

REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Rapid City Fire Department Staff Vehicle
 III. Project/Item(s) Description: Purchase one (1) RAM 1500 4x4 crew cab truck
using State bid contract #16543.
This will replace Car 2, a 2000 Dodge Durango.

IV. BID LETTING DATE: _____

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 23,340

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	23,340			
Fund Name	Fire			
Department	0202			
Line Item	4630			
Fund				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: *Rod Seab* Date 8-12-14
Rod Seab Date 8-12-14
 DIVISION MANAGER Signature
Mike Malt Date 8-12-14
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Date	Initial	Yes		
Appropriation				Investment Desk
Cash Flow				Public Works
				Engineering
				Project Manager