



RAPID CITY POLICE DEPARTMENT

Steve Allender, Chief of Police

SPECIAL EVENT APPLICATION

SECTION A.

(Type or print legibly)

Date of application: 06/24/2014	Contact phone #: 605.716.7979	Organization: Destination Rapid City	Applicant's name: Suzette Cuny
Event name: see attached			Date of event: see attached
Purpose of event: To provide free downtown parking in 52 block Business Improvement District			
Location of event : 52 block BID / REQUESTING FREE PARKING IN DOWNTOWN 5th ST - 8th ST. MAIN ST & ST. JOE			
Map attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alternate routes available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Contact email address: suzette@downtownrapidcity.com	
Exact location of formation area: n/a	Approximate Formation Time: n/a	Event Start Time: 8:00 a.m.	Total number of participants in event: will vary depending on event.
Do you anticipate any security needs? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does the event plan to serve alcoholic beverages? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No See attached	Is this a parade? (If yes skip to section B) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

SECTION B. (PARADES ONLY)

Will businesses be affected by street closures? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have affected businesses been notified? <input type="checkbox"/> Yes <input type="checkbox"/> No By whom:	Will event require clearing of streets? (Towing Cars) <input type="checkbox"/> Yes <input type="checkbox"/> No	How many floats do you anticipate in your parade? (Note: Over 70 floats requires City Council Approval)
Does your parade require closing or blocking a State Highway? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you must have a corresponding state permit prior to submitting an event permit. Copy of state permit attached? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Event route (list all streets and areas route is expected to cover):			

SECTION C.

Will you require any City Resources? <input type="checkbox"/> Yes (if yes please list) <input checked="" type="checkbox"/> No	FIRE DEPARTMENT:	STREET DEPARTMENT:	PARKS DEPARTMENT:
	10 Main Street: 394-4180	605 Steele Street: 394-4152	125 Waterloo Street: 394-5225
	Person Contacted:	Person Contacted:	Person Contacted:

OFFICE USE ONLY

Council Approval Required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Post Orders : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Police Department Reviewed: By: <i>SS</i> Date: 6-28-14	Sent to Legal/Finance: Date: 6-26-14	Legal/Finance meeting: Date: 7-2-14	Council Meeting Date: Date: 7-7-14	Council Approved: Date:
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Downtown Events for FREE Parking

Event	Date	Alcoholic Beverages Served
Krazy Dayz	26-Jul	No
Strider World Championships	20-Sep	No
Pumpkin Festival	27-Sep	No
Bierbörse	11-Oct	Yes
Taste of South Dakota	11-Oct	Yes
Scare in the Sq./Downtown Trick or Treat	25-Oct	No
Small Business Saturday	29-Nov	No
Holiday Shopping	6-Dec	No
Holiday Shopping	13-Dec	No
Holiday Shopping	20-Dec	No

BID Zones

