

YEAR 2015-2016 PRESERVATION PROJECT APPLICATION

The completed application form must be submitted with a cover letter signed by an authorized representative of the applicant certifying that the Allocation Guide has been read. Attach supplemental sheets coded to the appropriate questions if needed. If you need assistance, call the, SD SHPO at 605-773-3458. Applications must be completed in correct format and typed.

Project: Rapid City Historic Preservation Commission

Location of Project Area: Rapid City, South Dakota

Project Manager:

Sarah Hanzel
300 Sixth Street
Rapid City, SD, 57701

Applicant Name and Address:

Rapid City Historic Preservation Commission
300 Sixth Street
Rapid City, SD, 57701

Telephone: (605) 394 - 4120 ext. 2340

Email: sarah.hanzel@rcgov.org

2014-15 Federal Amount Requested: Basic = \$ 2,000.00; Supplemental = \$34,000.00

Project Products: The Commission proposes to use 2015-16 Federal Grant funds for three Project Products. The highest priority is placed on the continuation of the West Boulevard Historic District Resurvey. Second, the Commission will promote and conduct an educational program by hosting a 3 day preservation workshop and coordinating Preservation Month activities. Third, Historic Preservation Commission members and city staff will participate in training which continues their own knowledge in historic preservation topics.

PROJECT SUMMARY:

West Boulevard Historic District Resurvey

The West Boulevard Historic District in Rapid City was added to the National Register in 1974 and received a boundary increase in 1995. It has been over twenty years since this area was last surveyed. As such, this project has high priority in this grant proposal. Phase 1, 2, and 3 of the project were accomplished using grant funding in in 2014 and 2015. The remaining Phase 4 of the Project is proposed to be completed using funding in 2016.

Educational Program

The Commission proposes to coordinate a 3 day seminar/workshop program featuring Historic Preservation Consultant, Bob Yapp. The Historic Preservation Commission has contacted Bob Yapp, received pricing estimates for services, and discussed the potential to tentatively hold the seminar in fall of 2015 or spring of 2016. In addition to a Bob Yapp seminar, the Commission will use grant funding to host a booth at the Black Hills Home Builders Association Home Show and engage in other outreach/education activities during Historic Preservation Month.

Personnel Training

In order to stay current on historic preservation methodologies, train new Commission members, and comply with the requirements of the Certified Local Governments Agreement, the Commission members shall participate in training sessions offered at the local, regional, State and National (if applicable) level. Opportunities for personnel training include:

- State CLG Conference
- Deadwood Activities
- State History Conference
- Bob Yapp workshops

TENTATIVE SCHEDULE.

West Boulevard Resurvey Phase 4: Due by November 15, 2016.

Public Outreach and Education: If funding is available a Bob Yapp seminar/workshop will take place in fall 2015 or spring 2016. See note from Bob Yapp regarding availability. The Black Hills Home Builders Association Home Show will take place in late March 2016. Preservation month activities will take place in May.

Personnel Training: Training events for personnel will be completed as they come available, prior to the end date of the grant.

COST ESTIMATES: List major categories of work involved and the estimated cost of each, using the major budget heading cited in the Allocation Guide. **Divide into Federal/Match columns.** Federal share should be matched dollar for dollar of the total project costs. Make a separate budget for the Basic and the Supplemental Funds.

COST ESTIMATES

<u>BASIC ALLOCATION BUDGET</u>	Federal	Match	Total
Salaries/Benefits			
Planner I		\$400	
Administrative Assistant		\$400	
Legal		\$400	
Program Administration		\$400	
HPC @ Volunteer Rate		\$400	
HPC @ Professional Rate		\$0	
Postage, Program Administration/Supplies and Website Hosting Fees	\$1,725		
Memberships	\$275		
Totals	\$2,000	\$2,000	\$4,000

MATCH:

Donor:	<u>City</u>	<u>HPC</u>
Source:	Operating Funds	Services
In-Kind:	Cash**	Volunteer
Amount:	\$1,600	\$400

SUPPLEMENTAL ALLOCATION BUDGET

<u>BUDGET</u>	Federal	Match	Total
Salaries/Benefits			
Planner I		\$17,600	
Administrative Assistant		\$7,000	
Legal		\$1,900	
Program Administration		\$2,500	
HPC @ Volunteer Rate		\$3,000	
HPC @ Professional Rate		\$2,000	
West Boulevard Historic District Resurvey	\$21,000.00		
Public Education Program (Bob Yapp)	\$10,800.00		
Other Education/Outreach programs	\$1,200		
Personnel Training*	\$1,000.00		
Totals	\$34,000.00	\$34,000	\$68,000

MATCH:

Donor:	City	HPC
Source:	Operating Funds	Services
In-Kind:	**Cash	Volunteer
Amount:	\$24,300	\$4,000

* Note: A cash match is identified but may not be required

** Note: This cash match is made up of City Staff time.

LIST OF MEMBERS:

Freytag, Bill (resume on file)
Jones, Doug (resume on file)
Kessloff, Jean (resume on file)
Kingsbury, Clancy (resume on file)
Krull, Shawn (resume on file)
Rom, Lance (resume on file)
Shelton, Sally (resume on file)
Speck, Jody (resume on file)

From: Robert [mailto:yapperman@msn.com]
Sent: Friday, February 27, 2015 11:36 AM
To: Hanzel Sarah
Subject: Re: Rapid City workshops

Hi Sarah,

I'm pleased to assist with the coordination of a three day hands-on workshop in Rapid City, South Dakota. I like the HPC's idea of doing a one day House Unveiling of non-original siding materials with a follow up two-day, hands-on event showing how to perform exterior wood repairs and how to get a long term, exterior paint job cost effectively. I can also continue to coordinate with you on other multi-day, hands-on events based on my menu of available workshops.

Dates I have available at this time include: September 4, 5 & 6, 2015; October 16, 17 & 18, 2015; At this point also any weekend in April or May of 2016.

I've attached some additional information on conducting a House Unveiling, Wood Repair & Painting.

I look forward to hearing back about whether you have received the grant.

Bob

Bob Yapp
President
Preservation Resources, Inc.
The Belvedere School for Hands-On Preservation
521 Bird Street
Hannibal, Missouri, 63401
217-474-6052
yapperman@msn.com
www.bobyapp.com

I certify that the information contained in this application is true and correct to the best of my knowledge, and that I am the duly authorized representative of the applicant. I have read the Allocation Guide and am familiar with all terms and conditions set forth therein. Attached are necessary resumes of project personnel and the completed copies of the Assurances and Debarment and Suspension Certification forms.

Dated:



3/2/15

Project Manager's Signature

Instruction for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant unknowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “proposal,” and “voluntarily excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions.” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transaction authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

U. S. Department of the Interior

**Certification Regarding
Debarment, Suspension, Ineligibility and
Voluntary Exclusion**

Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 43 CFR Part 12, Section 12.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations are included in the proposal package. For further assistance in obtaining a copy of the regulations, contact the U. S. Department of the Interior, Acquisition and Assistance Division, Office of Acquisition and Property Management, 18th and C Streets, N. W., Washington, D.C. 20240.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTION ON REVERSE)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such as prospective participant shall attach an explanation to this proposal.

Patsy Horton, Long Range Planning Mgr.
Name and Title of Authorized Representative

Patsy Horton 3/2/15
Signature Date

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