REQUEST FOR PURCHASING AUTHORITY

CIP No.

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

١.	PROJECT NO.: CIP No.						
II.	PROJECT NAME: Rapid City Fire Department Staff Vehicle						
III.	Project/Item(s) Description:						
	Purchase one (1) new 4x4 Ford Explorer Utility 4 door using state bid contract #16546						
	This will be an ad	lditional staff vehicle.	Grant matching	purchase by th	e citv		
			CITALLY ASSESSMENT	- Duiton	<u> </u>		
IV.	BID LETTING DATE:						
V.	ESTIMATED CO	ESTIMATED COST OF PROJECT/ITEM(S) \$ \$26,533					
v A	BASIS OF PAYMENT Assessed Non-Assessed						
VI.	BASIS OF PATIMENT Assessed Single Payme		x	`	Non-Assessed Partial Payment	······································	
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VII.							
	Amount	\$26,533					
	Fund Name	Ambulance					
	Department	0890	-				
	Line Item	4630					
	Fund						
VIII.	(If applicable)	Grant No.:					
	Funding Source:						
	Estimated Completion Date:						
	Estimated Grant Receipt Date:						
IX.	X. DEPARTMENT/DIVISION:						
	Project Manager:	Jason Culberson			Date	07/17/2014	
	Troject Manageria						
(Date	07/17/2014	
	DIVISION MANAGER Signature						
	M. 1	Makt		7-17-14	Date	07/17/2014	
		DIRECTOR Signature)			48.00	
FINANCE OFFICE USE ONLY Approved						Carbon Copy	
1 11 %	ì	Date Initial	Yes				
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Cast	h Flow		Engineering Project Monager				
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