

REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Rapid City Fire Department Staff Vehicle
 III. Project/Item(s) Description: Purchase one (1) RAM 1500 4x4 crew cab truck
using State bid contract #16674.
This will replace Car 2, a 2000 Dodge Durango.

IV. BID LETTING DATE: _____

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 26,174

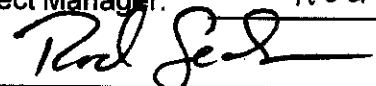

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	26,174				
Fund Name	Fire GF				
Department	0202				
Line Item	4630 4360				
Fund					

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Rod Seals Date 11/19/14
 Date 11/19/14
 DIVISION MANAGER Signature
 Date 11/19/14
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation	<u>11/20/14</u>	<u>RS</u>	<input checked="" type="checkbox"/>	Investment Desk
Cash Flow				Public Works
				Engineering
				Project Manager