



RAPID CITY POLICE DEPARTMENT

Community. Service. Integrity.

Karl Jegeris, Chief of Police

SPECIAL EVENT APPLICATION

SECTION A.

(Type or print legibly)

Date of application: 10/9/2014	Contact phone #: 605.593.5219	Organization: Rapid City Summer Nights	Applicant's name: Sandra Schwan	
Event name: Summer Nights			Date of event: Thursday May 28-Aug 27 2015	
Purpose of event: Art and Music Festival to promote our city, tourism and downtown				
Location of event: 7th Street and the 600 & 700 blocks of Main alternating each week 7th Street and the 600 & 700 blocks of St. Joseph Street				
Map attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alternate routes available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Contact email address: sandra.schwan@greatwesternbank.com		
Exact location of formation area: Intersections of 7th & main st joe		Approximate Formation Time: 3:00	Event Start Time: 6:00	Total number of participants in event: 6000-8000
Do you anticipate any security needs? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Does the event plan to serve alcoholic beverages? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Is this a parade? (If yes skip to section B) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

SECTION B. (PARADES ONLY)

Will businesses be affected by street closures? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have affected businesses been notified? <input type="checkbox"/> Yes <input type="checkbox"/> No By whom:	Will event require clearing of streets? (Towing Cars) <input type="checkbox"/> Yes <input type="checkbox"/> No	How many floats do you anticipate in your parade? (Note: Over 70 floats requires City Council Approval)
Does your parade require closing or blocking a State Highway? <input type="checkbox"/> Yes <input type="checkbox"/> No if yes, you must have a corresponding state permit prior to submitting an event permit. Copy of state permit attached? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Event route (list all streets and areas route is expected to cover):			

SECTION C.

Will you require any City Resources? <input type="checkbox"/> Yes (if yes please list) <input checked="" type="checkbox"/> No	FIRE DEPARTMENT: 10 Main Street: 394-4180 Person Contacted: Mike Malteverne	STREET DEPARTMENT: 605 Steele Street: 394-4152 Person Contacted: Karl Jegeris	PARKS DEPARTMENT: 125 Waterloo Street: 394-5225 Person Contacted:
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OFFICE USE ONLY

Council Approval Required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Post Orders: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Police Department Reviewed: By: KJ Date: 10-10-14	Sent to Legal/Finance: Date: 10-10-14	Legal/Finance meeting: Date:	Council Meeting Date: Date:	Council Approved: Date:
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PLEASE SEE NEXT PAGE FOR A LISTING OF APPLICABLE CITY ORDINANCES



2015 Event Layout

Main Street Stage

REV 10.05.2014





2015 Event Layout

St Joe Street Stage

REV 10.05.2014





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October 10, 2014

Mayor Kooiker & City Council Members

Over the past several years the Rapid City Police Department has supported the Summer Nights Festival in the downtown area on Thursday evenings. Additionally, we have supported numerous special events at Main Street Square. Both organizations have provided reliable and dependable volunteers to help facilitate events. The Rapid City Police Department is supportive of these events as it directly correlates to the city's goal as part of the comprehensive plan in encouraging a healthy and vibrant community. An important part of our department's mission statement is to support community enhancement.

I am aware that both organizations have submitted special event applications for Thursday nights during the summer of 2015.

Our department is here to serve and ensure that we address the public safety aspect of all events that take place in the community. Over the years there have been minimal problems at these events considering the large attendance. We would be able to accommodate each of the event permit applications that have been submitted, but approval of both of them would be problematic. The most obvious conflict is removal of additional parking in the downtown area. This has already caused a lot of concerns and complaints with one venue alone. Therefore, my recommendation is to evaluate each of the applications and consider approval of one or the other, but not both.

We appreciate the exceptional working relationship we have established with both organizations over the years, and we look forward to serving the downtown community and its recent increase in special event public safety needs.

Sincerely,

Karl Jegeris
Chief of Police

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