or the Housing Authority without deep subsidy

Affordable housing rents are difficult to achieve due to the lack of livable wage jobs, limited industry, high property taxes and construction/rehab costs.

Single persons and single parent households with children must work 2 to 3 jobs in order to make enough for market rate rents.

# Projects

## AP-38 Projects Summary

### Project Summary Information

Table 9 – Project Summary

1	<b>Project Name</b>	<b>Program Administration &amp; Planning</b>
	<b>Target Area</b>	Rapid City Corporate Limits
	<b>Goals Supported</b>	Planning and Administration of CDBG Grant
	<b>Needs Addressed</b>	CDBG Administration and Planning
	<b>Funding</b>	CDBG: \$87,211
	<b>Description</b>	Program administration and planning.
	<b>Target Date</b>	March 31, 2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Corporate Limits of Rapid City, SD
	<b>Planned Activities</b>	Community Development Block Grant program administration, planning and oversight.
2	<b>Project Name</b>	<b>Rapid City Neighborhood Restoration Loan Program</b>
	<b>Target Area</b>	Rapid City Corporate Limits
	<b>Goals Supported</b>	Rehabilitation - Existing Housing
	<b>Needs Addressed</b>	Housing Rehabilitation

	<b>Funding</b>	Entitlement: \$0 Program Income: \$18,000 Program Income (Revolving Loan)
	<b>Description</b>	Loans and grant program for rehabilitation projects for owner-occupied housing and mobile homes. Loans are provided as 0% loans for households making less than 50% of Area Median Income (AMI) and 3% for people making between 50% and 80% of AMI.
	<b>Target Date</b>	3/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Funding will be from revolving loan program income earned within the program year, estimated to be \$10,000 that will help 3 households.
	<b>Location Description</b>	Rapid City Corporate Limits - scattered sites
	<b>Planned Activities</b>	Housing Rehabilitation of low-to-moderate income owner-occupied homes.
3	<b>Project Name</b>	<b>Contingency Funds for Housing, Public Facilities or Economic Development Projects</b>
	<b>Target Area</b>	Rapid City Corporate Limits
	<b>Goals Supported</b>	Acquisition for Housing Rehabilitation - Existing Housing Public Facilities Economic Development
	<b>Needs Addressed</b>	Acquisition Cost Assistance for Homeownership Housing Rehabilitation Energy
	<b>Funding</b>	CDBG: \$220,072
	<b>Description</b>	Contingency funds for "ready to go" housing rehab, acquisition, or ownership assistance projects, public facilities improvements or economic development.
	<b>Target Date</b>	3/31/2016

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	To be determined
	<b>Location Description</b>	To be determined
	<b>Planned Activities</b>	Rehabilitation of existing owner-occupied home or down-payment and closing cost assistance for homeownership.
4	<b>Project Name</b>	<b>Lutheran Social Services - Stepping Stones Program</b>
	<b>Target Area</b>	Census Tract 102 City Center
	<b>Goals Supported</b>	Rehabilitation - Existing Housing
	<b>Needs Addressed</b>	Housing Rehabilitation Transitional Housing Homeless Prevention
	<b>Funding</b>	CDBG: \$18,940
	<b>Description</b>	Funding will be used to replace apartment doors with new doors equipped with electronic key fob locks; replace toilets, repair the sub-floor and flooring; install new vanities and faucets in 5 apartment bathrooms.
	<b>Target Date</b>	3/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Seven youth will benefit from safer homes and the removal of substandard conditions and updated facilities.
	<b>Location Description</b>	Census Tract 102 - 120 Philadelphia Street, Rapid City, SD 57701
	<b>Planned Activities</b>	Install new apartment doors equipped with electronic key fob locks; replace toilets, repair the subfloor and flooring, and install new vanities and faucets in five apartment bathrooms.
5	<b>Project Name</b>	<b>Behavior Management Systems, Inc.</b>



	<b>Target Area</b>	Rapid City Corporate Limits Census Tract 102 City Center
	<b>Goals Supported</b>	Mental Health Treatment and Services
	<b>Needs Addressed</b>	Medical, Dental, Eye, & Medications Assistance
	<b>Funding</b>	CDBG: \$42,842
	<b>Description</b>	Salaries for staff members to assist clients with filling out applications and reporting necessary to access free prescription drugs from pharmaceutical companies for patients with serious, long term mental illnesses.
	<b>Target Date</b>	3/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	283 people with severe persistent mental illness will be assisted.
	<b>Location Description</b>	CT 102 - location of services 111 North Street, Rapid City, SD Persons assisted live at scattered sites within the Rapid City Corporate Limits.
	<b>Planned Activities</b>	Assistance will be provided to mental health clients for filling out applications and reporting to access medication assistance.
6	<b>Project Name</b>	<b>Dakota Plains Legal Services</b>
	<b>Target Area</b>	Rapid City Corporate Limits Census Tract 102 City Center
	<b>Goals Supported</b>	Legal Assistance
	<b>Needs Addressed</b>	Legal Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Program provides direct civil legal assistance for persons who are homeless, elderly, low-income, and victims of domestic violence.

	<b>Target Date</b>	3/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	110 people seeking legal assistance will benefit.
	<b>Location Description</b>	CT102 - location of services 528 Kansas City Street, Rapid City, SD Persons assisted live at scattered sites within the Rapid City Corporate Limits.
	<b>Planned Activities</b>	Direct civil legal services for landlord/tenant disputes, victims of domestic violence, discrimination, and other legal needs.
7	<b>Project Name</b>	<b>Help!Line Center - 211</b>
	<b>Target Area</b>	Rapid City Corporate Limits
	<b>Goals Supported</b>	Counseling Services
	<b>Needs Addressed</b>	Counseling Services
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	The Help!Line Center - 211 call service provides information and referral services information on non-profit, social services and government programs in addition to crisis intervention to Rapid City residents.
	<b>Target Date</b>	3/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	450 people seeking assistance will benefit from this activity.
	<b>Location Description</b>	Persons assisted live at scattered sites within the Rapid City Corporate Limits.
	<b>Planned Activities</b>	Help!Line Center will provide information and referrals to needed services and assistance for persons in presumed low-income classes.
8	<b>Project Name</b>	<b>Lutheran Social Services - Arise Youth Center</b>

	<b>Target Area</b>	Rapid City Corporate Limits
	<b>Goals Supported</b>	Counseling Services
	<b>Needs Addressed</b>	Counseling Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Additional 5 hours of case management per week provided to runaway youth and their families.
	<b>Target Date</b>	3/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 runaway youth and their families will be assisted.
	<b>Location Description</b>	Persons assisted live at scattered sites within the Rapid City Corporate Limits.
	<b>Planned Activities</b>	Additional Counseling sessions for runaway youth and their families.
9	<b>Project Name</b>	<b>Working Against Violence, Inc.</b>
	<b>Target Area</b>	Rapid City Corporate Limits Census Tract 102 City Center
	<b>Goals Supported</b>	Domestic Violence Services and Counseling
	<b>Needs Addressed</b>	Safe Haven Emergency Shelter
	<b>Funding</b>	CDBG: \$11,194
	<b>Description</b>	Funding to supplement salaries of shelter advocates and case managers, to supplement increasing costs of operations, specifically utilities, and to print Survivors Handbooks for clients and the community.
	<b>Target Date</b>	3/31/2016

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	99 persons assisted
	<b>Location Description</b>	CT 102 - location of services 111 North Street, Rapid City, SD Persons assisted live at scattered sites within the Rapid City Corporate Limits.
	<b>Planned Activities</b>	Supplement salaries of shelter advocates and case managers, supplement increase cost of operations, specifically utilities and print 1,000 Survivor Handbooks for clients and the community.
10	<b>Project Name</b>	<b>Youth and Family Services, Inc. - Counseling Center</b>
	<b>Target Area</b>	Rapid City Corporate Limits Census Tract 102 City Center Census Tract 103 - Silver St & N. Haines area Census Tract 104 Knollwood Area Census Tract 105 - E. North St to St. Pat
	<b>Goals Supported</b>	Counseling Services
	<b>Needs Addressed</b>	Counseling Services Youth Programs and Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Funding will provide gap assistance for the cost of counseling for indigent and very low-income individuals who lack insurance or other coverage and cannot pay the full fee.
	<b>Target Date</b>	3/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	52 indigent and very low-income individuals.

	<b>Location Description</b>	CT 102, CT 103, CT 104 & CT 105 - location of services XXX Adams Street, Rapid City, SD Persons assisted live at scattered sites within the Rapid City Corporate Limits.
	<b>Planned Activities</b>	Provide counseling sessions for youth and their families.
<b>11</b>	<b>Project Name</b>	<b>Western SD Community Action</b>
	<b>Target Area</b>	Rapid City Corporate Limits
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Micro Enterprise Loan Funds Job Training Programs Individual Deposit Accounts (IDAs)-Savings Match
	<b>Funding</b>	CDBG: \$39,000
	<b>Description</b>	Funding will provide Individual Deposit Accounts and Micro-Enterprise loans for low-to-moderate income entrepreneurs to build self-sustaining incomes.
	<b>Target Date</b>	3/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 low-to-moderate income entrepreneurs will be assisted.
	<b>Location Description</b>	Persons assisted live at scattered sites within the Rapid City Corporate Limits.
	<b>Planned Activities</b>	Individual Deposit Accounts, Micro-Enterprise Loans and/or job and skills training.

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The entitlement area includes only the corporate limits of the City of Rapid City and all funded activities must benefit persons living within the corporate limits. (See Map in Appendix)

Low income persons and households are disbursed throughout the city, with the highest concentrations being in Census Tracts 102, 103, 104 and 105. There are growing numbers of low-income households in Census Tract 111 in the Sioux Park/Old Canyon Lake housing area.

### Geographic Distribution

Table 10 - Geographic Distribution

#### Geographic Distribution

Target Area	Percentage of Funds
Rapid City Corporate Limits	93.2%
Census Tract 102 City Center	6.8%
Census Tract 103 - Silver St & N. Haines area	
Census Tract 104 Knollwood Area	
Census Tract 105 - E. North St to St. Pat	
Census Tract 106 Elm to Cambell & St. Pat to Fairmont	
Census Tract - 111 Sioux Park/Old Canyon Lake	
Census Tract 114 North of I90	
Census Tract -107 Old Robbinsdale	

Table 10 - Geographic Distribution

#### Rationale for the priorities for allocating investments geographically

The City encourages the provision of housing for low-income people City-wide in order to provide equal opportunities to all income level households. Housing projects funded with CDBG dollars may be located anywhere in the corporate limits of Rapid City.

No projects were brought forward for FY 2015 targeting any specific low-income Target Area, therefore funds have not been specifically targeted to any one target area, however 100% of the funds are targeted to benefit limited clientele who are extremely low-, very low-, low- and moderate-income people. Four of the funded agencies are located in low income census tracts: Lutheran Social Services (both Projects), Working Against Violence, and Dakota Plains Legal Services are all located in Census

Tract 102 and Youth & Family Services' Counseling Center is located in Census Tract 104, however, the agencies serve clients who live anywhere within the corporate limits of Rapid City.

The City will be partnering with non-profit housing agencies and the Police Department on a Neighborhood Revitalization project in Census Tract 102 in 2015 utilizing reallocated funds from previous years for the Neighborhood Restoration Loan Program to provide rehab loans to low income households for addressing substandard conditions.





# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Affordable housing is defined as housing that costs 30% or less of a household’s gross income.

Housing assistance may be provided for accessing housing in the form of emergency shelter, transitional housing (stays not more than 24 months dependent on the individual program guidelines), rental units and home ownership.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	260
Non-Homeless	3,070
Special-Needs	100
Total	3,430

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	3
The Production of New Units	0
Rehab of Existing Units	8
Acquisition of Existing Units	0
Total	11

**Table 12 - One Year Goals for Affordable Housing by Support Type**

### Discussion

Projects funded will provide rehabilitation to improve safety of transitional housing with supportive services, emergency shelter for victims of domestic violence, homeowner repair/rehabilitation for substandard conditions, and assistance for homeless people to access rental housing.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Pennington County Housing and Redevelopment Commission (PCHRC) serves the housing needs of low, very low and extremely low-income families in Pennington County, to assure availability and affordability of housing. Goals for assisted housing include: expand supply, improve quality, increase housing choices, increase energy efficiency of units, and an improved living environment, equal opportunity and to affirmatively further fair housing.

### **Actions planned during the next year to address the needs to public housing**

PCHRC will investigate the possibility of selling some scattered site, single family homes and leveraging the proceeds to develop additional housing under a mixed finance development.

Expand the supply of assisted housing by applying for additional units of Tenant Based Assistance, including those targeting specific clientele; acquire land for future development; and acquire or build additional units.

Increase assisted housing choices through outreach efforts to potential voucher landlords; maintain site-based waiting lists for Public Housing; and allow incentive transfers for Public Housing residents.

Provide improved living environment through crime prevention activities, including additional police patrols and community policing efforts in Public Housing developments; work with local law enforcement agencies to provide for the exchange of information to aid in applicant screening, lease enforcement, and local law enforcement efforts; and develop a comprehensive Disaster Plan for all PCHRC properties.

Ensure equal opportunity and affirmatively further fair housing by providing staff with adequate training in the areas of Equal Opportunity, Fair Housing and Reasonable Accommodations; and modernize public housing projects to fully comply with Section 504 Accessibility Standards.

Enhance the image of Public Housing in our community by maintaining all units to standards that meet the surrounding neighborhood and responding to all complaints or concerns from local government or the citizens of our community within 48 hours.

Increase energy efficiency in Public Housing units by implementing energy saving projects in Public Housing properties.

Improve the quality of assisted housing through renovations and upgrades. Planned renovations for various public housing units in 2015 include:

- Parking lot upgrades

- Plumbing upgrades
- Roofing upgrades, and
- Replacement of furnaces and central air conditioner units (34 units).

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The PCHRC has established a Resident Advisory Panel made up of residents from the various programs and developments. Appointments are made by the PCHRC Board of Commissioners. The Panel meets with the Executive Director and staff on a monthly basis to provide input on issues with their respective housing areas. Input is sought on all aspects of PCHRC operations. A representative of the Panel attends PCHRC Board meetings.

The PCHRC does not operate a homeownership program.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Reducing situational and ending chronic homelessness is a high priority of the City. Homelessness and Prosperity initiatives are the focus of three of the Strengthening Families committees: Homelessness, Affordable Housing Initiative and Bank On Rapid City - Prosperity Through Asset Building.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City has joined the 100,000 Homes for the Homeless movement and will be implementing the program with the goal of placing at least 2.5% of the chronic homeless into permanent housing within one year. This initiative will focus on chronic homeless not sheltered or housed and will involve street outreach.

Street outreach is provided by many organizations in the community who come in contact with the homeless, such as the Veterans Administration, Community Health, Western SD Community Action, and the HOPE Center, making referrals to the appropriate agencies.

The HOPE Center provides a homeless day drop-in center where homeless are provided assistance, services that include a phone message box, mail box and small items storage. The HOPE Center also administers assistance funds in partnership with other agencies for rent, deposits, bus passes, work clothing, and other miscellaneous needs. They will soon administer Second Chance Act assistance dollars for the Rapid City Reentry Program. The HOPE center provides referrals to other agencies for services they do not provide.

Pennington County Health and Human Services provides assistance, case management and services to homeless persons that have been unable to sustain housing due to mental health issues, addictions, personality disorders, and criminal records through their New Start Program.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City will provide funding to the following agencies from CDBG and Community Investment Funds to address homeless issues:

## EMERGENCY SHELTER

### **CDBG Funding**

\$11,194 – Working Against Violence, Inc. (WAVI) will use funding to provide supportive services and case management to women and children staying at the shelter who have experienced domestic violence. Funding will provide assistance to 99 Very Low-Income women and children.

### **City Investment Funds**

\$6,000 – Cornerstone Rescue Mission’s Women and Children’s Home provides emergency shelter and case management to the homeless residents. Funding will help approximately 171 Very Low-Income women and children.

## TRANSITIONAL HOUSING

### **CDBG Funding**

\$18,940 – Lutheran Social Services – Stepping Stones will receive funding to replace apartment doors with new doors equipped with electronic key fob locks, replace toilets, repair the subfloor and flooring, and install new vanities and faucets in five apartment bathrooms for runaway youth.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Rapid City has adopted the Housing First model for moving homeless quickly to transitional or permanent housing and to prevent homelessness.

### **CDBG Funding**

\$6,000 – Help!Line Center – 211 is funded to provide referrals and housing information to the homeless, low-income and other residents of Rapid City seeking assistance and housing.

\$11,194 - WAVI - WAVI's funding may be used to provide emergency shelter and/or housing assistance for deposits and first month rent to help victims of domestic violence access safe housing, in addition to other needs such as transportation and education.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City has no CDBG funded projects specifically for homeless being discharged from publicly funded institutions and systems of care for FY 2015. The state and county work with institutions and systems of care in discharge planning.

In addition to the activities funded by CDBG, the following activities are being funded with other City Investment Funds or other state, federal, county or private dollars to address homeless prevention, housing, health, mental health, education and youth needs.

#### **Housing – Public/Private**

\$5,000- Rapid City Community Investment Funds are being allocated to Black Hills Area Habitat for Humanity for their A Brush with Kindness (ABWK) Program that will assist low and very low-income homeowners with yard and exterior home repairs for neighborhood revitalization and home sustainability.

Pennington County Health and Human Services has two programs providing assistance to help homeless people discharged from jail and other institutions:

Rebound Program, provides assistance for housing, utilities and other needed services for persons discharged from the jail.

New Start Program provides housing and supportive services for the homeless, including those discharged from publicly funded institutions.

South Dakota Department of Corrections' Second Chance Act Reentry program, managed by the HOPE Center, ran out of funding in November 2014. The state is applying for, and hopes to receive other grant funds for 2015. The Reentry Program provided assistance funds for transitional and permanent housing payments and deposits that include utilities to state prison releases returning to Rapid City who met the program qualifying criteria. The HOPE Center also administers funding from Western SD Community Action for housing and other miscellaneous needs, such as securing identification documents, transportation passes, work clothing, and personal hygiene supplies.

The HOPE Center also administers funding from Western SD Community Action for housing and other miscellaneous needs, such as securing identification documents, transportation passes, work clothing,

and personal hygiene supplies.

### **Health – Public/Private**

CDBG Funding will be used to provide:

\$42,842 – Behavior Management Systems – Staff salary for assisting clients with free medication assistance applications and reporting for 283 people.

\$5,000 – Lutheran Social Services – Arise Youth Center – Additional 5 hour’s case management counseling assistance for 200 runaway youth and their families per week.

\$11,194 – WAVI – WAVI’s funding may be used to provide case management for victims of domestic violence.

\$5,000 – Youth and Family Services – Funding will provide gap assistance for the cost of counseling for 52 indigent and very low-income individuals who lack insurance or other coverage and cannot pay the full fee.

RC Community Investment Funding will be used to provide:

\$7,500 – Community Health Center of the Black Hills – Gap Assistance for patient co-pay fee required by Federal Funding

\$2,500 - Front Porch Coalition – Suicide prevention counseling and family counseling assistance.

\$2,000 – Senior Companions of SD - homebound seniors with assistance and companionship to enable them to remain in their homes.

\$5,500 – Western SD Senior Services, Inc. Meals Program - in-home meals for elderly persons to ensure at least one well balanced meal per day and allow them to remain in their own home.

### **Discussion**

#### **Employment – Public/Private**

CDBG Funding will provide:

\$39,000 - Western SD Community Action Program - Will provide Individual Deposit Accounts and Micro-Enterprise Loans for 15 people to start their own business.

Private and other Governmental Grants:

The Veterans Administration, Goodwill, Dakota Works, Life, Inc. and Department of Labor provide employment training programs in the community for veterans, low-income persons, and persons with a variety of disabilities.

### **Education – Public/Private**

CDBG Funding will be used:

\$5,000 – Dakota Plains Legal Services – Provide community education on legal services.

\$39,000 – Western South Dakota Community Action Plan – Will provide Micro-Enterprise Training as part of their self-sustaining program.

RC Community Investment Funding will be used:

\$5,000 – Early Childhood Connections (Starting Strong Rapid City) - as matching funds to provide quality pre-K education to low- and very-low income children.

### **Youth Needs – Public/Private**

CDBG Funding will be used:

\$5,000 – Lutheran Social Services – Arise Youth Center – Provide counseling assistance for runaway youth and their families.

\$5,000 – Youth and Family Services - Funding will provide gap assistance for the cost of counseling for 52 indigent and very low-income individuals who lack insurance or other coverage and cannot pay the full fee.

RC Community Investment Funding will be used:

\$4,000 – Big Brothers/Big Sisters (BB/BS) of the Black Hills - to conduct background checks on prospective BB/BS volunteers who will serve as mentors to youth.

\$6,000 – CASA - \$4,000 –to recruit and train new volunteers to be advocates in the legal system for abused and neglected youth.

\$4,000 – Club for Boys - for general operations costs to provide activities for low-income boys in the community.



\$4,000 – Rural American Initiatives – Ateyapi Mentoring Program – provide funding for purchase of fuel for 3 vans at \$80 per van for 36 weeks to transport children to school.

\$4,000 – Youth and Family Services’ Girls, Inc. - will be used to provide programing for life skills and personal development for low-income young girls in the community.

## **HOPWA**

HOPWA goals are set as statewide goals.

There are no housing facilities of any type in the State that receive HOPWA funding.

### **One year goals for the number of households to be provided housing through the use of HOPWA for:**

- 17 People - Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family;
- 21 People - Tenant-based rental assistance;
- 7 People - Permanent Housing Placement
- 35 People - Supportive Services;
- 0 People - Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated;
- 0 People - Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds;

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

The City is participating in a collaborative effort with the John T. Vucurevich Foundation to bring builders, developers, rental managers, business owners, non-profits and the general public together to address affordable housing and homeless issues as a community. The HUD Consolidated Plan and the City Comprehensive Plan have included as high priorities the development of affordable housing for all income levels with emphasis on housing for persons in the extremely low-, low- and moderate income levels.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

No barriers from public policies were identified. Housing zoning and building ordinances went through an extensive review and amendment process in 2012 and 2013 removing exclusionary ordinances and providing opportunities for variances.

The City's new *Plan Rapid City* Comprehensive Plan was adopted by Council in April, 2014. The Plan includes goals and a Comprehensive Housing Strategy for a Livable Community (LC) LC-2.1B to ensure quality and affordable housing options are available to all income levels and LC-2.1C a variety of housing types. Additionally over the next two years infill and redevelopment incentive programs will be identified. We are working on adopting a formal definition of target affordable and workforce housing and specific housing needs and groups will be identified. Within the next two years a reinvestment program for encouraging and assisting private property maintenance and rehabilitation will be developed, Tax Increment Financing incentives will be expanded and a strategic plan will be developed to address specific housing needs for each target housing group.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

The City has identified special needs groups and issues that have been included in the Consolidated Plan that includes the following housing and supportive services for:

- Developmentally disabled
- Persons with Cognitive disabilities and inability for self-care
- Permanent supportive care for persons with severe mental health issues
- Retirement home rooms for persons with special needs
- Assisted living rooms for persons with mental illness and/or substance abuse issues
- Nursing home beds for persons with mental illness and/or substance abuse issues
- Veterans group home

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to work with collaborations of local agencies to develop plans for meeting underserved needs and will focus funding on those needs. The lack of supportive service and operations funds continues to be the major barrier to accomplishing these goals.

### **Actions planned to foster and maintain affordable housing**

The City has an Affordable Housing Task Force that is working with local social service agencies and housing agencies to develop a collaborative program with private developers to address affordable housing projects. The John T. Vucurevich Foundation is providing leadership and technical assistance to the community to form a collaborative group to move projects already identified as high priority needs forward. The collaborative is seeking funding for a Housing Coordinator position that will become the catalyst and coordinator of housing projects to address the high priority needs.

City departments and the City Attorney's office are working together to identify and prioritize substandard properties and pursue compliance or demolition in order to eliminate the blighted properties. The City Community Development and Code Enforcement offices are developing a Neighborhood Revitalization program to identify declining neighborhoods on which to focus on a rotating basis each year in partnership with local housing. The City will partner with local non-profits to focus on the old Garfield School area in FY 2015.

The City provides an owner-occupied rehabilitation loan program, the Neighborhood Restoration Loan Program, to assist low-income homeowners with repairs to their property to sustain the existing housing stock and prevent homelessness due to substandard conditions. The program provides 0% interest (maximum \$7,000) and 3% interest loans (maximum \$12,000) to homeowners and a grant (maximum \$4,000) program for mobile home owners. The Neighborhood Restoration Loan Program is funded with program income from loan repayments and CDBG funds.

The City will work with non-profit housing agencies and the county to identify delinquent tax assessment properties to purchase, rehab if necessary, and sell to low-income households.

The City Council will be considering a change in policy that will require housing properties purchased using a certain percentage of CDBG funds be placed into the Dakota Land Trust, to provide permanent affordability for future low-income homebuyers.

The City is focusing housing funds on increasing affordable rental properties and rehabilitating existing housing at this time due to housing agencies having a very difficult time identifying qualified, ready to go, low-income homebuyers.

### **Actions planned to reduce lead-based paint hazards**

The City provides a housing rehabilitation program to home owners meeting the income guidelines that may be used to address lead-based paint hazards, within the funding limits of the program. The program requires contractors to adhere to lead-safe practices on all projects that will disturb lead paint, and lead testing is conducted on all homes built prior to 1978 where paint will be disturbed in excess of program guidelines.

Western South Dakota Community Action does Weatherization and Energy Audits as well as sponsoring contractor training classes locally for lead-paint certifications and continuing education in conjunction with their weatherization program, as needed. Typically, they are open to local contractors as space allows.

Black Hills Area Habitat for Humanity is a certified contractor for lead testing and abatement. Habitat has a Home Preservation program and plans a neighborhood revitalization program for the Garfield School area that will include lead testing, abatement, and rehabilitation projects, as needed.

The amount of funding available for rehabilitation projects is not enough to accomplish a full remediation of lead-based paint hazards at this time, so projects funded are limited to those with a limited scope of remediation or disturbance of paint.

### **Actions planned to reduce the number of poverty-level families**

The City's Strengthening Families Task Force *Bank On Rapid City* committee was formed to develop asset building programs that will help families increase their earnings and assets. The Bank On Rapid City committee has implemented a program of outreach to the unbanked and under-banked to connect them to mainstream banking programs; they support the AARP and VITA free tax preparation sites, and two IDA programs helped people with home buying and increasing their education.

The John T. Vucurevich Foundation is providing leadership to promote community awareness of issues affecting generational poverty and how it affects people living in generational poverty through the

Prosperity Initiative. JTVF brought Dr. Donna Beegle to Rapid City to do presentations to agencies working with people living in poverty, local government officials, service providers and business leaders to help raise awareness and understanding of poverty and its effects on people. Community members volunteered to become Prosperity Coaches and meet regularly to learn, share and develop a plan for increasing opportunities for persons living in poverty.

The Bank On program will examine expansion to pre-K to College programs, job training and skills improvement programs, and how to encourage savings to increase prosperity opportunities.

The city's economic development groups continue to pursue new businesses to locate in Rapid City that would provide livable wage jobs. Western South Dakota Community Action will implement an I.D.A savings program for low-income persons wanting to start a microenterprise business in addition to classes on how to start a business and culinary classes.

The total amount of our CDBG funds that can be spent on public service programs is very small, approximately \$75,000, making it difficult to do any program for job training, education or business creation.

### **Actions planned to develop institutional structure**

The Non-Profit Support Network continues to offer seminars and trainings for non-profit agency directors, boards, and staffs on topics that will strengthen agencies for long term survival, that include fundraising, program development, bookkeeping, staffing, marketing, advertising, customer service, record keeping, tracking results, and "telling their story."

Overall, Rapid City is fortunate to have a very strong collaborative core of agencies that work together on many levels to serve their joint clientele and the John T. Vucurevich Foundation leadership who so generously provide their time, funds and technical assistance to help us expand our programs and collaborative base.

We have a very strong institutional structure with participants from all levels of government and service providers, but will work this year to bring more business leaders and general community members into the collaborative committees.

The Community Development Manager also continues to provide technical assistance to agencies on program development for addressing gaps in services, grant management and performance based results.

## **Actions planned to enhance coordination between public and private housing and social service agencies**

The City, Pennington County Health and Human Services (PCHHS), and NeighborWorks Dakota Home Resources have been working on enhancing coordination between housing agencies, Cornerstone Rescue Mission, Behavior Management Systems, and private developers. Those groups are now being asked to join the larger collaborative group on poverty and affordable housing that goes beyond single family homeownership and emergency shelter to include rentals, assisted living, supportive housing models, single resident occupancy and safe haven housing.

The Mayor and City Council members are very supportive of more public/private partnerships and are helping facilitate discussions. The Community Development Manager is assigned to be lead on the housing goals in the Comprehensive Plan.

Meetings are held monthly by the Community Services Connection (health centered collaborative group), Black Hills Area Homeless Coalition, Black Hills Area Housing Agencies, the Affordable Housing Collaborative and Prosperity Collaborative to coordinate efforts and share information.

Additionally, Cornerstone Rescue Mission staff meets with staffing from Behavior Management Systems, Pennington County Health and Human Services and other agencies serving the homeless to coordinate their services.

### **Discussion**

The City of Rapid City has very strong collaborations between government and non-profit agencies that are working together to address issues of housing, health, education, prosperity, and employment opportunities. The City and non-profits continue to work on engaging the business community, developers, and more of the general public on specific issues.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

The City may receive program income throughout the year for lease payments, rent payments or loan repayments. It is estimated that the City will receive two annual lease payments totaling approximately \$2,000 in 2015. The City also receives loan payments from rehabilitation loans done under the Neighborhood Restoration Loan Program and occasional loan repayments for homes sold or refinanced estimated to be at least \$4,200. These funds are included in the allocation amounts for the projects and activities listed in the Projects and Activities tables. It is possible that other program income will be received from loan repayments due to home sales or refinances, but it is impossible to predict the amounts, so they are not included in our annual estimate.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	97.00%

**Discussion**

The City strives to utilize all of our Community Development Block Grant funds to benefit low-to-moderate income residents.



# SF-424 APPLICATION FOR FEDERAL ASSISTANCE

OMB Number: 4040-0004  
 Expiration Date: 01/31/2009

<b>Application for Federal Assistance SF-424</b>		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
*Other (Specify) _____		
3. Date Received:		4. Applicant Identifier: SD 461362 Rapid City B-15-MC-46-0002
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
<b>State Use Only:</b>		
6. Date Received by State: N/A		7. State Application Identifier: N/A
<b>8. APPLICANT INFORMATION:</b>		
*a. Legal Name: City of Rapid City		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 46-60000360		*c. Organizational DUNS: 057222119
<b>d. Address:</b>		
*Street 1:	300 Sixth Street _____	
Street 2:	_____	
*City:	Rapid City _____	
County:	Bennington _____	
*State:	South Dakota _____	
Province:	_____	
*Country:	USA _____	
*Zip / Postal Code	57701 _____	
<b>e. Organizational Unit:</b>		
Department Name: Community Resource Department		Division Name: Community Development Division
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix:	Ms. _____	*First Name: Barbara _____
Middle Name:	_____	
*Last Name:	Garcia _____	
Suffix:	_____	
Title:	Manager, Community Development	
Organizational Affiliation: City of Rapid City Community Development Division		
*Telephone Number: 605-394-4181		Fax Number: 605-355-3520
*Email: barbara.garcia@rcgov.org		

Application for Federal Assistance SF-424	Version 02
<p><b>*9. Type of Applicant 1: Select Applicant Type:</b> C. City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>*Other (Specify)</p>	
<p><b>*10 Name of Federal Agency:</b> Department of Housing and Urban Development</p>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b> <u>14.218 Entitlement Grant</u></p> <p>CFDA Title: <u>Community Development Block Grant</u></p>	
<p><b>*12 Funding Opportunity Number:</b> _____</p> <p>*Title: _____</p>	
<p><b>13. Competition Identification Number:</b> _____</p> <p>Title: _____</p>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> Properties or persons located inside the corporate limits of Rapid City, Pennington County, South Dakota</p>	
<p><b>*15. Descriptive Title of Applicant's Project:</b> Property acquisition; acquisition rehabilitation; public facilities and improvements; infrastructure; construction/rehabilitation; economic development; and public services that benefit low income persons and households.</p>	

<b>Application for Federal Assistance SF-424</b>		Version 02
<b>16. Congressional Districts Of:</b>		
*a. Applicant: District 1		*b. Program/Project: District 1
<b>17. Proposed Project:</b>		
*a. Start Date: April 1, 2015		*b. End Date: March 31, 2016
<b>18. Estimated Funding (\$):</b>		
*a. Federal	433,859	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income	6,400	
*g. TOTAL	440,259	
<b>*19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on ____ <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
<b>*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)</b>		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
<b>Authorized Representative:</b>		
Prefix: Mr.	*First Name: Sam	
Middle Name:		
*Last Name: Kooiker		
Suffix:		
*Title: Mayor, City of Rapid City		
*Telephone Number: 605-394-4110	Fax Number: 605-394-6973	
* Email: sam.kooiker@rogov.org		
*Signature of Authorized Representative:		*Date Signed:

Authorized for Local Reproduction

Standard Form 424 (Revised 10/2005)

\*Signature of Finance Officer: \_\_\_\_\_

Prescribed by OMB Circular A-102

<b>Application for Federal Assistance SF-424</b>	<b>Version 02</b>
<p><b>*Applicant Federal Debt Delinquency Explanation</b> The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt. N/A</p>	

# CPMP NON-STATE GRANTEE CERTIFICATIONS



## CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.  
 This certification is applicable.

### NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(c) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

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**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

April 7, 2015

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Signature/Authorized Official

Date

Sam Kooiker

---

Pauline Sumption  
Finance Officer

Name

Mayor

Title

300 6<sup>th</sup> Street

Address

Rapid City, SD 57701

City/State/Zip

605-394-4110

Telephone Number

## Jurisdiction

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- This certification does not apply.  
 This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2\_\_\_\_, 2\_\_\_\_, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

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**Compliance With Anti-discrimination laws** — The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** — Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** — It will comply with applicable laws.

<hr/>	<div style="border: 1px solid black; padding: 2px;">April 7, 2015</div>
Signature/Authorized Official	Date
<div style="border: 1px solid black; padding: 2px;">Sam Kooiker</div>	<hr/>
Name	Fauline Supton
<div style="border: 1px solid black; padding: 2px;">Mayor</div>	Finance Officer
Title	
<div style="border: 1px solid black; padding: 2px;">300 6<sup>th</sup> Street</div>	
Address	
<div style="border: 1px solid black; padding: 2px;">Rapid City, SD 57701</div>	
City/State/Zip	
<div style="border: 1px solid black; padding: 2px;">605-394-4110</div>	
Telephone Number	



**Jurisdiction**

This certification does not apply.  
 This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

**Instructions Concerning Lobbying and Drug-Free Workplace Requirements**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Community Resources Department	300 6 <sup>th</sup> Street	Rapid City	Pennington	SD	57701
Community Development Division	333 6 <sup>th</sup> Street	Rapid City	Pennington	SD	57701

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. §12) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of sole contumacy) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the

Jurisdiction

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Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll) or employees of subrecipients or subcontractors in covered workpieces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

April 7, 2015

---

Signature/Authorized Official

Date

Sam Kooiker

---

Faulline Supton  
Finance Officer

Name

Mayor

Title

300 6<sup>th</sup> Street

Address

Rapid City, SD 57701

City/State/Zip

605-394-4110

Telephone Number

# CITIZEN PARTICIPATION PLAN

## CITIZEN PARTICIPATION PLAN



**CITY OF RAPID CITY**

## **COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**City of Rapid City  
300 Sixth Street  
Rapid City, South Dakota 57701-2724  
Phone (605) 394-4181**

**April, 2013**

Annual Action Plan  
2015

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**CITIZEN PARTICIPATION PLAN FOR THE  
CITY OF RAPID CITY**

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## I. THE CITIZEN PARTICIPANT PLAN - INTRODUCTION

### *What is the Citizen Participation Plan?*

The City of Rapid City utilizes the programs of various Federal and State agencies, including the U.S. Department of Housing and Urban Development to implement housing and community development related activities.

Rapid City recognizes the obligation to provide adequate information to citizens regarding those programs through which it may seek funding. Therefore, the City will insure that adequate information is provided to local citizens to evaluate various proposals. The City will create and maintain a proper forum to obtain citizen views on housing and community development related issues.

The City receives an annual CDBG grant from the U.S. Department of housing and Urban Development, resulting from its classification as an "entitlement" community. The City is also eligible to apply for supplemental funds under the Section 108 Loan Guarantee Program. The City may exercise its option to apply for Section 108 Loan Guarantee Program funding, and in so doing, will follow the procedures outlined in this Citizen Participation Plan. From time to time, the City may also apply for other forms of financial assistance in support of housing and community development initiatives, including federal HOME funds. In these circumstances, the City will follow the procedures outlined in this document.

The City recognizes that persons affected by public action should have a voice in policy formulation. Although the various housing and community development related activities are designed to have a long term beneficial effect on the community, these activities may also have an adverse impact on some individuals. Therefore, it is important that citizens know what is being planned and given an opportunity to present their views.

The City recognizes the need to consult and coordinate with appropriate public, nonprofit, and private agencies, such as the state and local jurisdictions, local public housing agencies participating in an approved Capital Fund Program, and among its own departments, to assure that its programs and plans are comprehensive and address all statutory requirements. It will also confer with social services agencies regarding the housing needs of children, elderly persons, persons with disabilities, homeless persons, and other categories of residents. The City will consult with the state and local health and child welfare agencies, and examine existing data on hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.

In order to comply with the spirit of program requirements relative to citizen participation, the City has developed this Citizen Participation Plan. Generally, the plan is designed to insure the involvement of affected persons and other concerned citizens, the openness and freedom of access to information, the adequate and timely presentation of pertinent data, the submission of views and proposals, and the continuity of citizen participation through each stage of the planning and execution of CDBG activities.

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## II. ADEQUATE INFORMATION

*What kind of information does it provide?*

The City shall provide for full public access of information pertaining to the CDBG program to citizens, public agencies, and other interested parties, including those most affected by proposed activities. Affirmative efforts will be made to make adequate information available to citizens, especially to those of low, very low, and extremely low income and to those residing in slum and blighted areas and in areas where funds from federal or state programs are proposed to be used. At the time the City initiates the process to seek specific funding, the following program information shall be provided:

- A. The total amount of funds expected to be available to the City for housing and community development activities;
- B. The range of eligible activities that may be undertaken with these funds;
- C. The estimated amount of funds proposed to be used for activities that will benefit low, very low, and extremely low income persons;
- D. The possibility of residential and/or commercial displacement resulting from program implementation and the plans for minimizing such displacement, and;
- E. The types and levels of assistance to be made available to persons displaced by contemplated activities.

Upon completion of an application for funding and submission of the application to the appropriate agency, the City shall publish a notice in a newspaper of general circulation if program regulation so require. The notice shall appear in both the *Rapid City Journal* and the *Native Sun News*. The notice will indicate that the application has been submitted and is available to interested parties upon request. The City shall make copies of the appropriate documentation available at the C/SAC Building, 300 Sixth Street, Rapid City, South Dakota 57701-2724.

## III. SUBMISSION OF VIEWS AND PROPOSALS

*Who may comment on the information?*

The City shall provide for and encourage the submission of citizens' views and proposals regarding the Community Development Program; particularly low and moderate income persons, residents of identified blighted areas, and residents of public housing. This includes submission of such views:

- A. Directly to the City during the planning period, and

-2-

- B. At other informal meetings if scheduled by the City prior to formal public hearings;
- C. At formal public hearings.

The City shall provide timely responses to all written proposal stating the reasons for the actions taken by the City on the proposal.

Whenever possible, the City will respond within fifteen (15) working days and, whenever practical, responses will be made prior to the consideration and action on the Community Development Program by the City Council of the City of Rapid City.

#### **IV. THE CONSOLIDATED PLAN AND STRATEGY**

*What is the Consolidated Plan?*

The Consolidated Plan and Strategy will address affordable housing, economic and community development needs, conservation of neighborhoods, economic stimulation, provision of public improvements and facilities, public services and related issues. The planning process will provide an opportunity for citizen participation in identifying and prioritizing needs and the development of an overall strategy in addressing said needs. Specific projects and activities designed to address needs will be incorporated in an annual plan for use of entitlement CDBG funds.

#### **V. PLANNING PROCESS**

*What is the CP Planning Process?*

The planning and preparation of the City's Consolidated Plan, along with the proposed use of annual entitlement funds, shall be carried out in accordance with applicable HUD requirements and will include the following:

- A. The assembly of affordable housing and community development information will be carried out as an on-going process to identify and prioritize City needs. Prior to the Consolidated Plan being presented to the public it will receive approval from the City Council.
- B. Conduct a minimum of two (2) public hearings during each consolidated program year to obtain the views of citizens and organizations prior to the commencement date of the City's consolidated program year. The first hearing shall be conducted to solicit citizen input for development of the proposed consolidated plan. The second hearing shall afford citizens an opportunity to comment and offer suggestions on the proposed consolidated plan prior to the action of the City Council and subsequent submission to HUD.

The hearings will be conducted at locations and times that provide ease of access for citizen attendance. Information presented by those in attendance will be used to identify and prioritize housing and community development needs and plan proposed projects and activities to address said needs.

- C. Conduct public meetings with local citizens and local agencies to review housing and community development needs.
- D. Meet with and/or communicate with public, nonprofit, and private agencies which may offer input on needs and/or projects and activities to address said needs.
- E. Provide a thirty (30) day review period on the proposed consolidated plan and strategy which include projects and activities to be undertaken with CDBG funds. The public notice shall identify locations where the proposed consolidated plan will be available for citizen review. During the review period, citizens may provide comments in writing to the City of Rapid City, 300 Sixth Street, Rapid City, South Dakota 57701-2724.
- F. A public hearing shall be conducted on the proposed consolidated plan and strategy (including the use of annual entitlement CDBG funds) during or following the thirty (30) day review period and shall contain a summary of the Proposed Consolidated Plan and annual entitlement submission. The notice shall also provide the expected date for action by the Rapid City governing body. All citizen comments shall be presented in writing prior to the public hearing or during the public hearing. Adequate time will be reserved to modify the proposed consolidated plan based on citizen comment prior to action of the City Council and submittal of the consolidated plan to HUD.
- G. The City may act on the consolidated plan and use of entitlement funds at any time following the thirty (30) day review period and after the second public hearing and prior to submittal of the consolidated plan and strategy to HUD.
- H. It is the policy of the City of Rapid City to carry out its Community Development Block Grant Program in a manner that minimizes the displacement of residents and businesses. However, in instances where displacement is unavoidable, information on the types and levels of assistance to be made available to persons displaced will be made available at the C/SAC Building.

## **VI. NOTICE OF HEARING AND MEETING**

*What opportunities are there for citizen's comments?*

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An initial hearing will be held to obtain the views of interested citizens and organizations regarding overall community development and housing needs, development of proposed activities, and a review of program performance. The second hearing will be held to obtain the views of interested citizens and organization on the proposed use of CDBG funds and other elements of the consolidated plan.

Generally, hearings shall be held at the City/School Administration Building. However, the City has the option of conducting hearings in local neighborhood meeting places, such as local churches. Such hearings will be duly advertised. All public hearings will be held in facilities that afford accessibility for persons with disabilities. At least fourteen (14) calendar days prior to any hearing, a notice shall be published in the non-legal section of a paper of general circulation. The notice will give the date, time, place and topics to be considered at the hearing.

Notices will also be sent to social service agencies and other public and semi-public groups which may have particular interest in or be affected by the proposed program. The City will work through these agencies and groups to encourage participation in the hearing process on the part of low, very low, and extremely low income persons who reside in areas where funds will be spent.

The City will also work with these agencies and groups to involve persons who reside in low, very low, or extremely low income neighborhoods. All notices of the second hearing will also contain a detailed description of the area or areas affected by the project activities in an effort to alert the residents of these areas of such proposals and to encourage their participation in the hearing process.

If any organizations or groups representing affected residents wish to become involved in the citizen participation process, the City shall place such group on its mailing list of representative groups and organizations. The City shall be responsible for maintaining a list of representative groups and organizations. This list shall be updated at the beginning of each program year. Additions to the list may be made by written request to the City stating the nature of the organizations services and why it should be included on the City's list of representative groups.

The City shall have the responsibility for calling meetings and hearings with citizens likely to be affected by activities undertaken by the City. The City shall also develop procedures for meetings and hearings for moderating such meetings.

## **VII. NON-ENGLISH SPEAKING AND PHYSICALLY DISABLED RESIDENTS**

*What is the City doing for non-English speaking residents and physically disabled residents?*

The City will take such measures as are appropriate to accommodate the needs of non-English speaking and hearing impaired residents in the case of public hearings where a majority of the participants at the hearing are expected to be non-English speaking or

hearing impaired residents. At a minimum, all handout material prepared for such hearings will be bi-lingual to accommodate the needs of the attendees. Secondly, the City may engage the services of a bi-lingual person to assist in presenting relevant information at the hearing, if such services are requested. In addition, the City will publish the Telephone Device for the Deaf (TDD) number so hearing impaired residents may have access to the information.

All meeting locations will be accessible to persons with disabilities. Persons requiring assistance should contact the City at least five (5) days prior to the meeting date.

**VIII. TECHNICAL ASSISTANCE**

*Is technical assistance available?*

Technical assistance from the City or third party contractors to the City or its agencies will be provided to citizen participants, low, very low, and extremely low income groups or persons in order to enable them to understand the federal requirements associated with the CDBG program, such as Davis-Bacon Federal Labor Standards provisions, environmental policies, equal opportunity requirements, relocation provisions, etc. Technical assistance will also be provided to groups representative of persons of low, very low, and extremely low income, and extremely low income that request assistance in developing proposals. Such assistance will be made available upon request by interested citizens or organizations to the City. In addition, the City, through the public hearings, will review such program requirements and will have available for interested parties handout material dealing with technical program requirements so as to assure understanding. Furthermore, the City will provide interpretation services to any non-speaking person or hearing impaired persons who may require such assistance in understanding a particular program being planned or administered by the city.

**IX. RESPONSE TO PROPOSALS SUBMITTED**

*How will the City respond to proposals submitted?*

The City of Rapid City will respond in writing to all proposals submitted verbally or in writing at public hearings or meetings. The City's response to a request for activities or projects shall be made within fifteen (15) days from the date of the hearing or meeting, or prior to the meeting of the City Council to consider approval of the use of annual entitlements funds.

**X. RESPONSIBILITY FOR CONDUCTING HEARINGS OR MEETINGS**

*Who is responsible for conducting hearings?*

The City shall have the responsibility for conducting meetings and hearings relative to the Community Development Block Grant program. The City shall also develop procedures for meetings and hearings.

**XI. RESPONSE TO COMPLAINTS SUBMITTED BY CITIZENS**

*How will the City respond to complaints by citizens?*

The City of Rapid City will respond in writing to written citizen complaints related to the Community Development Program within fifteen (15) working days from receipt of such complaint.

All correspondence should be directed to:

City of Rapid City  
300 Sixth Street  
Rapid City, SD 57701-2724

**XII. AMENDMENT PROCESS**

*Can the city amend its programs?*

The City must amend its approved program based upon one of the following decisions:

- A. To make substantial change in its allocation priorities; A substantial change in allocation priorities is defined as:
  - 1) A 50% change in the project if the project is funded at \$25,000 or less.
  - 2) A 25% change in the project if the project is funded at \$25,001 or more.
- B. To undertake an activity, using program funds (including program income), which was not previously described in an action plan or funding application.
- C. To not carry out an activity for which funding is approved; or
- D. To substantially change the purpose, scope, location or beneficiaries of an activity.

A substantial change is defined as the increase or decrease of more than 25% in the service area and/or class of beneficiaries.

In such instance, the City of Rapid City shall provide citizens with reasonable notice of, and opportunity to comment on, such proposed changes in its use of funds. The City will publish a notice in the non-legal section of a paper of general circulation of the proposed program change and give interested or affected citizens at least thirty (30) calendar days to submit comments on the amendment, prior to taking such amendment action. The City will notify the appropriate funding agency of the proposal and provide a description of any changes.

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### **XIII. EMERGENCY PROJECTS**

For emergency activities, it is the policy of the City Council of the City of Rapid City to grant a temporary waiver for the thirty (30) day "Citizen Review and Comment Period". The City will advertise the project for citizen comment concurrent with the start of the project.

In keeping with federal regulations, an emergency project can be defined as an emergency activity of recent origin in which existing conditions poses a serious and immediate threat to the health, safety, or welfare of the community. A sub-recipient must submit certification from a qualified official stating the nature of the emergency and that it poses a serious threat to the community.

### **XIV. MONITORING AND EVALUATION OF COMMUNITY DEVELOPMENT PERFORMANCE**

*How will the Community Development Program be evaluated?*

The City will provide full public access to program information. The City shall maintain the following data:

- A. Mailing and promotional material related to the Citizen Participation Process.
- B. Record of Hearing
- C. Key documents including prior statements, consolidated plan and strategy, approval letters, performance reports, evaluation reports, and other documents required by the Department of Housing and Urban Development.
- D. Copies of regulations and policy statements issued by the Department of Housing and Urban Development (available at [hud.gov](http://hud.gov)).

All of the above data is available for inspection at 333 6<sup>th</sup> Street, Rapid City, SD in the Community Development Division office and on line at [www.rcgov.org/communityresources/communitydevelopment](http://www.rcgov.org/communityresources/communitydevelopment).

### **XV. MODIFICATION OF PLAN**

*Can this Plan be modified?*

The citizen participation plan may be modified from time to time by the City provided such revisions are consistent with federal and state law, HUD's CDBG regulations, and administrative requirements covering citizen participation. Prior to any modification of the citizen participation plan, the City will publish a notice of modification of the plan in sufficient time to permit citizens to comment prior to approval by the City Council. The notice shall be published in local newspapers of general circulation at least fourteen (14) days prior to the adoption of the modification by the City Council.

**XVI. AVAILABILITY OF PROGRAM AND RELATED INFORMATION**

Copies of any of the CDBG plans, including the Citizen Participation Plan may be obtained from the City web site at: [www.rcgov.org/communityresources/communitydevelopment/](http://www.rcgov.org/communityresources/communitydevelopment/)

or from the Community Development Division office at the address below.

Any questions or comments on this plan, requests for materials in another language or to accommodate visual impairment, or requests for information should be directed to:

City of Rapid City  
300 Sixth Street  
Rapid City, SD 57701-2724  
(605) 394-4181



# PUBLIC ADS AND COMMENTS

Grant Training Class and Grant Application Request – Rapid City Journal

## Affidavit of Publication

STATE OF SOUTH DAKOTA

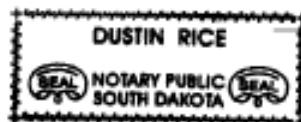
County of Pennington                      SS:

Robert Evans being first duly sworn, upon his/her oath says: That he/she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City, in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bonafide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published as a legal display ad, is attached to this sheet and made a part of this affidavit, was published in said paper once each day for one successive day, the first publication there of being on the seventh day of August that the fees charged for the publication there of are and included eighty three dollars and thirty cents.

Robert J. Evans

Subscribed and sworn to before me this August  
day of seventh, 2014.

Dustin Rice  
Notary public



July 1 2020  
My commission expires

**PUBLIC NOTICE  
COMMUNITY DEVELOPMENT BLOCK  
GRANT (CDBG) TRAINING CLASS FOR FY  
2015 FUNDING APPLICATION**

A CDBG Grant Application Training Class will be held on August 21, 2014 in the training room of Consumer Credit Counseling of the Black Hills, 2310 N Maple Ave, Rapid City, SD, (behind Sears) from 9:00 a.m. to 11:00 a.m., for those persons wishing to learn more about the CDBG application process and how to apply for CDBG funds. The class will cover the National Objectives of the Housing and Community Development Act of 1992, what types of activities are eligible, as defined by the federal regulations and City high priorities, how to fill out the application form, what information is needed, how the applications are reviewed, how to set goals and develop a logic model, file maintenance and review, and reporting requirements. There is no charge for this training class. Seating is limited so please RSVP to: The Community Development Division by phone, (605) 394-4181, or by email: [www.megan.gould@rcgov.org](mailto:www.megan.gould@rcgov.org) by August 18, 2014.

**THE CITY OF RAPID CITY IS ACCEPTING  
APPLICATIONS FOR  
COMMUNITY DEVELOPMENT BLOCK  
GRANT (CDBG) FUNDING FOR  
FISCAL YEAR 2015**

The Community Development Division for the City of Rapid City will be accepting applications for Community Development Block Grant funds for FY15. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1992, and be an eligible activity defined by the federal regulations and City high priorities. Funds can be utilized for projects and programs that benefit low- and moderate-income persons or to eliminate slums and blight. Applications will be accepted for projects that will address the needs of low-income people for the following high priority issues:

**Housing Projects**

1-2 bedroom and/or efficiency rental units affordable rents between \$350 and \$500 per month;

Transitional apartments for homeless and evicted households;  
Safe Haven housing for chronic substance abusers.

**Public Services**

Case management services that will support successful occupation and retention of housing for homeless, mental health, and substance abuse clients;  
Housing First programs for chronic homeless, veterans, and reentry clients;  
Early Childhood Education.

**Public Facilities**

Renovations to provide handicap accessibility, energy efficiency, or improve safety.

**Economic Development**

Job Training or skill improvement; Microenterprise loan and Asset building programs.

The City of Rapid City estimates that the FY15 Community Development Block Grant funds available will be \$442,300; Program Administration cap is 20% (\$88,460); Public Service cap is 15% (\$72,600); and Housing and Public Facilities (\$280,940); Applications must be received by the City by 4:00 p.m. Wednesday, October 1, 2014.

Interested parties having questions or desiring an application should contact the Community Development Division, 300 Sixth Street, Rapid City, SD 57701, at (605) 394-4181, or [www.megan.gould@rcgov.org](mailto:www.megan.gould@rcgov.org). Applications will be available on the City website: [www.rcgov.org](http://www.rcgov.org) - Community Resources/Community Development Division/Applications after August 21, 2014.



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**NOTICES**

**PUBLIC NOTICE  
COMMUNITY DEVELOPMENT  
BLOCK GRANT (CDBG) TRAINING  
CLASS FOR FY 2015 FUNDING AP-  
PLICATION**

A CDBG Grant Application Training Class will be held on August 21, 2014 in the training room of Consumer Credit Counseling of the Black Hills, 2310 N Maple Ave, Rapid City, SD, (behind Sears) from 9:00 a.m. to 11:00 a.m., for those persons wishing to learn more about the CDBG application process and how to apply for CDBG funds. The class will cover the National Objectives of the Housing and Community Development Act of 1992, what types of activities are eligible, as defined by the federal regulations and City high priorities, how to fill out the application form, what information is needed, how the applications are reviewed, how to set goals and develop a logic model, file maintenance and review, and reporting requirements. There is no charge for this training class. Seating is limited so please RSVP to: The Community Development Division by phone, (605) 394-4181, or by email: [www.megan.gould@rcgov.org](mailto:www.megan.gould@rcgov.org) by August 18, 2013.

**THE CITY OF RAPID CITY IS ACCEPTING APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2015**

The Community Development Division for the City of Rapid City will be accepting applications for Community Development Block Grant funds for FY15. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1992, and be an eligible activity defined by the federal regulations and City high priorities. Funds can be utilized for projects and programs that benefit low- and moderate-income persons or to eliminate slums and blight. Applications will be accepted for projects that will address the needs of low-income people for the following high priority issues:

- Housing Projects
- 1-2 bedroom and/or efficiency rental units affordable rents between \$350 and \$500 per month;
- Transitional apartments for homeless and evicted households;
- Safe Haven housing for chronic substance abusers.

**ADOPTION**

**ADOPT:** Looking for a loving, secure home for your newborn, infant or toddler? Robin and Neil are seeking to complete their family. 865-303-0668, [www.mladopt.info](http://www.mladopt.info).

**AUCTION**

**ROGERS PERSONAL PROPERTY AUCTION,** Saturday, Aug. 9, 11 am, American Legion Hall, Gettysburg, SD. M&R Auctions, Hoven, SD, [www.mrauctionsllc.com](http://www.mrauctionsllc.com), Lewis 605-281-1067, Sam 605-769-0088, Cindy 605-948-2333, Shane, 605-870-0670.

**BRENNER BUILDERS RETIREMENT AUCTION,** Friday, Aug. 22, 9 am, 108 E Drive, Aberdeen, SD. M&R Auctions, Hoven, SD, [www.mrauctionsllc.com](http://www.mrauctionsllc.com), Lewis 605-281-1067, Sam 605-769-0088, Cindy 605-948-2333, Shane, 605-870-0670

**HELP WANTED**

**MOBRIDGE-POLLOCK SCHOOL DISTRICT 62-6** is seeking the following positions: Elementary Teacher for Grade 4 or 5; Head and Assistant Volleyball Coaches; High School Social Science/English Teacher; and a Speech Language Pathologist. For more information contact Tim Frederick at 605-845-9204. Resume and application (found on the school's website) can be mailed to Moberidge-Pollock School District 62-6, Attn: Tim Frederick, 1107 1st Avenue East, Moberidge SD 57601. EOE.

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**WEST RIVER VETERINARY CLINIC** is taking applications for a business manager. Job entails: inventory management, account management, payroll & human resources. Includes retirement, vacation, health insurance. Contact or send cover letter to: 106 2nd Ave NW, Hettinger ND, 58639; 701-567-4333.

**SISSETON SCHOOL DISTRICT OPENING:** SPED K-8 Teacher. Contact: Dr. Michelle Greseth, 516 8th Ave. W. Sisseton, SD 57262 (605)698-7613. Position open until filled. EOE.

**CUSTER REGIONAL HOSPITAL** in beautiful Custer, SD is accepting applications for Director of Nursing. We offer competitive pay and excellent benefits. Must be licensed as a Registered Nurse in South Dakota. Previous acute care and ED management experience preferred. Located in the beautiful Black Hills of South Dakota, we are just a short distance from Mount Rushmore, Wind Cave National Park, Custer State Park, Jewel Cave National Park and many other outdoor attractions. Custer is a great place to live, work and play! Please contact Human Resources at (605) 673-9418 for more information. Applications may be submitted on-line at [www.regionalhealth.com](http://www.regionalhealth.com). EOC/AA.

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# Affidavit of Publication

STATE OF SOUTH DAKOTA

County of Pennington SS:

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**PUBLIC NOTICE**  
THE CITY OF RAPID CITY IS  
ACCEPTING APPLICATIONS  
FOR COMMUNITY  
DEVELOPMENT BLOCK  
GRANT (CDBG) FUNDING FOR  
FISCAL YEAR 2015

The Community Development Division for the City of Rapid City will be accepting applications for Community Development Block Grant funds for FY15. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1972, and be an eligible activity defined by the federal regulations and City high priorities. Funds can be utilized for projects and programs that benefit low- and moderate-income persons, or to eliminate slums and blight. Applications will be accepted for projects that will address the needs of low-income people for the following high priority issues:

- Housing Projects
  - 1-2 bedroom and/or efficiency rental units; affordable rents between \$350 and \$500 per month;
  - Transitional apartments for homeless and evicted households;
  - Safe Haven housing for chronic substance abusers;
- Public Services
  - Case management services that will support successful occupation and retention of housing for homeless, mental health, and substance abuse clients;
  - Housing First programs for chronic homeless, veterans, and reentry clients;
  - Early Childhood Education;
- Public Facilities
  - Renovations to provide handicap accessibility, energy efficiency, or improve safety;
- Economic Development
  - Job Training or skill improvement;
  - Microenterprise loan and Asset building programs.

The City of Rapid City estimates that the FY15 Community Development Block Grant funds available will be \$42,200; Program Administration cap is 20% (\$8,440), Public Service cap is 15% (\$7,900), and Housing and Public Facilities (\$29,860). Applications must be received by the City by 4:00 p.m. Wednesday, October 1, 2014.

Interested parties having questions or desiring an application should contact the Community Development Division, 200 Sixth Street, Rapid City, SD 57701, at (605) 394-4181, or [www.megan.gould@rcgov.org](http://www.megan.gould@rcgov.org). Applications will be available on the City website: [www.rcgov.org](http://www.rcgov.org).  
C o m m u n i t y  
R e s o u r c e s / C o m m u n i t y  
D e v e l o p m e n t / A p p l i c a t i o n s

(Published once at the total approximate cost of \$53.20)

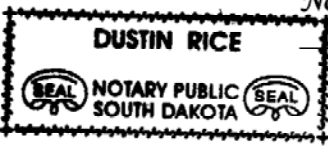
Robert Evans being first duly sworn, upon his/her oath says: That he/she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City, in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bonafide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each day for one successive day, the first publication there of being on the seventeenth day of September that the fees charged for the publication there of are fifty three dollars and twenty cents.

Robert J. Evans

Subscribed and sworn to before me this seventeenth day of September, 2014.

Dustin Rice

Notary public



July 1, 2020  
My commission expires

**CLASSIFIEDS**

process, please contact SWA's Procurement Offices.  
**Prequalifying Process**  
 SWA Corp. reserves the right to interview some or all of the parties submitting Requests either in person or by telephone. Determination that contractors are responsible and capable of properly performing contracts in the amount of requested will be based on an evaluation of whether or not a Requester is responsive and responsible using the following factors:

1. Responsible and capable of performing the particular work at the required level.
  - a. Experience and reputation as a contractor
  - b. Past experience and performance on projects for Owner
  - c. Ability to work effectively with Owner
  - d. Ability to complete project on a timely basis, and
  - e. Availability to complete contract work.
2. Indian Preference.
  - a. Indian Owned and Controlled Company, and
  - b. Plan for hiring and training local Rosebud Tribal members.

**General**  
 SWA reserves the right to reject any and all Requests for Prequalification and to waive any minor irregularities in any Request. Publication of this Notice does not obligate SWA to award any contract(s).  
 Danielle Burnette  
 Procurement Officer  
 SWA Corporation  
 Post Office Box 69  
 Rosebud, South Dakota 57570  
 Telephone: 605-747-2203  
 Fax: 605-747-2966  
 Email: swapr2@swacorporation.com

**PUBLIC NOTICE**  
 THE CITY OF RAPID CITY IS ACCEPTING APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2015  
 The Community Development Division for the City of Rapid City will be accepting applications for Community Development Block Grant funds for FY15. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1992, and be an eligible activity defined by the federal regulations and City high priorities. Funds can be utilized for projects and programs

less, mental health, and substance abuse clients;  
**Housing First** programs for chronic homeless, veterans, and reentry clients;  
**Early Childhood Education**.  
**Public Facilities**  
 Renovations to provide handicap accessibility, energy efficiency, or improve safety.  
**Economic Development**  
**Job Training** or skill improvement; **Microenterprise** loan and Asset building programs.  
 The City of Rapid City estimates that the FY15 Community Development Block Grant funds available will be \$442,300; Program Administration cap is 20% (\$88,460), Public Service cap is 15% (\$72,900), and Housing and Public Facilities (\$280,940). Applications must be received by the City by 4:00 p.m. Wednesday, October 1, 2014. Interested parties having questions or desiring an application should contact the Community Development Division, 300 Sixth Street, Rapid City, SD 57701, at (605) 394-4181, or [www.megan.gould@rcgov.org](mailto:www.megan.gould@rcgov.org). Applications will be available on the City website: [www.rcgov.org](http://www.rcgov.org) - Community Resources/Community Development Division/Applications.



**BUSINESS OPPORTUNITY**

**CONTRACT SALESPERSON** Selling aerial photography of farms on commission basis. \$4,225.00 first month guarantee. \$1,500-\$3,000 weekly proven earnings. Travel required. More info [msphotosd.com](http://msphotosd.com) or 877/882-3566.

**CELEBRATIONS**

**DON'T MISS MENNO PIONEER POWER SHOW'S** 28th year! Menno, SD just North of Yankton. Too much to describe. [www.pioneeracres.com](http://www.pioneeracres.com) September 20 & 21 Great Show!

**EMPLOYMENT**

Administrator position and select the "apply to job" button. For more information e-mail [NAEPrecruit@westat.com](mailto:NAEPrecruit@westat.com) or call 1-888-237-8036. -WESTAT -EOE.

**RDO EQUIPMENT CO.** - Competitive wages, benefits, training, profit sharing, opportunities for growth, great culture and innovation. \$1,500 Sign on Bonus available for Service Technicians. To browse opportunities go to [www.rdoequipment.com](http://www.rdoequipment.com). Must apply online. EOE/M/F/Disabled/Veteran.

**FARM HELP WANTED** for feedlot and crops. Experience preferred. Call 605-547-2257 or 712-551-7828 for details.

**FARM/RANCH WORKER** in Java, SD, housing available. Experience and references required. Wage DOE. Call Mark at 605-649-6335 605-280-2606.

**FULL-TIME CITY BROADBAND INTERNET TECHNICIAN NEEDED:** Entry-level wages are negotiable DOQ and include benefits. For more information or to request an application, contact the City of Timber Lake at (605) 865-3790 or [cityoft@tsd.us](mailto:cityoft@tsd.us).

**CITY OF HOWARD, SD.** Superintendent Water, Utility, Streets and Parks. \$50K to \$60K DOQ. Resumes accepted thru September 27. [www.clytofhoward.com](http://www.clytofhoward.com). Call for job description 605-772-4391.

**BLACK HILLS SURGICAL HOSPITAL** is seeking a full-time Laboratory Technician. Responsible for all phases of laboratory testing with emphasis on excellent customer service. Bachelor's Degree or Associate Degree in a clinical laboratory science or medical technology program required. ASCP certification as a MT (MLS) or MLT preferred. A minimum of 2 years of hospital laboratory experience preferred. Apply Online at [www.bhsh.com](http://www.bhsh.com). EOE AA M/F/Vet/Disability.

**WINNER SOUTH DAKOTA** - Director of residential services. The successful candidate will have experience in supervising employees, scheduling and management skills. Experience working with people with developmental disabilities is a must. This person will be responsible for the

**PUBLIC NOTICE**

30 Day Public Comment Period for  
Approval of the Recommended CDBG FY 2015  
Investment Committee Recommended Funding Allocations  
**FY 2015 Funding Allocations**

City Council has given preliminary approval for the recommended FY2015 Community Investment Committee Funding Allocations. The City received CDBG funding requests totaling \$448,700. Allocations are based on receiving an estimated \$442,300 in CDBG funds and \$6,400 in program income. Entitlement awards are based upon a formula using Census Data that is based on number of homeless people, number of people living below the poverty level, percentage of minority population and aging housing stock. Federal regulations allow the City to use up to 15% of their entitlement for public service activities (\$76,302). The City can approve less than this amount or may choose not to fund public service activities. Administration costs for the CDBG program may not exceed 20% of the entitlement grant (\$88,920). Comments on the City's proposed funding proposals for the FY2015 Community Investment Committee Recommendations will be received until 4:00 p.m. on January 13, 2015, at which time all comments received will be considered and any changes warranted will be made to the plan at the Legal & Finance meeting on January 14, 2015, prior to final approval of the City Council on January 19, 2015. Copies of the FY2015 CDBG approved allocations are available on the City web site at www.rcgov.org, at the City/School Administration Center-Information Desk, 300 6th St., the Rapid City Public Library (Main Branch), 610 Quincy St., RC Public Library-North (General Beadle School), 10 Van Buren St., Community Development Division, 333 6th Street, and at the Pennington County Housing and Redevelopment Commission, 1805 Fulton St., Rapid City, SD. Any comments regarding should be directed to the Community Development Division at 333 6th Street or call 394-4181.

**ADA Compliance:** The City of Rapid City fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend a public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.

Persons with limited English proficiency may request free oral interpretation of written materials or written translation of vital documents by calling (605) 394-4181.

(Published once at the approximate cost: \$100.82).

Dec. 12, 2014 - L20908945

*of Publication*

SS:

*sworn, upon his/her oath says: That all time hereinafter mentioned, an JOURNAL, a corporation of Rapid r and publisher of the RAPID CITY newspaper printed and published in of Pennington, and has full and facts herein stated as follows: that the times herein mentioned has been with a bonafide paid circulation of at ), and has been printed and published d within an office maintained by the at Rapid City, in said Pennington l to the United States mail under the*

*for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each day for one successive day, the first publication there of being on the twelfth day of December that the fees charged for the publication there of are one hundred dollars and eighty two cents.*

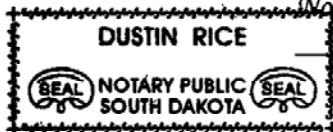
*Robert J. End*

*Subscribed and sworn to before me this twelfth day of December, 2014.*

*Dustin Rice*

Notary public

My Commission Expires July 1, 2020



My commission expires

SUN NEWS

DECEMBER 17 - 23, 2014

# PUBLIC NOTICE

## 30 Day Public Comment Period for Approval of the Recommended CDBG FY 2015 Investment Committee Recommended Funding Allocations

### FY 2015 Funding Allocations

City Council has given preliminary approval for the recommended FY2015 Community Investment Committee Funding Allocations. The City received CDBG funding requests totaling \$448,700. Allocations are based on receiving an estimated \$442,300 in CDBG funds and \$6,400 in program income. Entitlement awards are based upon a formula using Census Data that is based on number of homeless people, number of people living below the poverty level, percentage of minority population and aging housing stock. Federal regulations allow the City to use up to 15% of their entitlement for public service activities (\$76,302). The City can approve less than this amount or may choose not to fund public service activities. Administration costs for the CDBG program may not exceed 20% of the entitlement grant (\$88,920). Comments on the City's proposed funding proposals for the FY2015 Community Investment Committee Recommendations will be received until 4:00 p.m. on January 13, 2015, at which time all comments received will be considered and any changes warranted will be made to the plan at the Legal & Finance meeting on January 14, 2015, prior to final approval of the City Council on January 19, 2015. Copies of the FY2015 CDBG approved allocations are available on the City web site at [www.rcgov.org](http://www.rcgov.org), at the City/School Administration Center-Information Desk, 300 6th St., the Rapid City Public Library (Main Branch), 610 Quincy St., RC Public Library-North (General Beadle School), 10 Van Buren St., Community Development Division, 333 6th Street, and at the Pennington County Housing and Redevelopment Commission, 1805 Fulton St., Rapid City, SD. Any comments regarding should be directed to the Community Development Division at 333 6th Street or call 394-4181.

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## Public Comments Response

No public comments were received during the 30 day public comment period or at any of the public comment sessions for the Legal and Finance meetings or City Council meetings.

Date: April 7, 2015

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Barbara Garcia, Manager  
Community Development Division

## GLOSSARY OF TERMS

### Glossary of Terms

**Affordable Housing:** Under State and federal statutes, housing which costs no more than 30 percent of gross household income. Housing costs include rent or mortgage payments, utilities, taxes, insurance, homeowner association fees, and related costs.

**AIDS and Related Diseases:** The disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome.

**Assisted Household or Person:** For the purpose of identification of goals, an assisted household or person is one which during the period covered by the annual plan will receive benefits through the Federal funds, either alone or in conjunction with the investment of other public or private funds. The program funds providing the benefit(s) may be from any funding year or combined funding years.

- A renter is benefited if the person takes occupancy of affordable housing that is newly acquired, newly rehabilitated, or newly constructed, and/or receives rental assistance through new budget authority.
- An existing homeowner is benefited during the year if the home's rehabilitation is completed.
- A first-time homebuyer is benefited if a home is purchased during the year.
- A homeless person is benefited during the year if the person becomes an occupant of transitional or permanent housing.
- A non-homeless person with special needs is considered as being benefited, however, only if the provision of supportive services is linked to the acquisition, rehabilitation, or new construction of a housing unit and/or the provision of rental assistance during the year.
- Households or persons who will benefit from more than one program activity must be counted only once.

To be included in the goals, the housing unit must, at a minimum, satisfy the HUD Section 8 Housing Quality Standards (see 24 CFR sections 5.703 and 982.401). See also, instructions for completing Table 3B of the CHAS and Table 1 of the Annual Performance Report.

**Assisted Housing:** Housing that has received subsidies (such as low interest loans, density bonuses, direct financial assistance, etc.) by federal, state, or local housing programs in exchange for restrictions requiring a certain number of housing units to be affordable to very low, low, and moderate income households.

**At-Risk Housing:** Assisted rental housing that is at risk of losing its status as housing affordable for very low, low, and moderate income residents due to the expiration of federal, state or local agreements.

**Barrier Free:** The term used to describe housing that complies with 1986 ANSI Standard A.117.1 which includes federal and private construction systems. This reference is made because, unlike handicap accessible, barrier-free indicates that the home is fully accessible to an individual who utilizes a wheelchair.

**Certification:** A written assertion, based on supporting evidence, that must be kept available for inspection by HUD, by the Inspector General of HUD and by the public. The assertion shall be deemed to be accurate unless HUD determines otherwise, after inspecting the evidence and providing due notice an opportunity for comment.

**CHAS:** The Comprehensive Housing Affordability Strategy. Now combined with HUD program applications to comprise the Consolidated Plan.

**CHDO (Community Housing Development Organization):** A non-profit community-based and low-income community service organization that has, or intends to retain, staff with the capacity to develop affordable housing for the community it serves.

**CIP - Capital Improvement Program**

**COC:** Continuum of Care.

**Committed:** Generally means there has been a legally binding commitment of funds to a specific project to undertake specific activities.

**Community Development Division:** The City division responsible for administering the Community Development Block Grant Entitlement funds received from HUD.

**Census:** The official United States decennial enumeration of the population conducted by the federal government.

**Chronic Homeless:** A chronically homeless person is one who has been continuously homeless for one year or more or has been homeless four or more times within the past three years.

**Community Development Block Grant (CDBG):** A grant program administered by the U.S. Department of Housing and Urban Development (HUD). This grant allots money to cities and counties for housing rehabilitation and community development activities, including public facilities and economic development.

**Condominium:** A building or group of buildings in which units are owned individually, but the structure, common areas and facilities are owned by all owners on a proportional, undivided basis.



**Consistent with the Consolidated Plan:** A determination made by the governing jurisdiction that a program application meets the following criterion:

- The Annual Plan for that fiscal year's funding indicates the jurisdiction planned to apply for the program or was willing to support an application by another entity for the program;
- The location of activities is consistent with the geographic areas as specified in the plan; and
- The activities benefit a category of residents for which the jurisdiction's five-year strategy shows a priority.

**Cost Burden > 30%:** The extent to which gross housing costs, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

**Cost Burden > 50%:** The extent to which gross housing costs, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

**Density:** The number of dwelling units per unit of land. Density usually is expressed "per acre," e.g., a development with 100 units located on 20 acres has density of 5.0 units per acre.

**Density Bonus:** The allowance of additional residential units beyond the maximum for which the parcel is otherwise permitted usually in exchange for the provision or preservation of affordable housing units at the same site or at another location.

**Development Impact Fees:** A fee or charge imposed on developers to pay for a jurisdiction's costs of providing services to new development.

**Development Right:** The right granted to a land owner or other authorized party to improve a property. Such right is usually expressed in terms of a use and intensity allowed under existing zoning regulation. For example, a development right may specify the maximum number of residential dwelling units permitted per acre of land.

**Dwelling Unit:** One or more rooms, designed, occupied or intended for occupancy as separate living quarters, with cooking, sleeping and sanitary facilities provided within the unit for the exclusive use of a household.

**Dwelling, Multi-family:** A building containing two or more dwelling units for the use of individual households; an apartment or condominium building is an example of this dwelling unit type.

**Dwelling, Single-family Attached:** A one-family dwelling attached to one or more other one-family dwellings by a common vertical wall. Row houses and town homes are examples of this dwelling unit type.

**Dwelling, Single-family Detached:** A dwelling, not attached to any other dwelling, which is designed for and occupied by not more than one family and surrounded by open space or yards.

**Economic Independence and Self-Sufficiency Programs:** Programs undertaken by Public Housing Agencies (PHAs) to promote economic independence and self-sufficiency for participating families. Such programs may include Project Self-Sufficiency and Operation Bootstrap programs that originated under earlier Section 8 rental certificate and rental voucher initiatives, as well as the Family Self-Sufficiency program. In addition, PHAs may operate locally-developed programs or conduct a variety of special projects designed to promote economic independence and self-sufficiency.

**Elderly Household:** For HUD rental programs, elderly households are households of one- or two persons in which the head of the household or spouse is at least 62 years of age.

**Elderly Person:** A person who is at least 62 years of age.

**Employer Mortgage Assistance Program (EMAP):** This program provides down payment and closing cost assistance in the form of a second mortgage for homebuyers employed with a participating employer.

**Emergency Shelter:** An emergency shelter is a facility that provides shelter to homeless families and/or homeless individuals on a limited short-term basis.

**Entitlement Cities:** Metropolitan cities with a population of 50,000 or more who meet criteria, set by a formula, to apply for federal funds. An example of this is the Community Development Block Grant (CDBG) funds. In South Dakota Rapid City and Sioux Falls are Entitlement cities.

**Existing Homeowner:** An owner-occupant of residential property who holds legal title to the property and who uses the property as his/her principal residence.

**Extremely Low-Income:** Households whose incomes do not exceed 30 percent of the median household income for the area, as determined by HUD.

**Fair Market Rent (FMR):** Fair Market Rents (FMRs) are freely set rental rates defined by HUD as the median gross rents charged for available standard units in a county or Standard Metropolitan Statistical Area (SMSA). Fair Market Rents are used for the Section 8 Rental Program and other HUD programs.

**Family:** See definition in 24 CFR 5.403 (The National Affordable Housing Act definition required to be used in the CHAS rule differs from the Census definition). The Bureau of Census defines a family as a householder (head of household) and one or more other persons living in the same household who are related by birth,

marriage or adoption. The term "household" is used in combination with the term "related" in the CHAS instructions, such as for Table 2, when compatibility with the Census definition of family (for reports and data available from the Census based upon that definition) is dictated. (See also Homeless Family)

**Family Self-Sufficiency (FSS) Program:** A program enacted by Section 554 of the National Affordable Housing Act which directs Public Housing Agencies (PHAs) and Indian Housing Authorities (IHAs) to use Section 8 assistance under the rental certificate and rental voucher programs, together with public and private resources to provide supportive services, to enable participating families to achieve economic independence and self-sufficiency.

**Federal Preference for Admission:** The preference given to otherwise eligible applicants under HUD's rental assistance programs who, at the time they seek housing assistance, are involuntarily displaced, living in substandard housing, or paying more than 50 percent of family income for rent. (see, for example, 24 CFR 92.253.)

**First-Time Homebuyer:** An individual or family who has not owned a home during the three-year period preceding the HUD-assisted purchase of a home that must be used as the principal residence of the homebuyer, except that any individual who is a displaced homemaker (as defined in 24 CFR 5.403) or a single parent (as defined in 24 CFR 92) may not be excluded from consideration as a first-time homebuyer on the basis that the individual, while a homemaker or married, owned a home with his or her spouse or resided in a home owned by the spouse.

**Floor Area Ratio (FAR):** The gross floor area of all buildings on a lot divided by the lot area; usually expressed as a numerical value (e.g., a building having 10,000 square feet of gross floor area located on a lot of 5,000 square feet in area has a floor area ratio of 2:1).

**FmHA (Farmers Home Administration):** The Farmers Home Administration, or programs it administers. FmHA has been reorganized and is now operating under the name USDA Rural Development (RD). It operated under the name Rural Economic and Community Development (RECD) for a period of time.

**FMR (Fair Market Rent):** See Fair Market Rent.

**For Rent:** Year round housing units which are vacant and offered/available for rent. (U.S. Census Definition)

**For Sale:** Year round housing units which are vacant and offered/available for sale only. (U.S. Census Definition)

**Frail Elderly:** An elderly person who has one or more limitations of Activities of Daily Living (ADL), i.e. eating, dressing, bathing, grooming, and household management activities. (See 24 CFR 891.205.)

**Group Quarters:** A facility which houses groups of unrelated persons not living in households (U.S. Census definition). Examples of group quarters include institutions, dormitories, shelters, military barracks, prisons, nursing homes, assisted living facilities and other quarters, including single-room occupancy (SRO) housing, where 10 or more unrelated individuals are housed.

**Home Mortgage Disclosure Act (HMDA):** The Home Mortgage Disclosure Act requires larger lending institutions making home mortgage loans to publicly disclose the location and disposition of home purchase, refinance and improvement loans. Institutions subject to HMDA must also disclose the gender, race, and income of loan applicants.

**HOME Program:** The HOME Investment Partnership Act, Title II of the National Affordable Housing Act of 1990. HOME is a Federal program administered by HUD which provides formula grants to States and localities to fund activities that build, buy, and/or rehabilitate affordable housing for rent or home ownership or provide direct rental assistance to low-income people.

**Homeless:** Unsheltered homeless are families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g., the street, sidewalks, cars, vacant and abandoned buildings). Sheltered homeless are families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter (e.g., emergency, transitional, battered women, and homeless youth shelters; and commercial hotels or motels used to house the homeless).

**Homeless Family:** Family that includes at least one parent or guardian and one child under the age of 18, a homeless pregnant woman, or a homeless person in the process of securing legal custody of a person under the age of 18.

**Homeless Individual:** An unaccompanied youth (17 years or younger) or an adult (18 years or older) without children.

**Homeless Youth:** Un accompanied person 17 years of age or younger who is living in a situation described by terms "sheltered" or "unsheltered".

**HOPE 1:** The HOPE for Public and Indian Housing Homeownership Program, which is authorized by Title IV, Subtitle A of the National Affordable Housing Act.

**HOPE 2:** The HOPE for Homeownership of Multifamily Units Program, which is authorized by Title IV, Subtitle B of the National Affordable Housing Act.

**HOPE 3:** The HOPE for Homeownership of Single Family Homes Program, which is authorized by Title IV, Subtitle C of the National Affordable Housing Act.

**HOPE 6:** The HOPE VI Program was developed for severely distressed public housing to change the physical shape of public housing, establish positive incentives for resident self-sufficiency and comprehensive services that empower residents, lessen concentrations of poverty by promoting mixed-income communities, and forge partnerships with other agencies, local governments, non-profit organizations, and private business to leverage support.

**Household:** The US Census Bureau defines a household as all persons living in a housing unit whether or not they are related. A single person living in an apartment as well as a family living in a house is considered a household. Household does not include individuals living in dormitories, prisons, convalescent homes, or other group quarters.

**Household Income:** The total income of all the persons living in a household. Household income is commonly grouped into income categories based upon household size, and income, relative to the regional median family income. The following categories are used in the Housing Element:

- *Extremely Low:* Households earning less than 30% of County median family income;
- *Very low:* Households earning less than 50% of County median family income;
- *Low:* Households earning 51% to 80% of the County median family income;
- *Moderate:* Households earning 81% to 120% of County median family income;
- *Above Moderate:* Households earning above 120% of County median family income.

**Housing Problems:** Defined by HUD as a household which: (1) occupies a unit with physical defects (lacks complete kitchen or bathroom); (2) meets the definition of overcrowded; or (3) spends more than 30% of income on housing cost.

**Housing Subsidy:** Housing subsidies refer to government assistance aimed at reducing housing sales or rent prices to more affordable levels. Two general types of housing subsidy exist. Where a housing subsidy is linked to a particular house or apartment, housing subsidy is "project" or "unit" based. In Section 8 rental assistance programs the subsidy is provided to the family (called "tenant-based") who can then use the assistance to find suitable housing in the housing unit of their choice.

**Housing Unit:** A room, or group of rooms used by one or more individuals living separately from others in the structure, with direct access to the outside or to a public hall and containing separate toilet and kitchen facilities.

**Housing Unit (U.S. Census definition):** An occupied, or vacant house, apartment, or single room (SRO housing) that is intended as separate living quarters.

**HTC:** (Federal) Housing Tax Credit.

**HUD:** – Housing and Urban Development. See U.S. Department of Housing and Urban Development.

**IMPACT:** Individualized and Mobile Program of Assertive Community Treatment Program (IMPACT) is administered by the South Dakota Department of Human Services' Division of Mental Health.

**Institutions/Institutional:** Group quarters for persons under care or custody. (U.S. Census definition.)

**Inclusionary Unit:** An ownership or rental dwelling unit which is affordable (as defined by city council) as households with moderate, low or very-low incomes in perpetuity.

**Large Household:** A household with 5 or more members.

**Large Related Household:** Household of 5 or more persons which includes at least one person related to the householder by blood, marriage or adoption.

**Lead-Based Paint Hazard:** Any condition that causes exposure to lead from lead-contaminated dust, lead-contaminated soil, lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects as established by the appropriate Federal agency. (Residential Lead-based Paint Hazard Reduction Act of 1992 definition.)

**LMI Benefit:** The number of Low-to-Moderate Income people to benefit from a project. Low-to-Moderate Income for the CDBG program is defined as persons with income below 80% of the HUD median income for household size for the area.

**Low-Income:** Households whose incomes do not exceed 80 percent of the median income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. NOTE: HUD income limits are updated annually and are available from the local HUD office.

**Manufactured Housing:** Housing that is constructed of manufactured components, assembled partly at the site rather than totally at the site. Also referred to as modular housing.

**Market-Rate Housing:** Housing which is available on the open market without any subsidy. The price for housing is determined by the market forces of supply and demand and varies by location.

**Median Income:** The annual income for each household size within a region which is defined annually by HUD. Half of the households in the region have incomes above the median and half have incomes below the median.

**Metropolitan Area:** A **Metropolitan Statistical Area (MSA)** as established by the Office of Management and Budget. This includes metropolitan cities and urban counties. In South Dakota this is Rapid City/Pennington County and Sioux Falls/Minnehaha and Lincoln County.

**Metropolitan Statistical Area (MSA):** See definition above for Metropolitan Area.

**Mobile Home:** A structure, transportable in one or more sections, which is at least 8 feet in width and 32 feet in length, is built on a permanent chassis and designed to be used as a dwelling unit when connected to the required utilities, either with or without a permanent foundation.

**Moderate Income:** Households whose incomes are between 81 percent and 95 percent of the median income for the area as determined by HUD, with adjustments for smaller or larger families, except that HUD may establish income ceilings higher or lower than 95 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. (This definition is different than that for the CDBG program).

**Moderate Income – CDBG Program:** Households whose incomes are between 51 percent and 80 percent of the median income for the area as determined for household size by HUD.

**Mortgage Revenue Bond (MRB):** A state, county or city program providing financing for the development of housing through the sale of tax-exempt bonds.

**MSA (Metropolitan Statistical Area):** A Metropolitan Statistical Area (MSA) as established by the Office of Management and Budget. This includes metropolitan cities and urban counties. In South Dakota this is Rapid City/Pennington County and Sioux Falls/Minnehaha and Lincoln County.

**Non-Elderly Household:** A household which does not meet the definition of "Elderly Household", as defined above.

**Non-Homeless Persons with Special Needs:** Includes frail elderly persons, persons with AIDS, families with a person with a disability and families participating in organized programs to achieve economic self-sufficiency.

**Non-Institutional:** Group quarters for person not under care or custody. (U.S. Census definition used.)

**Non-Metropolitan Area:** An area which is not a metropolitan city and is not included as part of an urban county. This term applies to every community in South Dakota with the exception of Rapid City/Pennington County and Sioux Falls/Minnehaha County.

**Non-Recreational Units:** Those housing units which are considered a primary residence.

**Occupied Housing Unit:** A housing unit that is the usual place of residence of the occupant(s).

**Other Household:** A household of one or more persons that does not meet the definition of a Small Related household, Large Related household or Elderly household.

**Other Income:** Households whose incomes are between 51 percent and 80 percent of the median income for the area, as determined by HUD, with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes.

**Other Vacant:** Vacant year round housing units that are not "For Rent" or "For Sale". This category would include "Awaiting Occupancy" or "Held".

**Overcrowded:** As defined by the U.S. Census, a household with greater than 1.01 persons per room, excluding bathrooms, kitchens, hallways, and porches. Severe overcrowding is defined as households with greater than 1.51 persons per room.

**Overpayment:** The extent to which gross housing costs, including utility costs, exceed 30 percent of gross household income, based on data published by the U.S. Census Bureau. Severe overpayment, or cost burden, exists if gross housing costs exceed 50 percent of gross income.

**Owner:** A household that owns the housing unit it occupies. (U.S. Census definition.)

**Parcel:** The basic unit of land entitlement. A designated area of land established by plat, subdivision, or otherwise legally defined and permitted to be used, or built upon.

**PATH (Projects in the Assistance for the Transition from Homelessness Program):** A federal program administered by the State Division of Mental Health targeted to individuals with severe mental illness. Recipients must be homeless or at-risk of becoming homeless.



**Person with a Disability:** A household composed of one or more persons, at least one of whom is an adult (a person of at least 18 years of age) who has a disability. A person shall be considered to have a disability if the person is determined to have a physical, mental or emotional impairment that:

- is expected to be of long-continued and indefinite duration;
- substantially impedes ability to live independently, and
- is of such a nature that the ability could be improved by more suitable housing conditions.

A person shall also be considered to have a disability if he or she has a developmental disability as defined in the Developmental Disabilities Assistance and Bill of Rights Act (42 U.S.C. 6001-6006). The term also includes the surviving member or members of any household described in the first sentence of this paragraph who were living in an assisted unit with the deceased member of the household at the time of his or her death.

**Physical Defects:** A housing unit lacking complete kitchen or bathroom (U.S. Census Definition). Jurisdictions may expand upon the Census definition.

**Project-based (Rental) Assistance:** Rental assistance provided for a project, not for a specific tenant. Tenants receiving project-based rental assistance give up the right to that assistance upon moving from the project.

**Public Housing:** A project-based low-rent housing program operated by independent local public housing authorities. A low-income family applies to the local public housing authority in the area in which they want to live.

**RECD:** Rural Economic and Community Development, formerly the Farmers Home Administration (FmHA), now the USDA Rural Development (RD).

**Recreational Units:** Those housing units which are not considered a primary residence but are constructed for recreational purposes. They are established as seasonal housing such as a cabin at a lake or a cabin in the Hills.

**Rehabilitation:** The upgrading of a building previously in a dilapidated or substandard condition for human habitation or use.

**Rent Burden > 30% (Cost Burden):** The extent to which gross rents, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

**Rent Burden > 50% (Severe Cost Burden):** The extent to which gross rents, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

**Rental Assistance:** Rental assistance payments provided as either project-based rental assistance or tenant-based rental assistance.

**Renter:** A household that rents the housing unit it occupies, including both units rented for cash and units occupied without cash payment of rent. (U.S. Census Definition)

**Renter Occupied Unit:** Any occupied housing unit that is not owner occupied, including units rented for cash and those occupied without payment of cash rent.

**Section 215:** Section 215 of Title II of the National Affordable Housing Act. Section 215 defines “affordable” housing projects under the HOME program.

**Section 8 Rental Voucher/Certificate Program:** A tenant-based rental assistance program that subsidizes a family’s rent in a privately owned house or apartment. The program is administered by local public housing authorities. Assistance payments are based on 30 percent of household annual income. Households with incomes of 50 percent or below the area median income are eligible to participate in the program.

**Senior:** The Census Bureau defines a senior as a person who is 65 years or older. For persons of social security eligibility, a senior is defined as a person age 62 and older. Other age limits may be used for eligibility for housing assistance or retired communities.

**Service Needs:** The particular services required by special populations, typically including needs such as transportation, personal care, housekeeping, counseling, meals, case management, personal emergency response, and other services preventing premature institutionalization and assisting individuals to continue living independently.

**Severe Cost Burden:** See Cost Burden > 50%.

**Severe Persistent Mental Illness (SPMI):** A serious and persistent mental or emotional impairment that significantly limits a person’s ability to live independently.

**Sheltered & Sheltered homeless:** Families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter (e.g., emergency, transitional, battered women, and homeless youth shelters; and commercial hotels or motels used to house the homeless).

**Small Household:** Pursuant to HUD definition, a small household consists of two to four non-elderly persons.

**Small Related:** A household of 2 to 4 persons that includes at least one person related to the householder by birth, marriage, or adoption.

**Special Needs Groups:** Those segments of the population which have a more difficult time finding decent affordable housing due to special circumstances. Under California Housing Element statutes, these special needs groups consist of the elderly, people with disabilities, large families with five or more members, single-parent families with children, farm workers and the homeless. A jurisdiction may also choose to consider additional special needs groups in the Housing Element, such as students, military households, other groups present in their community.

**Substandard Housing:** Housing which does not meet the minimum standards in the State Housing Code. Jurisdictions may adopt more stringent local definitions of substandard housing. Substandard units which are structurally sound and for which the cost of rehabilitation is economically warranted are considered suitable for rehabilitation. Substandard units which are structurally unsound and for which the cost of rehabilitation is considered infeasible are considered in need of replacement.

**Substantial Amendment:** A major change in an approved housing strategy. It involves a change to the five-year strategy, which may be occasioned by a decision to undertake activities or programs inconsistent with that strategy.

**Substantial Rehabilitation:** Rehabilitation of residential property at an average cost for the project in excess of \$25,000 per dwelling unit.

**Supportive Housing:** Housing, including Housing Units and Group Quarters, that have a supportive environment and includes a planned service component.

**Supportive Services:** Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, and job training.

**Supportive Service Need in Family Self Sufficiency (FSS) Plan:** Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, remedial education, education for completion of secondary or post secondary schooling, preparation and counseling, substance abuse treatment and counseling, training in homemaking and parenting skills, money management, household management, counseling for homeownership, job development and placement follow-up assistance after job placement, job training, and other appropriate services.

**Tenant-Based Rental Assistance:** A form of rental assistance in which the assisted tenant may move from a dwelling unit with a right to continued assistance. The assistance is provided for the tenant, not for the project.

**Total Vacant Housing Units:** Unoccupied year round housing units. (U.S. Census definition)

**Transitional Housing:** Transitional housing is temporary (often six months to two years) housing for a homeless individual or family who is transitioning to permanent housing. Transitional housing often includes a supportive services component (e.g. job skills training, rehabilitation counseling, etc.) to allow individuals to gain necessary life skills in support of independent living.

**Unsheltered:** Families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g. streets, parks, alleys).

**U.S. Department of Housing and Urban Development (HUD):** The cabinet level department of the federal government responsible for housing, housing assistance, and urban development at the national level. Housing programs administered through HUD include Community Development Block Grant (CDBG), HOME and Section 8, among others.

**Vacant "Awaiting Occupancy" or "Held":** Vacant year round housing units that have been rented or sold and are currently awaiting occupancy, and vacant year round housing units that are held by owners or renters for occasional use. (U.S. Census definition)

**Vacant Housing Unit:** Unoccupied year-round housing units that are available or intended for occupancy at any time during the year.

**Very Low-Income:** Households whose incomes do not exceed 50 percent of the median area income for the area, as determined by HUD, with adjustments for smaller and larger families and for areas with unusually high or low-incomes or where needed because of prevailing levels of construction costs or fair market rents. This term corresponds to low-income households in the CDBG Program. For the purposes of further distinguishing needs within this category, two subgroups - 0 to 30% (extremely low) and 31 to 50% (very low) of MHI have been established in the CHAS tables and narratives.

**Worst-Case Needs:** Unassisted, very low-income renter households who pay more than half of their income for rent, live in seriously substandard housing (which includes homeless people) or have been involuntarily displaced.

**Year Round Housing Units:** Occupied and vacant housing units intended for year round use. (U.S. Census definition) Housing units for seasonal or migratory use are excluded.

**Zoning:** A land use regulatory measure enacted by local government. Zoning district regulations governing lot size, building bulk, placement, and other development standards vary from district to district, but must be uniform within the same district. Each city and county adopts a zoning ordinance specifying these regulations.













## COUNCIL ACTION

### Preliminary Approval – Legal & Finance Committee

#### LEGAL AND FINANCE COMMITTEE MINUTES Rapid City, South Dakota

November 25, 2014

A Legal and Finance Committee meeting was held at the City/School Administration Center in Rapid City, South Dakota, on Tuesday, November 25, 2014, at 1:08 p.m.

A quorum was determined with the following members answering the roll call: Chad Lewis, Steve Laurenti, Ron Weifenbach, Ritchie Nordstrom, and Darla Drew. Absent: None.

(NOTE: For sake of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents are on file with the Master Agenda.)

#### ADOPTION OF AGENDA

Motion was made by Nordstrom, second by Laurenti and carried to adopt the agenda.

#### GENERAL PUBLIC COMMENT

#### CONSENT ITEMS

Motion was made by Nordstrom, second by Drew and carried to approve Items 1-15 as they appear on the Consent Items with the exception of Item No. 6.

- 1) Approve Minutes for November 12, 2014

#### ITEMS FROM ALDERMEN AND COMMITTEE REPORTS

- 2) No. LF112514-01 – Community Investment Committee – Approve Proposed Bylaws

#### POLICE DEPARTMENT

- 3) No. LF112514-02 – Approve Special Event Application for Rapid City Downtown Association for Free Parking on December 6, 2014, and December 20, 2014

#### FIRE DEPARTMENT

- 4) No. LF112514-03 – Authorize Staff to Purchase One (1) RAM 1500 Crew Cab Truck in the Amount of \$26,174 Using State Bid Contract #16674

#### FINANCE DEPARTMENT

- 5) No. LF112514-04 – Acknowledge October 2014 General Fund Cash Balance Report
- 6) No. LF112514-05 – Laurenti asked if there was guidance from City staff as far as prioritizing the request for funds. Barb Garcia, CDBG Manager, stated that there was staff involvement. Nordstrom moved to Approve FY2015 Allied Arts Funding Allocation for Community Investments (Arts & Humanities). Second by Laurenti. Motion carried. *Place item on the Consent Calendar*
- 7) No. LF112514-06 - Approve moving the Wednesday, December 31, 2014, Legal & Finance Committee meeting to Tuesday, December 30, 2014, immediately following the Public Works Committee meeting

#### COMMUNITY RESOURCES

- 8) No. LF112514-07 – Resolution No. 2014-083 to Amend the City of Rapid City Compensation Plan by Reclassifying the Position of Police Community Relations Specialist

LEGAL AND FINANCE COMMITTEE  
NOVEMBER 25, 2014

- 9) No. LF112514-08 – Resolution No. 2014-103 Authorizing Salary Adjustments for the City's Non-Union Employees Based on the Salary Adjustments Contained in the Contracts between the City and Its Various Employee Bargaining Units
- 10) No. LF112514-09 – Resolution No. 2014-115 to Amend the City of Rapid City Compensation Plan by Establishing a New Position of Police Officer II
- 11) No. LF112514-10 – Resolution No. 2014-116 to Amend Job Title Changes of Civic Center General Manager, Civic Center Assistant General Manager, and Event Services Director Within the Civic Center
- 12) No. LF112514-11 – Preliminary Approval for Proposed FY 2015 Community Development Block Grant (CDBG) Funding Allocations
- 13) No. LF112514-12 – Preliminary Approval for Proposed FY2015 Human Services Grant Funding Allocations

**COMMUNITY PLANNING & DEVELOPMENT SERVICES**

- 14) No. 14TI001 - A request by Dream Design International, Inc for Technology Housing 2, LLC for a Resolution to Create a Tax Increment District #75 for Lots 1 – 16 and the adjacent rights-of-way to Lots 1 – 16 of Block 5 of Denman's Subdivision, located in Section 1, T1N, R7E, BHM, Rapid City, Pennington County, South Dakota, located south of Saint Joseph Street between Myrtle Avenue and Maple Avenue.
- 15) No. 14TI002 - Denmans Subdivision - A request by Dream Design International, Inc for Technology Housing 2, LLC to consider an application for a Project Plan for property generally described as being located south of Saint Joseph Street between Myrtle Avenue and Maple Avenue.

END OF CONSENT CALENDAR

**NON-CONSENT ITEMS**

Julie Jensen spoke on behalf of the Convention and Visitors Bureau (No. LF112514-14). She presented a video and asked the City Council to seriously consider why the City needs to keep moving forward doing good things in Rapid City. She said they endorse the Blue Concept for the Civic Center expansion. She asked the City Council to please not take for granted the tourism dollars that come into Rapid City every year. We need to remain competitive.

Linda Rabe, President of Chamber, re-emphasized their support. She said the Civic Center used to be state of the art. It needs some new technology. She emphasized that no property tax goes toward the Civic Center right now. She also pointed out that 66% of the tax generated from the Civic Center goes into the City's coffers. The Civic Center does give back to the City.

Brian Vulcan, past Chair of Civic Center board, said the need for expansion has been established by the report and business plan. The plan won't raise property taxes. He is requesting that the City Council take action and say they want the project.

Don Frankenfeld said he supports the resolution but probably with not quite as much enthusiasm. He believes it will be a good thing for Rapid City but he is a strong proponent of putting this to a public vote. He believes the City Council has an obligation to see that it goes to the public vote. He requested that

LEGAL AND FINANCE COMMITTEE  
NOVEMBER 25, 2014

the language in the resolution be revised to state that the resolution will take effect when it has been ratified by a public vote. Absent that, he has prepared a referendum petition; and presuming the City Council takes action and doesn't address the public vote, he will start circulating the petitions for a public vote.

Former Mayor Ed McLaughlin said he is here to indicate that the community needs to move ahead in addressing the Civic Center needs. He feels strongly that this should be a community decision. He said with community support, this can move ahead but without that, we are all in trouble.

Jennifer Landguth spoke as Chairman of the task force for the blue concept. She said the Civic Center arena is old. It does not support the conventions that we need to hold here right now. It can be fixed but there would still be a problem. We are losing our competitive edge. The City needs to move forward. From a construction standpoint, every day we wait the cost goes up. She encouraged the City Council to be visionaries and vote for this resolution.

Ben Snow, President of the Rapid City Economic Development Partnership, said the economic engine that a project like this is will continue to be a draw to this region. The impact of this on the community is huge.

Mayor Kooiker gave a presentation to the Committee. He believes the public vote is important to ensure buy-in of the proposal. There is risk but there is also reward. This would bring compliance with the American Disabilities Act. This is more than just about the American Disabilities Act. It is about community and meeting our future needs. He is supportive of it going to a public vote. He would prefer an initiated measure. He will sign the petition, assist with circulation and ask for a yes vote. It is because he supports the project that he wants to see it go to a public vote to get public support. The original arena was built for basketball. The City is struggling to attract conventions because of the new requirements for today's events.

POLICE DEPARTMENT

- 16) No. LF112514-13 – Laurenti moved to acknowledge downtown licensed contractor parking. Second by Drew. Motion carried. *Place item on the Consent Calendar*

FINANCE DEPARTMENT

- 17) No. LF112514-13 – Laurenti moved to approve Second Reading and Recommendation of Ordinance No. 6020 Authorizing the Issuance and Sale of Parking Revenue Refunding Bonds and Pledging Certain Revenues of the City to the Payment of said Bonds; Authorizing Officers of the City to Approve, Execute and Deliver Certain Agreements and Documents Relating to the Bonds. Second by Nordstrom. Motion carried.
- 18) No. LF112514-14 – Laurenti moved to approve Resolution No. 2014-118 Authorizing the Issuance of Sales Tax Obligations for the Rushmore Plaza Civic Center in an Amount Not to Exceed \$180,000,000 in Construction Costs and Further Authorizing Certain Officers of the City to Approve, Execute and Deliver Agreements and Documents Relating to the Obligations with the amendment that it be brought to public vote. Vote died for lack of a second. City Attorney Joel Landeen said if the Council wanted to approve the resolution, then it is his understanding that other groups would go out and get signatures to initiate the resolution, at which time the resolution would be put into the proper form and be placed on the ballot. He said he has a concern about adding language to the resolution that it will not become effective unless it is put to a public vote. Drew questioned where this would be left if the petitions were not successful. Weifenbach moved to take this item to the City Council without recommendation. Second by Laurenti. Weifenbach stated that there is a lot of discrepancy in the information. If the revenues coming into the Civic Center are split, then who suffers? After further discussion, a substitute

LEGAL AND FINANCE COMMITTEE  
NOVEMBER 25, 2014

motion was made by Nordstrom to approve Resolution No. 2014-118 Authorizing the Issuance of Sales Tax Obligations for the Rushmore Plaza Civic Center in an Amount Not to Exceed \$180,000,000 in Construction Costs and Further Authorizing Certain Officers of the City to Approve, Execute and Deliver Agreements and Documents Relating to the Obligations. Second by Laurenti. Laurenti said he wants the public to know that the City Council is as forthright as it can possibly be and it is as transparent as possible. He also is in favor of the public voting on this to say yes or no because it is going to be the single largest expenditure in our City's history. He said he doesn't take that lightly. The funds used to pay for this will easily pay for the bonds for the Civic Center. After further discussion, a vote was taken and the motion carried with Weifenbach voting "no."

COMMUNITY PLANNING & DEVELOPMENT SERVICES

- 19) No. LF112514-15 – Nordstrom moved to approve Introduction and First Reading of Ordinance No. 6003 to Adopt the 2012 International Mechanical Code by Amending Chapter 15.26 of the Rapid City Municipal Code. Second by Laurenti. Motion carried.
- 20) No. LF112514-16 – Drew moved to approve Introduction and First Reading of Ordinance No. 6004 to Adopt the 2012 International Fuel Gas Code by Amending Chapter 15.22 of the Rapid City Municipal Code. Second by Nordstrom. Motion carried.

CITY ATTORNEY'S OFFICE

- 21) No. LF111214-14 – Nordstrom moved to approve Second Reading and Recommendation of Ordinance No. 6022 to Provide for Prepayment of Claims for Services by Adding Section 3.04.035 to the Rapid City Municipal Code. Second by Laurenti. Motion carried.
- 22) No. LF111214-15 – Laurenti moved to approve Second Reading and Recommendation of Ordinance No. 6023 to Revise the Procedure for and Amounts of Penalties for Parking Violations by Amending Chapters 10.40 and 10.44 of the Rapid City Municipal Code. Second by Drew. Motion carried.
- 23) No. LF112514-17 – Laurenti moved to approve Resolution No. 2014-117 to Set the Amount of Penalties and Late Fees for Parking Violations. Second by Nordstrom. Motion carried. *Place item on the Consent Calendar*

**ADJOURN**

There being no further business to come before the Council at this time, motion was made by Laurenti, second by Nordstrom and carried to adjourn the meeting at 2:18 p.m.

PROCEEDINGS OF THE CITY COUNCIL  
Rapid City, South Dakota

December 1, 2014

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Rapid City was held at the City/School Administration Center in Rapid City, South Dakota on Monday, December 1, 2014 at 6:30 P.M.

The following members were present: Mayor Sam Kooker and the following Alderpersons: Amanda Scott, Darla Drew, Chad Lewis, Charity Doyle, Jerry Wright, Brad Estes, Ritchie Nordstrom, John B. Roberts, Ron Weifenbach and Steve Laurenti; and the following Alderpersons arrived during the course of the meeting: None; and the following were absent: none.

Staff members present included: Finance Officer Pauline Sumption, City Attorney Joel Landeen, Fire Chief Mike Malterverne, Community Planning and Development Services Director Brett Limbaugh, Police Chief Karl Jegeris, Parks and Recreation Director Jeff Biegler, Community Resources Director Jeff Barbier and Administrative Secretary Heidi Weaver-Norris.

**ADOPTION OF AGENDA**

Motion was made by Scott, second by Wright and carried to adopt the agenda.

**GENERAL PUBLIC COMMENT**

Pepper Massey, Dahl Fine Arts, gave an update of the cultural plan. She explained that they had applied for funding and will know at the end of December if grant funds are available.

**Public Comment Regarding Item No. LF112514-14**

Jule Schmitz-Jensen, Rapid City Convention and Visitor's Bureau, presented a video and asked the council to make big decisions. She asked that they make Rapid City a competitive market again and approve the expansion project. Brad Saathoff, CEO Black Hills Works, stated that BH Works promotes living in the community instead of just be institutionalized. The events at the Civic Center are a big part of the client's lives. He supports the expansion project. Marnie Herrmann, Rapid City Area Chamber of Commerce Board Chairwoman, supports updating the arena and expanding the civic center. She voiced that the Chamber supports this project. Former Mayor Ed McLaughlin, stated that he was not speaking for or against the project. He stated that the community needs to work together to come up with a plan that everyone can be happy with. Bill Freytag stated he was pro-growth and that the public needed to be treated fairly. He said this project was the largest financial endeavor the City has invested in. He thought the City needed to have more public meetings. He wants to know more than it's going to cost \$180 million dollar. He would like to know the relationship between the COP and the bonding. He questioned the City's decision on passing this resolution when Ordinance 6018 is not effective yet. He is in favor of an initiated measure. Bill Kesloff stated he was not for or against the expansion but encourages a public vote. He said a lot of people are willing to work on an initiated measure. He said this has been in the works for two years, but the public only received the business plan in October. He said the ultimate respect comes from the whole city being able to vote. Former Mayor Alan Hanks advocates for a public vote. He'd like to see public justice and that means being proactive and informing the public, not play defense with a referendum later. He stated this project is the largest project in Rapid City history and the citizens need to be able to vote. Chairman of the Civic Center Taskforce, Jennifer Languth, supports the expansion project and stated just as the council members did 40 years ago, this Council has the opportunity to be visionaries. She stated that Rapid City is no longer leaders in the entertainment business. She said the building is outdated and needs many improvements. She stated the Blue Concept is innovative and Council needs to act now before construction prices going up. Carol Merwin stated a referendum would create animosity. He said an initiated measure is appropriate for all of the people to vote. He is in favor of the initiated measure. Ron Sasso believes the initiated measure is the

- 31. No. LF112514-10 – Approve Resolution No. 2014-116 to Amend Job Title Changes of Civic Center General Manager, Civic Center Assistant General Manager, and Event Services Director Within the Civic Center

**RESOLUTION NO. 2014-116  
RESOLUTION TO AMEND JOB TITLE CHANGES OF CIVIC CENTER GENERAL MANAGER,  
CIVIC CENTER ASSISTANT GENERAL MANAGER, AND EVENT SERVICES DIRECTOR WITHIN  
THE CIVIC CENTER**

WHEREAS, the Civic Center requests the above position title changes to better reflect the duties and responsibilities within the Civic Center

WHEREAS, the following title changes have been approved by the Civic Center Board

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rapid City to approve the following changes in titles and the respective placements within the City of Rapid City's Compensation Scales.

Current Position Title:	Proposed Position Title (new):	Salary Grade:
Civic Center General Manager	Civic Center Executive Director	Non-union 27
Civic Center Assistant General Manager	Civic Center Assistant Executive Director	Non-union 25
Event Services Director	Event Services Manager	Non-union 21

Dated this 1st day of December, 2014.

CITY OF RAPID CITY  
s/ Sam Kooker  
Mayor

ATTEST:  
s/ Pauline Sumption  
Finance Officer

(SEAL)

- 32. No. LF112514-11 – Preliminary Approval for Proposed FY 2015 Community Development Block Grant (CDBG) Funding Allocations
- 33. No. LF112514-12 – Preliminary Approval for Proposed FY2015 Human Services Grant Funding Allocations
- 34. No. LF112514-13 – Update on Downtown Construction Parking
- 35. No. LF112514-17 – Resolution No. 2014-117 to Set the Amount of Penalties and Late Fees for Parking Violations

**Resolution No. 2014-117**

A Resolution to Set the Amount of Penalties and Late Fees for Parking Violations

CITY COUNCIL

DECEMBER 1, 2014

BANK WEST, TID69 NORTH FIRE STATION, PD 11/24/14	46,151.33
CITY OF RAPID CITY, TID39 ANAMOSA/AR GROUP, PD 11/24/14	19,763.37
CITY OF RAPID CITY, TID42 ELK VALE/TIMMONS, PD 11/24/14	151,443.89
CITY OF RAPID CITY, TID56 RUSHMORE CROSSING, PD 11/24/14	85,503.74
DACOTAH BANK, TID40 GANDOLF, PD 11/24/14	34,595.78
FIRST INTERSTATE BANK, TID39 ANAMOSA/AR GROUP, PD 11/24/14	19,763.38
FIRST INTERSTATE BANK, TID50 FEDERAL BEEF/FOUNDERS, PARK DEV, PD11/24/14	144,329.19
FIRST NATIONAL BANK, TID53 STONEY CREEK PLAZA, PD 11/24/14	41,378.22
GREAT WESTERN BANK, TID38 HEARTLAND RETAIL CENTER, PD 11/24/14	201,663.67
MARKET SQUARE LLC, TID52 E ST CHARLES ST, PD 11/24/14	14,619.69
SODAK DEVELOPMENT INC, TID68 HOMESTEAD, PD 11/24/14	20,836.62
COMPUTER BILL LIST	4,363,687.62
SUBTOTAL	9,157,763.55
RSVP, P/ROLL PERIOD END 11/15/14, PD 11/21/14	3,127.57
RSVP, PIONEER BANK & TRUST, 11/15/14 P/ROLL TAXES, PD 11/21/14	237.88
RSVP, RICOH USA, NOV14 COPIER	16.62
RSVP, WEX BANK, 7.559G UNL+	24.46
RSVP, WOW! NOV14 PHONE, LD	9.43
TOTAL	9,161,179.51

Sumption presented the bill list with no additions. Motion was made by Estes, second by Drew and carried to authorize (CC120114-01) the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.

**ADJOURN**

There being no further business to come before the Council at this time, motion was made by Estes second by Drew and carried to adjourn the meeting at 11:33 p.m.

ATTEST:

  
\_\_\_\_\_  
Finance Officer

CITY OF RAPID CITY

  
\_\_\_\_\_  
Mayor

(SEAL)



Final Approval – Legal & Finance Committee



Final Approval - City Council

