

# 2014

## Rapid City Annual Action Plan



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City of Rapid City  
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## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The Community Development Block Grant program is a flexible program that provides Rapid City with resources to address a wide range of unique community development needs. However, the City must give maximum feasible priority to activities that benefit low- and moderate-income persons. Activities may also be carried out which aid in the prevention or elimination of slums or blight, or certified activities that meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, where other financial resources are not available to meet such needs. CDBG funds may not be used for activities that do not meet these broad national objectives.

The CDBG program works to ensure decent affordable housing, provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. As a HUD entitlement community, Rapid City was required to prepare a five-year Consolidated Plan (CP) in order to implement Federal programs that fund housing, community development and economic development within the community for the period of April 1, 2013 to March 31, 2017. Each year the City of Rapid City creates an Annual Action Plan to address the housing, public service, community development, and economic development needs of the City, as outlined in the Consolidated Plan.

#### **2. Summarize the objectives and outcomes identified in the Plan**

The City's objective in utilizing CDBG funding is to provide support to those projects and activities that address the needs of low-income people, especially those in crisis, living in poverty, or suffering from mental illness or substance abuse who need help getting stabilized so they can once again be self-sufficient. Additionally, everyone deserves a safe, warm, affordable place to live, no matter what their

circumstances, so funding will be used to provide housing that is safe, decent and affordable to people at all income levels at all housing needs levels. See AP 38 Projects Summary for the specific details of the projects being funded.

### **3. Evaluation of past performance**

The City made good progress over the past five years in accomplishing the high priority goals set out in the 2005-2012 Consolidated Plan and the 2013 Annual Action Plan with the use of CDBG and other government and private funding available to the community. All of the projects funded have met a high priority need identified in the Consolidated Plan. Rapid City focused its efforts on homelessness, affordable housing, sustaining existing affordable housing, mental health and substance abuse, removal of accessibility barriers, youth services, domestic violence, legal services for low income people, counseling and other public services. The community exceeded goals for developing new low-to-moderate income housing for homeownership and rental housing in spite of the economic downturn and difficulties in getting homebuyers qualified once banks raised the borrower's minimum contribution.

### **4. Summary of Citizen Participation Process and consultation process**

The Citizen Participation Plan for the Community Development Block Grant program endeavors to provide the citizens of Rapid City every opportunity to comment on the Annual Action Plans, Consolidated Plans and Consolidated Annual Performance and Evaluation Reports. Reports are published on the City web site and hard copies are displayed in the City administration building, the Community Development Division office, the Public Library main office and General Beadle School satellite, and the lobby of the Pennington County Housing and Redevelopment Commission office building. Display ads and public notices are run in the Rapid City Journal and the Native Sun News, both local papers with large distributions locally as well as statewide.

### **5. Summary of public comments**

One request for reconsideration of funding was received at the October 30, 2013 Legal and Finance Committee meeting for preliminary approval of the recommended activities to be funded. Dennis Kelley, Board President of Passages Women's Transitional Living requested that Council fund their request for CDBG funding for the Director position, as in order to continue to provide services to women reentering the community from prison, they need to hire an executive director to run the program. They currently are paying a consultant to be the executive director and need funding to convert the position to a permanent one. The request was denied because it would be supplanting existing funding.

No other public comments were received at any of the meetings or during the public comment period.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

**7. Summary**

The City makes every effort to elicit comments and input on the Annual Action Plan as stated above. The Community Development Manager also attends hundreds of meetings a year in the community, where she solicits input from the groups and strongly encourages them to contact her at any time about needs, gaps and programs that need to be considered and included. However, getting public participation and comments continues to be a struggle.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Agency Role	Name	Department/Agency
Lead Agency	RAPID CITY	
CDBG Administrator	RAPID CITY	Community Development Division
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

#### Narrative

The City of Rapid City receives Community Development Block Grant (CDBG) Entitlement Funds from the U.S. Department of Housing and Urban Development (H.U.D.). The Community Development Block Grant funds are administered by the City under the Community Resources Department and the Community Development Division.

The City is not a recipient of HOME, Emergency Shelter Grant (ESG), or Homeless People with Aids (HOPWA) grant funds. However, the State of South Dakota is a recipient, and developer, non-profits and faith-based organizations in Rapid City may apply for Homeless Prevention and Rapid Rehousing (HPRP), HOME, ESG, and HOPWA funds through the State program offerings.

#### Consolidated Plan Public Contact Information

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

Rapid City has developed a single, consolidated planning and application document in consultation with public and private agencies and the general public. The Annual Action Plan incorporates activities that address the high priority issues outlined in the Consolidated Plan.

The City adopted the National League of Cities Strengthening Families for Better Outcomes for Children platform in 2008 to coordinate efforts within the city and encourage more collaboration on high priority issues. The City established a Strengthening Families Task Force to identify existing service organizations, services provided, and gaps in services. The task force was then challenged with identifying and prioritizing issues and setting goals for achieving them through collaborative efforts. Initiatives resulting from the high priority goals set include:

- Housing - affordable workforce housing, transitional housing, single occupant residents
- Homelessness - Ending Chronic Involuntary Homelessness,
- Offender Reentry
- Mental Health and Substance Abuse Collaborative
- Truancy and Dropout Rate
- Early Childhood Education and Child Care
- Transportation
- Authentic Youth Civic Engagement (AYCE)
- Poverty Reduction Through Asset Building - Bank on Rapid City
- Substandard Housing

Over 54 agencies are working in collaboration on the various initiatives and provide information to the city on their progress as well as new issues as they become known. The collaborations have enabled better leveraging of funds, reduced duplication of services, and have produced more success in shorter periods of time.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The John T. Vucurevich Foundation is providing leadership to bring together the Affordable Housing Task Force, local agencies, government departments and public services to expand the collaborative efforts of the housing agencies to a full community collaboration. The group is exploring the need for a program coordinator to lead the housing efforts for the collaborative group.

Additionally, the City has just completed and adopted *Plan Rapid City*, a new comprehensive plan for the growth and development of the community that includes affordable housing goals that include all housing types and special needs groups. The comprehensive plan included many public input and comment sessions prior to the adoption of the plan in April 2014.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The City participates in the South Dakota Housing for the Homeless Consortium, a statewide organization consisting of service providers, individuals, city/county governments, faith-based organizations and state government all working together to address homelessness through a coordinated statewide Continuum of Care. The Consortium believes that housing and other basic human needs should be within everyone's reach in an affordable and dignified manner. Its vision is to empower homeless individuals and families to regain self-sufficiency to the maximum extent possible.

The Consortium works together to develop plans for addressing homeless needs and gaps in service and to access HUD Continuum of Care funding. The Community Development Manager attends Consortium meetings and is currently a voting member of the Policy and Advisory Committee. Rapid City has 3 voting board member positions on the PAC and one of the 3 at-large voting member positions is held by a Rapid City formerly homeless community member.

City staff works closely with and periodically attends meetings of the Rapid City Continuum of Care service providers, organizations, and other interested people who offer programs and services to people who are homeless or at risk of becoming homeless. Our local continuum includes programs that provide emergency shelter and services, transitional housing and services, and permanent supportive housing.

The City also facilitated housing development exploratory meetings between the Black Hills Area Homeless Coalition and the Department of Veterans Affairs for the creation of housing that would meet the needs of homeless veterans and other community members.

The Community Development Manager serves as an advisor to the board for the Black Hills Area Homeless Coalition and the City funded consultant services to aid in the creation of a plan to end chronic involuntary homelessness in our community. The Coalition developed a plan and is working with the Affordable Housing Collaborative and Poverty Collaborative to implement their plan.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City does not receive Emergency Solutions Grant (ESG) funds as an entitlement; they are managed by South Dakota Housing Development Authority for the state. Therefore the city does not develop performance standards, evaluate outcomes or develop funding, policies or procedures for the administration of HMIS. However, as an active member of the South Dakota Homeless Consortium and Policy Advisory Board, we are able to provide input on such things to the group.

The City Community Development Manager is very active with the local continuum of care agencies as a funder, an advisor to boards, and through providing technical assistance for program development and implementation. All agencies were invited to participate in listening sessions and public comment sessions for this plan. In addition, the manager attends many agency and community meetings in order to hear public and agencies' concerns, discussions and plans for addressing emergency shelter issues. Funding recommendations based on the information collected locally is shared with the Homeless Consortium for the annual application process.

The HMIS data system is used by the state and local agencies participating in the Emergency Solutions Grant to gather information and evaluate outcomes.

**2. Describe Agencies, groups, organizations and others who participated in the process directly or indirectly and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Agencies, Groups And Organizations Who Participated In Consultations Directly Or Indirectly**

1	<b>Agency/Group/Organization</b>	<b>Black Hills Area Habitat for Humanity</b>
	<b>Agency/Group/Organization Type</b>	Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy Affordable Workforce /Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless and fair housing listening sessions for the City with other non-profit housing agencies. Additionally, the agency has been included in the Affordable/Supportive Housing Collaboration meetings. Information provided has been included in this plan.
2	<b>Agency/Group/Organization</b>	<b>Teton Coalition, Inc.</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Education Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless and fair housing listening sessions for the City with other non-profit housing agencies. Additionally, the agency has been included in the Affordable/Supportive Housing Collaboration meetings. Information provided has been included in this plan.
3	<b>Agency/Group/Organization</b>	<b>Rapid City Community Development Corporation</b>
	<b>Agency/Group/Organization Type</b>	Housing Private Sector Banking / Financing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless and fair housing listening sessions for the City with other non-profit housing agencies. Additionally, the agency has been included in the Affordable/Supportive Housing Collaboration meetings. Information provided has been included in this plan.
4	<b>Agency/Group/Organization</b>	<b>Western Resources for Disabled Independence</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Disabled Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, fair housing, and disabled needs listening sessions for the City with other non-profit housing agencies. Information provided has been included in this plan.
5	<b>Agency/Group/Organization</b>	<b>Volunteers of America, Dakotas</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Persons with HIV/AIDS Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy HOPWA Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was asked to participate in listening sessions for housing, homelessness, fair housing, services for persons with HIV/AIDS.
6	<b>Agency/Group/Organization</b>	<b>NeighborWorks Dakota Home Resources</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Education Service-Fair Housing Regional organization Community Development Financial Institution Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless and fair housing listening sessions for the City with other non-profit housing agencies. Additionally, the agency has been included in the Affordable/Supportive Housing Collaboration meetings. Information provided has been included in this plan.
7	<b>Agency/Group/Organization</b>	<b>WAVI</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Services-Education Service-Fair Housing Services - Victims Emergency Shelter
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for housing , homelessness, fair housing and services for domestic violence clients. Agency has also been included in meetings of the Poverty Initiative for Prosperity Collaboration.
8	<b>Agency/Group/Organization</b>	<b>Pennington County Housing and Redevelopment Commission</b>
	<b>Agency/Group/Organization Type</b>	PHA Other government - County Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing needs listening session for the City with other non-profit housing agencies. Additionally, the agency has been invited to participate in the Affordable/Supportive Housing Collaboration meetings. Information provided has been included in this plan.
9	<b>Agency/Group/Organization</b>	<b>South Dakota Housing Development Authority</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Regional organization Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to comment on City Consolidated Plan and Annual Action Plan. City also partnered with Agency on public comment listening session for housing needs and the SDHDA Consolidated Plan. Information received has been included in this plan.

10	<b>Agency/Group/Organization</b>	<b>Black Hills Community Loan Fund</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Education Community Development Financial Institution
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was asked to participate in listening sessions for housing, homelessness, fair housing, poverty reduction programs, microenterprise loans, and services for banking and financial institutions.
11	<b>Agency/Group/Organization</b>	<b>Black Hills Special Services</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities Services-Employment Service-Fair Housing Regional organization Community Development Financial Institution
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for services offered through the various non-profit housing agencies. Agency also participates in the Poverty Initiative for Prosperity and Affordable Workforce/Supportive Housing collaboratives meetings. Information provided has been included in this plan.



12	<b>Agency/Group/Organization</b>	<b>Fountain Springs Community Church</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Church
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Church Community Outreach Director was invited to participate in a housing, homeless and anti-poverty meetings and listening sessions for the City with non-profit housing agencies. Outreach Director is also participating in Affordable Workforce/Supportive Housing and Poverty Initiative for Prosperity collaborative meetings. Information provided has been included in this plan.
13	<b>Agency/Group/Organization</b>	<b>Star Village</b>
	<b>Agency/Group/Organization Type</b>	Housing Business Leaders Developer
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Developer was invited to participate in housing, homeless, affordable workforce/supportive housing listening sessions. Information provided has been included in this plan.
14	<b>Agency/Group/Organization</b>	<b>Wellspring</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for housing, fair housing and youth services with other non-profit housing agencies. Information provided has been included in this plan.
15	<b>Agency/Group/Organization</b>	<b>Canyon Lake Senior Center</b>
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for housing and elderly services for the City with other non-profit housing agencies. Information provided has been included in this plan.
16	<b>Agency/Group/Organization</b>	<b>Minneluzahan Senior Center</b>
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for housing and elderly services for the City with other non-profit housing agencies. Information provided has been included in this plan.
17	<b>Agency/Group/Organization</b>	<b>Patti Martinson</b>
	<b>Agency/Group/Organization Type</b>	Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Anti-poverty Strategy Disabilities and Human Rights
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Former City Council member and advocate for human rights and persons with disabilities was invited to participate in listening sessions for housing, elderly services, disabilities, fair housing, and poverty for the City with other non-profit housing agencies. Information provided has been included in this plan.
18	<b>Agency/Group/Organization</b>	Lutheran Social Services
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in listening sessions for housing, fair housing, poverty and youth services with other non-profit housing agencies. Information provided has been included in this plan.
19	<b>Agency/Group/Organization</b>	<b>Salvation Army of the Black Hills</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services - Victims Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, homeless, and other services listening session for the City with other non-profit housing agencies. Information provided has been included in this plan.
20	<b>Agency/Group/Organization</b>	<b>Youth and Family Services</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless, fair housing and youth services listening session for the City with other non-profit housing agencies. Information provided has been included in this plan.
21	<b>Agency/Group/Organization</b>	<b>Behavior Management Systems</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-homeless Health Agency Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Non-Homeless Special Needs Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a fair housing and client services listening session for the City with other non-profit housing agencies. Agency participates in Poverty Initiative for Prosperity and Affordable Workforce/Supportive Housing collaboration meetings. Information provided has been included in this plan.
22	<b>Agency/Group/Organization</b>	<b>HOPE Center</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, homeless, fair housing and client services listening session for the City with other non-profit housing agencies. Agency also participates in Poverty Initiative for Prosperity and Affordable Workforce/Supportive Housing collaboration meetings. Information provided has been included in this plan.

23	<b>Agency/Group/Organization</b>	<b>Dakota Plains Legal Services</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a fair housing and client legal services session for the City with other non-profit housing agencies. Information provided has been included in this plan.
24	<b>Agency/Group/Organization</b>	<b>Consumer Credit Counseling Services</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Education Service-Fair Housing Financial & Homebuyer Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing needs and banking/financing listening session for the City with other non-profit housing agencies. Information provided has been included in this plan.

25	<b>Agency/Group/Organization</b>	<b>Rapid City Area Schools</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing, poverty, homelessness, and youth services listening session for the City with other non-profit housing agencies. Information provided has been included in this plan.
26	<b>Agency/Group/Organization</b>	<b>South Dakota School of Mines &amp; Technology</b>
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing and youth services listening session for the City with other non-profit housing agencies. Information provided has been included in this plan.
27	<b>Agency/Group/Organization</b>	<b>United Way of the Black Hills</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Health Agency Regional organization Planning organization Grant Provider

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing and other services listening session for the City with other non-profit housing agencies. Agency also participates in priority, goal setting and funding discussions. Information provided has been included in this plan.
28	<b>Agency/Group/Organization</b>	<b>John T Vucurevich Foundation</b>
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization Civic Leaders Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Economic Development Anti-poverty Strategy Affordable Workforce/Supportive Housing



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing and other services listening session for the City with other non-profit housing agencies. Agency also participates in priority, goal setting and funding discussions. Information provided has been included in this plan.
29	<b>Agency/Group/Organization</b>	<b>Catholic Social Services</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services - Victims Child Welfare Agency Regional organization Planning organization Faith-based
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing and youth services listening session for the City with other non-profit housing agencies. Agency also participates in the Affordable Workforce/Supportive Housing and Poverty Initiative for Prosperity collaboration meetings. Information provided has been included in this plan.
30	<b>Agency/Group/Organization</b>	<b>Pennington County Health &amp; Human Services</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services - Victims Health Agency Other government - County

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Affordable Workforce/Supportive Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, fair housing and health/education services listening session for the City with other non-profit housing agencies. Agency also participates in the Affordable Workforce/Supportive Housing and Poverty Initiative for Prosperity collaboration meetings. Information provided has been included in this plan.
31	<b>Agency/Group/Organization</b>	<b>Pennington County City/County Alcohol &amp; Drug Program</b>
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Other government - County Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Offender Reentry
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in housing, homeless, fair housing and drug/alcohol rehab services and offender reentry listening sessions for the City with other non-profit housing agencies. Information provided has been included in this plan.

32	<b>Agency/Group/Organization</b>	<b>South Dakota Dept. of Social Services</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless Services-Education Services - Victims Child Welfare Agency Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, homeless, fair housing and other client based services listening session for the City with non-profit housing agencies. Information provided has been included in this plan.
33	<b>Agency/Group/Organization</b>	<b>Black Hills Federal Credit Union</b>
	<b>Agency/Group/Organization Type</b>	Business and Civic Leaders Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, homeless assessment, fair housing and financial services listening session for the City with non-profit housing agencies. Agency also participates in poverty initiatives and affordable housing collaboratives. Information provided has been included in this plan.
34	<b>Agency/Group/Organization</b>	<b>Wells Fargo Bank</b>
	<b>Agency/Group/Organization Type</b>	Business and Civic Leaders Private Sector Banking / Financing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited to participate in a housing, homeless assessment, fair housing and financial services listening session for the City with non-profit housing agencies. Agency also participates in poverty initiatives and affordable housing collaboratives. Information provided has been included in this plan.

**Table 2 – Agencies, Groups, Organizations Who Participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

We did mailings, broadcast emails to our full community distribution list, one-on-one sessions with agencies, public comment notice ad invitations, and held public meeting hearings.

We are not aware of any agency types who were not invited to comment.

All agencies/groups/organizations listed in the Consolidated Plan were invited to comment for 2014 Annual Action Plan. Agencies listed above were agencies that attended meetings or entered into conversations informally with the Community Development office throughout the year of 2013 about community needs that were included in considerations for the 2014 and future grant years.

***Other local/regional/state/federal planning efforts considered when preparing the Plan***

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
<b>Continuum of Care</b>	South Dakota Housing Development Authority	Rapid City agencies participate in the development of the State Continuum of Care Plan and setting of priorities, so the plan for addressing and eliminating chronic involuntary homelessness includes many of the same goals as our Consolidated Plan and Homeless Ten Year Plan.
<b>Rapid City Future Land Use Plan</b>	City of Rapid City	The Rapid City Land Use Plan describes growth areas and projected uses for housing, types of housing, commercial and retail space which is taken into consideration when developing the HUD Consolidated Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
<b>Plan Rapid City Comprehensive Plan</b>	City of Rapid City	Plan Rapid City was adopted by City Council on April 21, 2014 and includes many of the housing and public service high goals that were adopted in the 2013-2017 HUD Consolidated Plan.

**Table 2 – Other Local / Regional / Federal Planning Efforts**

**Narrative**

The City makes every effort to gather current information and comments on needs, gaps in service and new priority issues that affect low-income and special needs populations of the community. Turn out at public meetings and comment sessions is disappointingly low in spite of our efforts, so, we also use attendance at many community, non-profit, business, service agency and government meetings to collect comments from the regular meeting discussions for consideration in developing the plans.

The Community Development Manager is also on the distribution list for the Homeless Coalition, Collaborations, task forces, etc. in the city and utilizes the minutes from the meetings as another source of information and input regarding issues and needs.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

The City provides for and encourages the submission of citizen's views and proposals regarding the Community Development Program Annual Action Plan.

The City provides a grant training session in August for prospective applicants where CDBG guidelines, sub-grantee responsibilities, and high priority issues are discussed, questions are answered, and public comments are accepted.

Applications are due by October 1, or the following Monday if the 1st falls on Saturday or Sunday. The Investment Committee reviews the applications and makes recommendations to the City Council for preliminary approval. There are two opportunities for the public to comment at the Legal & Finance meeting and the City Council meeting on the recommended funding of activities. There is an additional 30 day public comment period following the preliminary approval. Once the city is notified of the actual funding for the year, adjustments are made to the preliminary plan and then taken back to City Council for final approval. The public has two more opportunities at the Legal & Finance meeting and City Council meeting to bring forward comments, before Council votes to accept the plan.

Public notices of the training class, application solicitation, and public comment period were published in the two local papers, the Rapid City Journal and Native Sun News.

All of the activities funded met a high priority goal in the Consolidated Plan and the number of low-income people projected to benefit from the funded activities is at least 95%.

Only one public comment was received at any of meetings or during the public comment period. The comment, which was a request for reconsideration of funding of an activity, was received at the Legal and Finance Meeting held on October 30, 2013 from Dennis Kelley, Board President of Passages Women's Transitional Living.

- Passages Women's Transitional Living provides services for women re-entering society from prison. To continue to provide the services they need to hire an executive director to run the program. They are seeking CDBG funding for the executive director and to purchase the house they are currently occupying for the facility. Requested Council reconsider funding the director position.

The comments were accepted but the funding for the director was denied because they are currently paying the director as a consultant and CDBG funds would have been used to supplant that funding.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/broad community	Broadcast email about the Grant training and CDBG funding application opportunity to General Distribution Lists - 161 people and the Black Hills Homeless Coalition - 60 people	No comments received.	N/A	
2	Newspaper Ad	Minorities Non-targeted/broad community	Ad for Grant training class run August 14, 2014 in the Rapid City Journal & Native Sun News - 23 RSVP'd; 25 Attended the training class.	No comments received	N/A	
3	Newspaper Ad	Minorities Non-targeted/broad community	Public Notice Ad for grant applications run August 14, 2014 & September 19 in Rapid City Journal & Native Sun News.	Applications Received = 18	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Minorities Non-targeted/broad community	Newspaper Public Notice ad for 30 day public comment period	No comments during the public comment period.	N/A	



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
	Public Meeting	Non-targeted/broad community	Legal & Finance meeting for preliminary approval of Annual Action Plan on October 30, 2013: 1 speaker on CDBG funding - Dennis Kelley, Board President of Passages Women's Transitional Living.	Passages Women's Transitional Living provides services for women re-entering society from prison. To continue to provide the services they need to hire an executive director to run the program. They are seeking CDBG funding for the executive director and to purchase the house they are currently occupying for the facility. Requested Council reconsider funding the director position.	The comments were accepted but the funding for the director was denied because they are currently paying the director as a consultant and CDBG funds would have been used to supplant that funding.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Meeting	Non-targeted/broad community	City Council Meeting Nov.4, 2013 - Preliminary approval of CDBG FY 2014 Annual Action Plan Granted	No Comments received.	N/A	
7	Public Meeting	Non-targeted/broad community	April 2, 2014 Legal & Finance Meeting to acknowledge and accept adjustments to funding of Annual Action Plan to comply with actual funding received.	Council approved changes. No comments received from the public.	N/A	
8	Public Meeting	Non-targeted/broad community	April 7, 2014 City Council Meeting - Approval of amendments to activities funded to comply with actual funding received.	No comments from public received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Public Meeting	Non-targeted/broad community	Legal & Finance meeting for final approval of the Annual Action Plan.	No comments received.	N/A	
10	Public Meeting	Non-targeted/broad community	City Council meeting for final approval of the Annual Action Plan	No comments received.	N/A	

**Table 3 – Citizen Participation Outreach**

## **AP-15 Expected Resources – 91.220(c) (1, 2)**

### **Introduction**

The City uses “best guess” estimates for preliminary allocations, as our deadline to turn the Annual Action Plan in to HUD is February 15 of each year and Congress rarely finalizes the HUD budget before that date. Upon notification of the City’s allocation, adjustments are made, if needed, and the finalized allocations are announced. For FY 2014 HUD instructed that we not turn in our Annual Action Plan until we received formal notice of our allocation, as it will eliminate a second review of the plan to determine what adjustments were made. The numbers included here are the allocated amounts per our actual FY 2014 Entitlement Award.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2 - 2014				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			\$ Annual Allocation:	\$ Program Income:	\$ Prior Year Resources:	\$ Total:		
CDBG	Public-Federal	Acquisition, Admin and Planning, Economic Development, Housing, Public Improvements and Public Services	\$443,111	\$4,000	\$0.00	\$447,111	\$1,241,232	<p>Total for 5 years = \$2,172,000</p> <p>Less year 1 (FY2013) (\$470,188) = \$1,701,812</p> <p>Less year 2 (FY 2014) (\$447,111) =</p> <p><b>\$1,254,701 Remaining</b></p> <p><b>Funding For FY 2014</b></p> <p>Maximum Program Administration = \$89,422;</p> <p>Maximum Public Services = \$81,912;</p> <p>Housing and Public Facilities = \$275,777</p>

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Rapid City is an entitlement city only for CDBG funding. HOME, Emergency Shelter, and Shelter Plus Care funds are administered through South Dakota Housing Development Authority and HOPWA is administered through the Minnehaha County Housing Authority on a state-wide competitive basis.

Non-profit agencies funded with CDBG dollars are able to leverage other federal, state, local, and private funds. Leveraging CDBG funds is a factor that is taken into consideration as part of the application evaluation process and funding decisions but additional matching funds is not required.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

There is no publicly owned land or property available for use in addressing the identified needs of the plan.

**Discussion**

Community Development Block Grant funds must be used for projects and activities that meet a HUD national objective and a high priority need identified in the City's FY 2013-2017 Consolidated Plan with at least 71% of all people assisted with the funds being low-income people. Within any individual project or activity, at least 51% of the beneficiaries must be low-income. Low-income, for the purpose of this program, is defined as total household income less than 80% of the area median income.

Applications are accepted no later than October 1, of each year, unless the 1st is on a Saturday or Sunday, then the due date is the following Monday, the 2nd or 3rd.

## AP-20 Annual Goals and Objectives

### Goals Summary Information

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
<b>Acquisition for Housing</b>	2014	2014	Affordable Housing	Rapid City Corporate Limits	Property Acquisition for Benefit of LMI Persons  Transitional Housing for homeless women	CDBG: \$172,630	Homeowner Housing Added: <b>2 Household Housing Unit</b> Direct Financial Assistance to Homebuyers: <b>Households Assisted;</b> Transitional Multi-Unit Housing: <b>11 Housing beds</b>
<b>Rehabilitation - Existing Housing</b>	2014	2014	Affordable Housing	Rapid City Corporate Limits	Housing Rehabilitation Transitional Housing Handicap Services and Modifications	CDBG: \$18,462	Rental units rehabilitated: <b>0 Units</b> Homeowner Housing Rehabilitated: <b>3 Units</b>
<b>Public Facilities</b>	2014	2014	Public Facilities	Rapid City Corporate Limits Census Tract	Public Facilities – General – ADA Accessibility & rehab to enlarge existing	CDBG: \$84,685	Public Facility or Infrastructure Activities other than Low/Moderate Income

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
				- 10905 - E. Minnesota St. area	dining area		Housing Benefit (Handicap Accessibility): <b>100 Persons Assisted</b>
<b>Legal Assistance</b>	2014	2014	Homeless Non-Homeless Special Needs	Rapid City Corporate Limits	Legal Services	CDBG: \$5,000	Public service activities other than Low/Moderate Income Housing Benefit: <b>110 Persons Assisted</b>
<b>Counseling Services</b>	2014	2014	Non-Homeless Special Needs	Rapid City Corporate Limits	Counseling Services Youth Programs and Services	CDBG: \$5,000	Public service activities other than Low/Moderate Income Housing Benefit: <b>55 Persons Assisted</b>
<b>Housing First - Rent/Utilities/Deposit Assistance</b>	2014	2014	Affordable Housing Homeless	Rapid City Corporate Limits	Housing First Assistance	CDBG: \$10,945	Tenant-based rental assistance / Rapid Rehousing: <b>11 Households Assisted</b>
<b>Homeless Prevention</b>	2014	2014	Homeless	Rapid City Corporate Limits	Homeless Prevention	CDBG: \$0	Homelessness Prevention:



Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
<b>Mental Health Treatment and Services</b>	2014	2014	Non-Homeless Special Needs; Homeless	Rapid City Corporate Limits	Medical, Dental, Eye, & Medications Assistance	CDBG: \$41,467	Public service activities other than Low/Moderate Income Housing Benefit: <b>271 Persons Assisted</b>
<b>Domestic Violence Services and Counseling</b>	2014	2014	Homeless	Rapid City Corporate Limits	Emergency Shelter, case management, rental, transportation, and educational materials for victims of domestic violence.	CDBG: \$3,500	Homeless Person Overnight Shelter: <b>100 Persons Assisted</b>
<b>Handicap Services</b>	2014	2014	Non-Homeless Disabled	Rapid City Corporate Limits	Disabled – Adult day care services	CDBG: \$10,000	Disabled Services: <b>4 Persons Assisted</b>
<b>Connecting Low-income, Homeless, Disabled, Victims of Domestic Violence and Elderly Persons in Need to Services</b>	2014	2014	Homeless; Non-Homeless Special Needs Elderly; Housing; Domestic Violence, Disabled,	Rapid City Corporate Limits	Housing; Counseling; Emergency Shelter, Homeless Prevention; Elderly Food Services; Legal Services	CDBG: \$6,000	Low-Income and/or Homeless Services: <b>456 Persons Assisted</b>

**Table 6– Goals Summary Information**

## Goal Descriptions

The City's goal in funding the 2014 projects is to provide emergency services to the homeless, move the homeless to permanent housing as quickly as possible, and to prevent homelessness, when possible. Funding will provide supportive services that help stabilize families, giving them a hand-up to move through a crisis to self-sufficiency. Funding will also provide assistance for low-income households to attain homeownership, sustain existing housing stock through rehabilitation and transitional housing for persons transitioning back into the community from prison. Public Facility improvements will focus on handicap accessibility improvements and expansion of a facility to serve more handicap persons.

## Goal Descriptions

1	<b>Goal Name</b>	<b>Acquisition for Housing</b>
	<b>Goal Description</b>	Teton Coalition \$50,000 – Down payment and closing cost assistance and/or lot purchase for low-income homeownership assistance. Passages Women's Transitional Living \$122,630 – Acquisition of property for transitional housing for women returning to the community from prison.
2	<b>Goal Name</b>	<b>Rehabilitation - Existing Housing</b>
	<b>Goal Description</b>	City of Rapid City Neighborhood Restoration Loan Program \$18,462 – Rehabilitation of low-income owner occupied housing for sustainability and homeless prevention.
3	<b>Goal Name</b>	<b>Legal Assistance</b>
	<b>Goal Description</b>	Dakota Plains Legal Services \$5,000 – Direct civil legal assistance, for the homeless, elderly, victims of domestic violence, and low-income persons and households.
4	<b>Goal Name</b>	<b>Public Facilities - Disabled</b>
	<b>Goal Description</b>	Western Resources for dis-abled Independence \$84,685 – Renovation for handicap accessibility for bathrooms, showers, and to enlarge dining area.
5	<b>Goal Name</b>	<b>Counseling Services</b>
	<b>Goal Description</b>	Youth & Family Services \$5,000 – Counseling for indigent and very low-income youth and families.
6	<b>Goal Name</b>	<b>Housing First - Rent/Utilities/Deposit Assistance &amp; Homeless Prevention</b>
	<b>Goal Description</b>	HOPE Center \$6,000 – Housing assistance for low-income persons receiving case management to move into permanent housing.
7	<b>Goal Name</b>	<b>Emergency Shelter; Transportation; Housing First</b>
	<b>Goal Description</b>	WAVI, Inc. \$3,500 – Salaries for staff, or rent assistance, or transportation costs, or educational materials for victims of domestic violence.
8	<b>Goal Name</b>	<b>Disabled Assistance</b>
	<b>Goal Description</b>	Western Resources for dis-abled Independence \$10,000 Care provider salaries and office expenses for adult day services.

9	<b>Goal Name</b>	<b>Mental Health Treatment and Services</b>
	<b>Goal Description</b>	Behavior Management Systems Medications program \$41,467 – Salary for 1.125 FTEs assistance to mental health clients for filling out applications to pharmaceutical companies for medications.
10	<b>Goal Name</b>	<b>Assistance For Elderly, Low-Income, Homeless, Victims Of Domestic Violence, Abused Children, And Migrant Workers.</b>
	<b>Goal Description</b>	Help!Line Center -211 \$6,000 – Resource information on services and assistance provided by community groups, non-profit agencies, government programs and social services that assist the elderly, low-income, homeless, victims of domestic violence, abused children, and migrant workers.
11	<b>Goal Name</b>	<b>Grant Planning and Administration</b>
	<b>Goal Description</b>	Grant oversight, planning and administration to ensure compliance with HUD regulations and provide technical assistance to local agencies for program development to provide services and address unmet needs.

**Table 7 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

The City does not receive HOME funds.

***Estimated For Number Of Families To Be Assisted By CDBG Funding For Housing By Income Level***

<b>TYPE OF HOUSING</b>	<b>&lt; 30% AMI Very Low Income</b>	<b>&gt;30% but &lt;50% AMI Low Income</b>	<b>&gt;50% but &lt; 80% AMI Moderate Income</b>
Permanent Housing	9	7	11
Rehabilitation – Owner Occupied	1	2	
Emergency Shelter	100		
Housing Legal Services	13	9	5
Transitional Housing		11	
Housing First Assistance	7	7	
<b>TOTALS</b>	<b>130</b>	<b>36</b>	<b>16</b>

**Table 8 – Estimated Number to Be Assisted with Housing by Income Level**

## AP-35 Projects – 91.220(d)

### Introduction

Projects funded will address administration of the grant funds, housing projects, public facilities renovations, and public services for low-income people and households.

### Projects Funded

#	Project Name
1	Administration and Planning
2	City of Rapid City Neighborhood Restoration Loan Program
3	Passages Women’s Transitional Living
4	Teton Coalition, Inc.
5	Western Resources for Dis-Abled Independence
6	Behavior Management Systems
7	Dakota Plains Legal Services
8	Help!Line Center - 211
9	HOPE Center
10	Western Resources for Dis-Abled Independence
11	Working Against Violence, Inc.
12	Youth & Family Service - Counseling Center

**Table 9 – Projects Funded**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The 2013 Homeless Count shows 304 homeless in Pennington County, down from 514 identified in the 2012 homeless count. However, the homeless count is a point-in-time count in January that does not represent the true number. Many of the homeless are “doubled up” with family and friends in January, when our weather is often at its coldest. If you are doubled up on that night, you are not considered homeless for the count. Our community is also a seasonal tourist area, and the number increases in the summer. The school district has identified over 500 homeless children alone in January, 2014.

Chronic homelessness, affordable housing and mental health and substance abuse issues have been identified consistently as one of the top five highest priority issues in the Community Needs Assessments for the past 20 years.

Activities given priority under the Annual Action Plan are activities that address homelessness, prevent homelessness, provide affordable housing, and provide supportive services to families to prevent homelessness, provide rapid rehousing, address domestic violence, and provide services to the elderly, mentally ill, disabled, and youth of our community.

Obstacles to addressing the underserved needs are decreasing funding availability and private donations, the lack of livable wage jobs and higher down payment buyer investments and credit underwriting for homebuyers.

## AP-38 Project Summary

### Project Summary Information

Project Name	Target Area	Goals Supported	Needs Addressed	Funding
Administration and Planning	Rapid City Corporate Limits	Acquisition for Housing Rehabilitation - Existing Housing Public Facilities Legal Assistance Counseling Services Housing First - Rent/Utilities/Deposit Assistance Homeless Prevention Mental Health Treatment and Services Emergency Shelter	CDBG Administration and Planning	CDBG: \$89,422
City of Rapid City Neighborhood Restoration Loan Program	Rapid City Corporate Limits Census Tract 102 City Center Census Tract 103 - Silver St & N. Haines area Census Tract 104 Knollwood Area Census Tract 105 - E. North St to St. Pat	Rehabilitation - Existing Housing	Housing Rehabilitation Handicap Services and Modifications	CDBG: \$18,462  (Contingency)

	Census Tract 106 Elm to Cambell & St. Pat to Fairmont Census Tract - 111 Sioux Park/Old Canyon Lake Census Tract 114 North of I90 Census Tract -107 Old Robbinsdale			
Passages Women's Transitional Living	Rapid City Corporate Limits; Census Tract 102	Acquisition for Transitional Housing	Property Acquisition for Benefit of LMI Persons	CDBG: \$122,630
Teton Coalition, Inc.	Rapid City Corporate Limits	Acquisition for Housing - Homeownership	Property Acquisition for Benefit of LMI Persons Acquisition Cost Assistance for Homeownership	CDBG: \$50,000
Western Resources for Dis-Abled Independence	Rapid City Corporate Limits	Public Facilities - Disabled	Public Facilities - General	CDBG: \$84,685
Behavior Management Systems	Rapid City Corporate Limits	Public Services: Mental Health Treatment and Services	Medical, Dental, Eye, & Medications Assistance	CDBG: \$41,467
Dakota Plains Legal Services	Rapid City Corporate Limits	Public Services: Legal Assistance	Legal Services	CDBG: \$5,000

Help!Line Center 211	Rapid City Corporate Limits	Public Services: Domestic Violence; Homeless; Elderly; Legal Services; Housing; Abused Children;	Domestic Violence; Homeless; Elderly; Legal Services; Housing; Abused Children;	CDBG: \$6,000
The HOPE Center	Rapid City Corporate Limits	Public Services – Direct Housing Assistance for Homeless Prevention	Housing First Assistance Homeless Prevention	CDBG: \$10,945
Western Resources for disabled Independence	Rapid City Corporate Limits	Public Services - Disabled	Disabled Adult Day Services	CDBG: \$10,000
Working Against Violence, Inc.	Rapid City Corporate Limits	Emergency Shelter – Domestic Violence	Emergency Shelter Domestic Violence	CDBG: \$3,500
Youth & Family Service - Counseling Center	Rapid City Corporate Limits	Counseling Services	Counseling Services Youth Programs and Services	CDBG: \$5,000
			<b>Total Amount Funded</b>	<b>CDBG: \$447,111</b>

**Table 10 – Project Summary**



## AP-50 Geographic Distribution – 91.220(f)

### Description of the Geographic Areas of the entitlement where assistance will be directed (including areas of low-income and minority concentration)

The entitlement area includes only the corporate limits of the City of Rapid City and all funded activities must benefit persons living within the corporate limits.

Low income persons and households are disbursed throughout the city, with the highest concentrations being in Census Tracts 102, 103, 104 and 105. There are growing numbers of low-income households in Census Tract 111 in the Sioux Park/Old Canyon Lake housing area.

### *Geographic Distribution*

Target Area	Percentage of Funds
Rapid City Corporate Limits	72
Census Tract 102 City Center	28
Census Tract 103 - Silver St & N. Haines area	
Census Tract 104 Knollwood Area	
Census Tract 105 - E. North St to St. Pat	
Census Tract 106 Elm to Cambell & St. Pat to Fairmont	
Census Tract - 111 Sioux Park/Old Canyon Lake	
Census Tract 114 North of I90	
Census Tract -107 Old Robbinsdale	

Table 11 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The City encourages the provision of housing for low-income people City-wide in order to provide equal opportunities to all income level households. Housing projects funded with CDBG dollars may be located anywhere in the corporate limits of Rapid City.

No projects were brought forward for FY 2014 targeting any specific low-income Target Area, therefore funds have not been specifically targeted to any one target area, however 100% of the funds are targeted to benefit limited clientele who are extremely low-, very low-, low- and moderate-income people. Four of the funded agencies are located in low income census tracts: Passages for Women, the HOPE Center, and Dakota Plains Legal Services are all located in Census Tract 102 and Youth & Family Services' Counseling Center is located in Census Tract 104, however, the agencies serve clients who live anywhere within the corporate limits of Rapid City.

## AP-55 Affordable Housing – 91.220(g)

### Introduction

Affordable housing is defined as housing that costs 30% or less of a household's gross income.

Housing assistance may be provided for accessing housing in the form of emergency shelter, transitional housing (stays not more than 24 months dependent on the individual program guidelines), rental units and home ownership.

### ***One Year Goals for Number of Households to Be Supported***

Homeless BMS-5; DP-20;HLC-50; HC-10;W-280	365
Non-Homeless BMS-266; DP-70; HLC-350;YFS-55	741
Special-Needs DP-20; HLC-56; WRDI-4	80
Total	1,186

**Table 12 - One Year Goals for Affordable Housing by Support Requirement**

### ***One Year Goals for the Number of Households Supported by Type***

Rental Assistance	10
The Production of New Units	2
Rehab of Existing Units	4
Acquisition of Existing Units - 6 trans units/2 HO	8
Total	24

**Table 13 - One Year Goals for Affordable Housing by Support Type**

### Discussion

Projects funded will provide transitional housing with supportive services, emergency shelter for victims of domestic violence, assistance for homebuyer acquisition costs, homeowner repair/rehabilitation for substandard conditions, and assistance for homeless people to access rental housing or to prevent eviction resulting in homelessness.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Pennington County Housing and Redevelopment Commission (PCHRC) serves the housing needs of low, very low and extremely low-income families in Pennington County, to assure availability and affordability of housing. Goals for assisted housing include: expand supply, improve quality, increase housing choices, increase energy efficiency of units, and an improved living environment, equal opportunity and to affirmatively further fair housing.

### **Actions planned during the next year to address the needs to public housing**

PCHRC will investigate the possibility of selling some scattered site, single family homes and leveraging the proceeds to develop additional under a mixed finance development.

Expand the supply of assisted housing by applying for additional units of Tenant Based Assistance, including those targeting specific clientele; acquire land for future development; and acquire or build additional units.

Increase assisted housing choices through outreach efforts to potential voucher landlords; maintain site-based waiting lists for Public Housing; and allow incentive transfers for Public Housing residents.

Provide improved living environment through crime prevention activities, including additional police patrols and community policing efforts in Public Housing developments; work with local law enforcement agencies to provide for the exchange of information to aid in applicant screening, lease enforcement, and local law enforcement efforts; and develop a comprehensive Disaster Plan for all PCHRC properties.

Ensure equal opportunity and affirmatively further fair housing by providing staff with adequate training in the areas of Equal Opportunity, Fair Housing and Reasonable Accommodations; and modernize public housing projects to fully comply with Section 504 Accessibility Standards.

Enhance the image of Public Housing in our community by maintaining all units to standards that meet the surrounding neighborhood and responding to all complaints or concerns from local government or the citizens of our community within 48 hours.

Increase energy efficiency in Public Housing units by implementing energy saving projects in Public Housing properties.

Improve the quality of assisted housing through renovations and upgrades. Planned renovations for various public housing units in 2014 include:

- Replacement of air conditioner handler systems
- New deadbolts and door hardware, and
- New siding and fascia on some single family homes

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The PCHRC has established a Resident Advisory Panel made up of residents from the various programs and developments. Appointments are made by the PCHRC Board of Commissioners. The Panel meets with the Executive Director and staff on a monthly basis to provide input on issues with their respective housing areas. Input is sought on all aspects of PCHRC operations. A representative of the Panel attends PCHRC Board meetings.

The PCHRC does not operate a homeownership program.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### ***Homelessness***

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City has joined the 100,000 Homes for the Homeless movement and will be implementing the program with the goal of placing at least 2.5% of the chronic homeless into permanent housing within one year. This initiative will focus on chronic homeless not sheltered or housed and will involve street outreach.

Street outreach is provided by many organizations in the community who come in contact with the homeless, such as the Veterans Administration, Community Health, Western SD Community Action, and the HOPE Center, making referrals to the appropriate agencies.

The HOPE Center provides a homeless day drop-in center where homeless are provided assistance, services that include a phone message box, mail box and small items storage. The HOPE Center also administers assistance funds in partnership with other agencies for rent, deposits, bus passes, work clothing, and other miscellaneous needs. They will soon administer Second Chance Act assistance dollars for the Rapid City Reentry Program. The HOPE center provides referrals to other agencies for services they do not provide.

Pennington County Health and Human Services provides assistance, case management and services to homeless persons that have been unable to sustain housing due to mental health issues, addictions, personality disorders, and criminal records through their New Start Program.

#### **Addressing the Emergency Shelter and Transitional Housing needs of homeless persons**

The City will provide funding to the following agencies from CDBG and Community Investment Funds to address homeless issues:

### **EMERGENCY SHELTER**

#### **CDBG Funding**

\$3,500 – Working Against Violence, Inc. (WAVI) will use funding to provide supportive services and case management to women and children staying at the shelter who have experienced domestic violence. Funding will provide assistance to 280 Very Low-Income women and children.

## **City Investment Funds**

\$10,000 – Cornerstone Rescue Mission’s Women and Children’s Home provides emergency shelter and case management to the homeless residents. Funding will help approximately 285 Very Low-Income women and children.

## **TRANSITIONAL HOUSING**

### **CDBG Funding**

\$35,000 – Passages Women's Transitional Living will receive funding to purchase a six bedroom home at 19 E. Quincy that will house women participating in the Passages Women's Transitional Living Program for women being released from prison. The program helps them successfully transition back into the community. Program will house and assist 11 women at a time.

### **Second Chance Act Funds**

The HOPE Center will administer Department of Corrections Second Chance Act funds to help move individuals returning to the community from State Prison into transitional housing.

**Helping homeless persons (especially Chronically Homeless Individuals And Families, Families With Children, Veterans and Their Families, and Unaccompanied Youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Rapid City has adopted the Housing First model for moving homeless quickly to transitional or permanent housing and to prevent homelessness.

### **CDBG Funding**

\$6,000 – Help!Line Center – 211 is funded to provide referrals and housing information to the homeless, low-income and other residents of Rapid City seeking assistance and housing.

\$10,945 - HOPE Center – The HOPE Center is funded to provide housing assistance to the homeless who are receiving case management services to move into permanent housing. Funding will assist 10 people.

\$3,500 - WAVI - WAVI's funding may be used to provide housing assistance for deposits and first month rent to help victims of domestic violence access safe housing, in addition to other needs such as transportation and education.

## **HOMELESS PREVENTION**

**for Low- and Extremely Low-Income Individuals and Families being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions);**

The City has no CDBG funded projects specifically for homeless being discharged from publicly funded institutions and systems of care for FY 2014. The state and county work with institutions and systems of care in discharge planning.

**Public and private agencies work directly with state and federal agencies, health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions on release plans for persons exiting the facilities.**

In addition to the activities funded by CDBG, the following activities are being funded with other City Investment Funds or other state, federal, county or private dollars to address homeless prevention, housing, health, mental health, education and youth needs.

### **Housing – CDBG Funding**

\$18,462–Neighborhood Restoration Loan Program will use funding for rehabilitation of substandard homes, including mobile homes. Provide assistance to 4 Very Low- Income households with grant funds any program income that might be received during the program year.

\$50,000–Teton Coalition, Inc. will use funding for Lot purchase and Down Payment and Closing Cost assistance for homebuyers. The funding will provide assistance to 1 Very Low-Income household with lot purchase and/or up to 5 Moderate-Income households.

### **Housing – Public/Private**

\$5,000- Rapid City Community Investment Funds are being allocated to Black Hills Area Habitat for Humanity for A Brush With Kindness (ABWK) Program that will assist low and very low-income homeowners with yard and exterior home repairs for neighborhood revitalization and home sustainability.

Pennington County Health and Human Services has two programs providing assistance to help homeless people discharged from jail and other institutions:

Rebound Program, provides assistance for housing, utilities and other needed services for persons discharged from the jail.

New Start Program provides housing and supportive services for the homeless, including those discharged from publicly funded institutions.



South Dakota Department of Corrections provides Second Chance Act Grant funds through the City of Rapid City Reentry Program that will be transferred to the HOPE Center in February, 2014. The Reentry Program provides assistance funds for transitional and permanent housing payments and deposits that include utilities to state prison releases returning to Rapid City who meet the program qualifying criteria.

The HOPE Center also administers funding from Western SD Community Action for housing and other miscellaneous needs, such as securing identification documents, transportation passes, work clothing, and personal hygiene supplies.

### **Health – CDBG**

\$41,467–Behavior Management Systems Medications Program funding provides a staff person to assist clients fill out applications to pharmaceutical companies for free drugs for homeless and other persons with severe, persistent mental illness. Funding will allow assistance to 271 people, 210 Very Low-, 54 Low-, and 7 Moderate- Income.

### **Health – Public/Private**

\$2,500 - Front Porch Coalition – RC Community Investment Funding will provide Suicide prevention counseling and family counseling assistance.

\$2,500 – Salvation Army - RC Community Investment Funding will provide perishable food items such as meat, eggs and dairy products to ensure proper nutritional intake for maintaining health.

\$2,000 – Senior Companions of South Dakota - RC Community Investment Funding will provide homebound seniors with assistance and companionship to enable them to remain in their homes.

\$5,500 – Western SD Senior Services, Inc. Meals Program - RC Community Investment Funding provides in-home meals for elderly persons to ensure at least one well balanced meal per day and allow them to remain in their own home.

### **Social Services – CDBG**

\$5,000–Dakota Plains Legal Services provides civil legal assistance to low income, homeless, victims of domestic violence, elderly, illiterate, and migrant farm workers. Funding will assist 15 people, 5 Very Low- and 10 Low- Income.

\$6,000 – HelpLine Center – 211 Call Center – Funding will provide call center assistance to provide information and referrals to people needing assistance in any of the presumed low-income categories. Assistance provided to approximately 450 people.

\$10,000–Western Resources for dis-abled Independence will provide assistance for adult day services for the disabled. Funding will provide services for 4 adults for one full year.

### **Social Services – Public/Private**

\$10,000 – Help!Line Center – 211 Call Center – RC Community Investment Funding will provide call center assistance to provide information and referrals to people needing assistance in any of the presumed low-income categories as well as emergency hot line service information and referrals in times of disaster or emergency conditions.

\$4,000 – Big Brothers/Big Sisters (BB/BS) of the Black Hills - RC Community Investment Funding will be used to conduct background checks on prospective BB/BS volunteers who will serve as mentors for youth.

\$1400 – Canyon Lake Seniors Center - RC Community Investment Funding will be used for general operations costs for the senior center to provide a place for seniors to participate in activities that will keep them involved in the community socially, physically and mentally.

\$21,500 – Minneluzahan Senior Center - RC Community Investment Funding will be used for programming costs for the senior center to provide activities for seniors to participate in that will keep them involved in the community socially, physically and mentally.

### **Employment – CDBG**

No CDBG projects funded for FY 2014

### **Employment – Public/Private**

The Veterans Administration, Goodwill, Dakota Works, Life, Inc. and Department of Labor provide employment training programs in the community for veterans, low-income persons, and persons with a variety of disabilities.

### **Education – CDBG**

No CDBG projects funded for FY 2014

### **Education – Public/Private**

\$5,000 – Early Childhood Connections (Starting Strong Rapid City) - RC Community Investment Funding will be used as matching funds to provide quality pre-K education to low- and very-low income children.

\$1,000 – Volunteers of America, Inc. - RC Community Investment Funding will be used to help low-income people acquire needed identification documentation so they can enter the GED program so they can finish their high school education.

### **Youth Needs - CDBG**

\$5,000—Youth and Family Services, Inc. (YFS) Counseling Center will provide counseling services to youth and their families who lack insurance or any other coverage. Assistance will cover 55 visits for very-low income people.

**Youth Needs – Public/Private**

\$4,000 – Big Brothers/Big Sisters (BB/BS) of the Black Hills - RC Community Investment Funding will be used to conduct background checks on prospective BB/BS volunteers who will serve as mentors to youth.

\$6,000 – CASA - \$4,000 –RC Community Investment Funding will be used to recruit and train new volunteers to be advocates in the legal system for abused and neglected youth.

\$3,000 – Club for Boys - RC Community Investment Funding will be used for general operations costs to provide activities for low-income boys in the community.

\$6,000 – Youth and Family Services’ Girls, Inc. - RC Community Investment Funding will be used to provide programing for life skills and personal development for low-income young girls in the community.

## **AP-75 Barriers to Affordable Housing – 91.220(j)**

### **Introduction**

The City is participating in a collaborative effort with the John T. Vucurevich Foundation to bring builders, developers, rental managers, business owners, non-profits and the general public together to address affordable housing and homeless issues as a community. The HUD Consolidated Plan and the City Comprehensive Plan have included as high priorities the development of affordable housing for all income levels with emphasis on housing for persons in the extremely low-, low- and moderate income levels.

### ***Actions Planned To Remove Or Ameliorate The Negative Effects Of Public Policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment***

No barriers from public policies were identified. Housing zoning and building ordinances went through an extensive review and amendment process in 2012 and 2013 removing exclusionary ordinances and providing opportunities for variances.

The City's new *Plan Rapid City* Comprehensive Plan draft is in its final review (March 2014) and is expected to be adopted by Council within the next couple of months (April or May 2014). The Plan includes goals and a Comprehensive Housing Strategy for a Livable Community (LC) LC-2.1B to ensure quality and affordable housing options are available to all income levels and LC-2.1C a variety of housing types. Additionally over the next two years infill and redevelopment incentive programs will be identified. Immediately, a formal definition of target affordable and workforce housing will adopted and specific housing needs for each group will be identified. Within the next two years a reinvestment program for encouraging and assisting private property maintenance and rehabilitation will be developed, Tax Increment Financing incentives will be expanded and a strategic plan will be developed to address specific housing needs for each target housing group.

### **Discussion**

Lack of financial reserves for deposits and first month rent for low income and homeless working people is a barrier to accessing housing. The City is providing funding this year to the HOPE Center and WAVI to provide homeless prevention and rapid rehousing assistance for first month rent and deposits for rent and utilities so people can move quickly into housing. Additionally, Western South Dakota Community Action and South Dakota Department of Corrections provided funding to the HOPE Center for rapid rehousing and deposits.

Lack of funding for case management for persons with persistent mental illness and substance abuse issues also serves as a barrier for assisting at-risk people with the life skills and support needed to remain in housing once it is accessed.

We continue to pursue other funding sources to increase availability of case management.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

The City has identified special needs groups and issues that have been included in the Consolidated Plan that includes the following housing and supportive services for:

- Developmentally disabled
- Persons with Cognitive disabilities and inability for self-care
- Permanent supportive care for persons with severe mental health issues
- Retirement home rooms for persons with special needs
- Assisted living rooms for persons with mental illness and/or substance abuse issues
- Nursing home beds for persons with mental illness and/or substance abuse issues
- Veterans group home

### ***Actions planned to address obstacles to meeting underserved needs***

The City will continue to work with collaborations of local agencies to develop plans for meeting underserved needs and will focus funding on those needs.

### ***Actions planned to foster and maintain affordable housing***

The City has an Affordable Housing Task Force that is working with local social service agencies and housing agencies to develop a collaborative program with private developers to address affordable housing projects. The John T. Vucurevich Foundation is providing leadership and technical assistance to the community to form a collaborative group to move projects already identified as high priority needs forward. The collaborative is seeking funding for a Housing Coordinator position that will become the catalyst and coordinator of housing projects to address the high priority needs.

The Substandard Housing Task Force is working with City departments and a City attorney to identify and prioritize substandard properties and will pursue compliance or demolition in order to eliminate the blighted properties. Several properties have been identified and are slated to be demolished in 2014 if the owners do not comply. The task force will also work with local housing agencies when possible for the redevelopment of the property for affordable housing.

The City provides an owner-occupied rehabilitation loan program, the Neighborhood Restoration Loan Program, to assist low-income homeowners with repairs to their property to sustain the existing housing stock and prevent homelessness due to substandard conditions. The program provides 0% interest (maximum \$7,000) and 3% interest loans (maximum \$12,000) to homeowners and a grant (maximum \$4,000) program for mobile home owners. The Neighborhood Restoration Loan Program is funded with program income from loan repayments and CDBG funds.

The City will work with non-profit housing agencies and the county to identify delinquent tax assessment properties to purchase, rehab if necessary, and sell to low-income households.

The City Council will be considering a change in policy that will require housing properties purchased using a certain percentage of CDBG funds be placed into the Dakota Land Trust, to provide permanent affordability for future low-income homebuyers.

The City is providing CDBG funding (\$50,000) to the Teton Coalition to provide acquisition cost or down payment and closing cost assistance to low-income homebuyers. The funding will assist two (2) to ten (10) households, depending on whether the project is new construction or purchase of an existing property.

### ***Actions planned to reduce lead-based paint hazards***

The City provides a housing rehabilitation program to home owners meeting the income guidelines that may be used to address lead-based paint hazards, within the funding limits of the program. The program requires contractors to adhere to lead-safe practices on all projects that will disturb lead paint, and lead testing is conducted on all homes built prior to 1978 where paint will be disturbed in excess of program guidelines.

Western South Dakota Community Action sponsors contractor training classes locally for lead-paint certifications and continuing education in conjunction with their weatherization program, as needed. Typically, they are open to local contractors as space allows.

The amount of funding available for rehabilitation projects is not enough to accomplish a full remediation of lead-based paint hazards at this time, so projects funded are limited to those with a limited scope of remediation or disturbance of paint.

### ***Actions planned to reduce the number of poverty-level families***

The City's Strengthening Families Task Force *Bank On Rapid City* committee was formed to develop asset building programs that will help families increase their earnings and assets. The Bank On Rapid City committee has implemented a program of outreach to the unbanked and under-banked to connect them to mainstream banking programs; they support the AARP and VITA free tax preparation sites, and two IDA programs helped people with home buying and increasing their education.

The John T. Vucurevich Foundation is providing leadership to promote community awareness of issues affecting generational poverty and how it affects people living in generational poverty. A planning committee is working to bring a consultant to Rapid City to do presentations to agencies working with people living in poverty, local government officials, service providers and business leaders. The coalition group will then consider the possibility of becoming an Opportunity Community to improve outcomes for our residents living in poverty.

The Bank On program will examine expansion to pre-K to College programs, job training and skills improvement programs, and how to encourage savings.

The city's economic development groups continue to pursue new businesses to locate in Rapid City that would provide livable wage jobs.

The total amount of our CDBG funds that can be spent on public service programs is very small, approximately \$83,000, making it difficult to do any program for job training, education or business creation. The development of the poverty coalition will be essential for addressing poverty issues and achieving measurable results.

### ***Actions planned to develop institutional structure***

The Non-Profit Support Network continues to offer seminars and trainings for non-profit agency directors, boards, and staffs on topics that will strengthen agencies for long term survival, that include fundraising, program development, bookkeeping, staffing, marketing, advertising, customer service, record keeping, tracking results, and "telling their story."

Overall, Rapid City is fortunate to have a very strong collaborative core of agencies that work together on many levels to serve their joint clientele and the John T. Vucurevich Foundation leadership who so generously provide their time, funds and technical assistance to help us expand our programs and collaborative base.

We have a very strong institutional structure with participants from all levels of government and service providers, but will work this year to bring more business leaders and general community members into the collaborative committees.

The Community Development Manager also continues to provide technical assistance to agencies on program development for addressing gaps in services, grant management and performance based results.

### ***Actions planned to enhance coordination between public and private housing and social service agencies***

The City, Pennington County Health and Human Services (PCHHS), and NeighborWorks Dakota Home Resources have been working on enhancing coordination between housing agencies, Cornerstone Rescue Mission, Behavior Management Systems, and private developers. Those groups are now being asked to join the larger collaborative group on poverty and affordable housing that goes beyond single family homeownership and emergency shelter to include rentals, assisted living, supportive housing models, single resident occupancy and safe haven housing.



The Mayor and City Council members are very supportive of more public/private partnerships and are helping facilitate discussions. The Community Development Manager is assigned to be lead on the housing goals in the Comprehensive Plan.

Meetings are held monthly by the Community Services Connection (health centered collaborative group), Black Hills Area Homeless Coalition, Black Hills Area Housing Agencies, the Affordable Housing Collaborative and Poverty to Prosperity Collaborative to coordinate efforts and share information.

Additionally, Cornerstone Rescue Mission staff meets with staffing from Behavior Management Systems, Pennington County Health and Human Services and other agencies serving the homeless to coordinate their services.

## **AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

### **Introduction**

The City may receive program income throughout the year for lease payments, rent payments or loan repayments. It is estimated that the City will receive two annual lease payments totaling approximately \$2,000 in 2014. The City also receives loan payments from rehabilitation loans done under the Neighborhood Restoration Loan Program and occasional loan repayments for homes sold or refinanced estimated to be at least \$2,000. These funds are included in the allocation amounts for the projects and activities listed in the Projects and Activities tables. It is possible that other program income will be received from loan repayments due to home sales or refinances, but it is impossible to predict the amounts.

### ***Community Development Block Grant Program (CDBG)***

#### **Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income	\$0.00

**Other CDBG Requirements**

- 1. The amount of urgent need activities \$0.00
  
- 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income. 97.00%

Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 1 year - 2014



## **APPENDIX**

- 1. SF 424**
- 2. Certifications**
- 3. Corporate Limits Map**
- 4. Citizen Participation Plan**
- 5. Public Ads & Comments**
- 6. Council Action Minutes**
- 7. Glossary of Terms**

## 1. SF 424

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision *Other (Specify) _____
3. Date Received:		4. Applicant Identifier: SD 461392 Rapid City B-14-MC-46-0002
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
<b>State Use Only:</b>		
6. Date Received by State: N/A		7. State Application Identifier: N/A
<b>8. APPLICANT INFORMATION:</b>		
*a. Legal Name: City of Rapid City		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 46-60000380		*c. Organizational DUNS: 057222119
<b>d. Address:</b>		
*Street 1:	300 Sixth Street	
Street 2:	_____	
*City:	Rapid City	
County:	Pennington	
*State:	South Dakota	
Province:	_____	
*Country:	USA	
*Zip / Postal Code	57701	
<b>e. Organizational Unit:</b>		
Department Name: Community Resources Department		Division Name: Community Development Division
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix:	Ms.	*First Name: Barbara
Middle Name:	_____	
*Last Name:	Garcia	
Suffix:	_____	
Title:	Manager, Community Development	
Organizational Affiliation: City of Rapid City/ Community Development Division		
*Telephone Number: 605-394-4181		Fax Number: 605-355-3520
*Email: barbara.garcia@rcgov.org		

<b>Application for Federal Assistance SF-424</b>		Version 02
<b>16. Congressional Districts Of:</b>		
*a. Applicant: District 1		*b. Program/Project: District 1
<b>17. Proposed Project:</b>		
*a. Start Date: April 1, 2014		*b. End Date: March 31, 2015
<b>18. Estimated Funding (\$):</b>		
*a. Federal	443,111	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income	4,000	
*g. TOTAL	447,111	
<b>*19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
<b>*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)</b>		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)  <input checked="" type="checkbox"/> ** I AGREE  ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
<b>Authorized Representative:</b>		
Prefix: Mr.		*First Name: Sam
Middle Name:		
*Last Name: Kooiker		
Suffix:		
*Title: Mayor, City of Rapid City		
*Telephone Number: 605-394-4110		Fax Number: 605-394-6973
* Email: sam.kooiker@rcgov.org		
*Signature of Authorized Representative:		*Date Signed:

Authorized for Local Reproduction  
 \*Signature Finance Officer: \_\_\_\_\_

Standard Form 424 (Revised 10/2005)  
 Prescribed by OMB Circular A-102

Application for Federal Assistance SF-424	Version 02
<p><b>*9. Type of Applicant 1: Select Applicant Type:</b> C. City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type: _____</p> <p>Type of Applicant 3: Select Applicant Type: _____</p> <p>*Other (Specify) _____</p>	
<p><b>*10 Name of Federal Agency:</b> Department of Housing and Urban Development</p>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b> <u>14.218 Entitlement Grant</u></p> <p>CFDA Title: <u>Community Development Block Grant</u></p>	
<p><b>*12 Funding Opportunity Number:</b> _____</p> <p>*Title: _____</p>	
<p><b>13. Competition Identification Number:</b> _____</p> <p>Title: _____</p>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> Properties or persons located inside the corporate limits of Rapid City, Pennington County, South Dakota</p>	
<p><b>*15. Descriptive Title of Applicant's Project:</b> Property acquisition; acquisition rehabilitation; acquisition cost assistance for low-income home buyers; public facilities and improvements; infrastructure; construction/rehabilitation and public services that benefit low income persons and households.</p>	



<b>Application for Federal Assistance SF-424</b>	<b>Version 02</b>
<b>*Applicant Federal Debt Delinquency Explanation</b> The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt. N/A	

## 2. CERTIFICATIONS



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

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**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

	May 6, 2014
Signature/Authorized Official	Date
Sam Kooiker	Pauline Sumption
Name	
Mayor	Finance Officer
Title	
300 6 <sup>th</sup> St.	
Address	
Rapid City, SD 57701	
City/State/Zip	
605-394-4110	
Telephone Number	

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

**Specific CDBG Certifications**

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) ~~2014~~, 2\_\_\_\_, 2\_\_\_\_ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

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**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

May 6, 2014

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Signature/Authorized Official

Date

Sam Kooiker

Pauline Sumption

Name

Mayor

Finance Officer

Title

300 6<sup>th</sup> St.

Address

Rapid City, SD 57701

City/State/Zip

605-394-4110

Telephone Number

This certification does not apply.  
 This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Piece of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Community Resources Department	300 6 <sup>th</sup> St.	Rapid City	Pennington	SD	57701
Community Development Division	333 6 <sup>th</sup> St.	Rapid City	Pennington	SD	57701

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the

Jurisdiction

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Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

May 6, 2014

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Signature/Authorized Official

Sam Kooiker

Name

Mayor

Title

300 6<sup>th</sup> St.

Address

Rapid City, SD 57701

City/State/Zip

605-394-4110

Telephone Number

Date

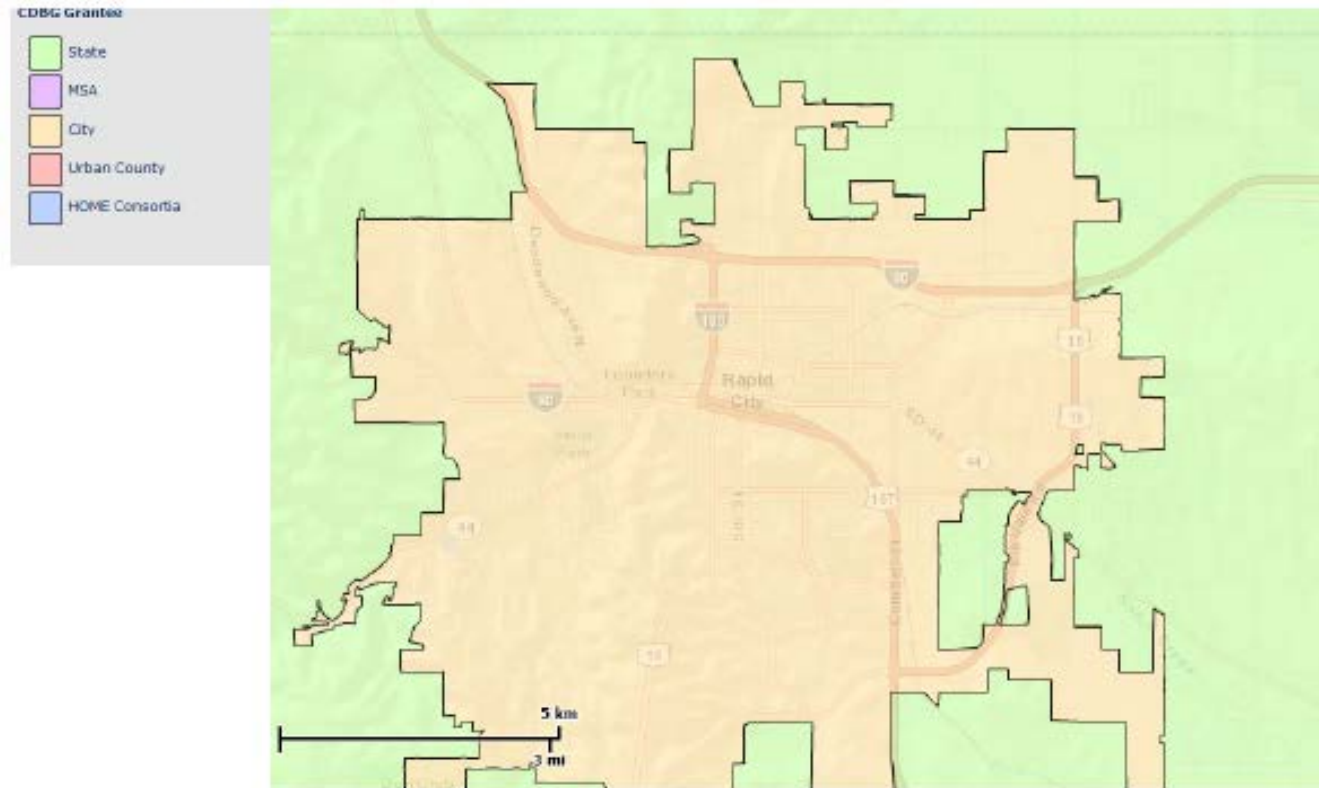
Fauline Sumption

Finance Officer



### 3. CORPORATE LIMITS MAP

CDBG Boundary Area  
Rapid City, South Dakota



## 4. CITIZEN PARTICIPATION PLAN

## **CITIZEN PARTICIPATION PLAN**



### **CITY OF RAPID CITY**

### **COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**City of Rapid City**

**300 Sixth Street**

**Rapid City, South Dakota 57701-2724**

**Phone (605) 394-4181**

**April, 2013**

**CITIZEN PARTICIPATION PLAN FOR THE  
CITY OF RAPID CITY**

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## **I. THE CITIZEN PARTICIPANT PLAN**

### *What is the Citizen Participation Plan?*

The City of Rapid City utilizes the programs of various Federal and State agencies, including the U.S. Department of Housing and Urban Development to implement housing and community development related activities.

Rapid City recognizes the obligation to provide adequate information to citizens regarding those programs through which it may seek funding. Therefore, the City will insure that adequate information is provided to local citizens to evaluate various proposals. The City will create and maintain a proper forum to obtain citizen views on housing and community development related issues.

The City receives an annual CDBG grant from the U.S. Department of housing and Urban Development, resulting from its classification as an “entitlement” community. The City is also eligible to apply for supplemental funds under the Section 108 Loan Guarantee Program. The City may exercise its option to apply for Section 108 Loan Guarantee Program funding, and in so doing, will follow the procedures outlined in this Citizen Participation Plan. From time to time, the City may also apply for other forms of financial assistance in support of housing and community development initiatives, including federal HOME funds. In these circumstances, the City will follow the procedures outlined in this document.

The City recognizes that persons affected by public action should have a voice in policy formulation. Although the various housing and community development related activities are designed to have a long term beneficial effect on the community, these activities may also have an adverse impact on some individuals. Therefore, it is important that citizens know what is being planned and given an opportunity to present their views.

The City recognizes the need to consult and coordinate with appropriate public, nonprofit, and private agencies, such as the state and local jurisdictions, local public housing agencies participating in an approved Capital Fund Program, and among its own departments, to assure that its programs and plans are comprehensive and address all statutory requirements. It will also confer with social services agencies regarding the housing needs of children, elderly persons, persons with disabilities, homeless persons, and other categories of residents. The City will consult with the state and local health and child welfare agencies, and examine existing data on hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.

In order to comply with the spirit of program requirements relative to citizen participation, the City has developed this Citizen Participation Plan. Generally, the plan is designed to insure the involvement of affected persons and other concerned citizens, the openness and

freedom of access to information, the adequate and timely presentation of pertinent data, the submission of views and proposals, and the continuity of citizen participation through each stage of the planning and execution of CDBG activities.

## **II. ADEQUATE INFORMATION**

*What kind of information does it provide?*

The City shall provide for full public access of information pertaining to the CDBG program to citizens, public agencies, and other interested parties, including those most affected by proposed activities. Affirmative efforts will be made to make adequate information available to citizens, especially to those of low, very low, and extremely low income and to those residing in slum and blighted areas and in areas where funds from federal or state programs are proposed to be used. At the time the City initiates the process to seek specific funding, the following program information shall be provided:

- A. The total amount of funds expected to be available to the City for housing and community development activities;
- B. The range of eligible activities that may be undertaken with these funds;
- C. The estimated amount of funds proposed to be used for activities that will benefit low, very low, and extremely low income persons;
- D. The possibility of residential and/or commercial displacement resulting from program implementation and the plans for minimizing such displacement, and;
- E. The types and levels of assistance to be made available to persons displaced by contemplated activities.

Upon completion of an application for funding and submission of the application to the appropriate agency, the City shall publish a notice in a newspaper of general circulation if program regulation so require. The notice shall appear in both the *Rapid City Journal* and the *Native Sun*. The notice will indicate that the application has been submitted and is available to interested parties upon request. The City shall make copies of the appropriate documentation available at the C/Sac Building, 300 Sixth Street, Rapid City, South Dakota 57701-2724.

## **III. SUBMISSION OF VIEWS AND PROPOSALS**

*Who may comment on the information?*

The City shall provide for and encourage the submission of citizens' views and proposals regarding the Community Development Program; particularly low and moderate income

persons, residents of identified blighted areas, and residents of public housing. This includes submission of such views:

- A. Directly to the City during the planning period, and
- B. At other informal meetings if scheduled by the City prior to formal public hearings; and
- C. At formal public hearings.

The City shall provide timely responses to all written proposal stating the reasons for the actions taken by the City on the proposal.

Whenever possible, the City will respond within fifteen (15) working days and, whenever practical, responses will be made prior to the consideration and action on the Community Development Program by the City Council of the City of Rapid City.

#### **IV. THE CONSOLIDATED PLAN AND STRATEGY**

*What is the Consolidated Plan?*

The Consolidated Plan and Strategy will address affordable housing, economic and community development needs, conservation of neighborhoods, economic stimulation, provision of public improvements and facilities, public services and related issues. The planning process will provide an opportunity for citizen participation in identifying and prioritizing needs and the development of an overall strategy in addressing said needs. Specific projects and activities designed to address needs will be incorporated in an annual plan for use of entitlement CDBG funds.

#### **V. PLANNING PROCESS**

*What is the CP Planning Process?*

The planning and preparation of the City's Consolidated Plan, along with the proposed use of annual entitlement funds, shall be carried out in accordance with applicable HUD requirements and will include the following:

- A. The assembly of affordable housing and community development information will be carried out as an on-going process to identify and prioritize City needs. Prior to the consolidated plan being presented to the public it will receive approval from the City Council.
- B. Conduct a minimum of two (2) public hearings during each consolidated program year to obtain the views of citizens and organizations prior to the commencement date of the City's consolidated program year. The first hearing shall be conducted to solicit citizen input for development of the proposed consolidated plan. The

second hearing shall afford citizens an opportunity to comment and offer suggestions on the proposed consolidated plan prior to the action of the City Council and subsequent submission to HUD.

The hearings will be conducted at locations and times that provide ease of access for citizen attendance. Information presented by those in attendance will be used to identify and prioritize housing and community development needs and plan proposed projects and activities to address said needs.

- C. Conduct public meetings with local citizens and local agencies to review housing and community development needs.
- D. Meet with and/or communicate with public, nonprofit, and private agencies which may offer input on needs and/or projects and activities to address said needs.
- E. Provide a thirty (30) day review period on the proposed consolidated plan and strategy which include projects and activities to be undertaken with CDBG funds. The public notice shall identify locations where the proposed consolidated plan will be available for citizen review. During the review period, citizens may provide comments in writing to the City of Rapid City, 300 Sixth Street, Rapid City, South Dakota 57701-2724.
- F. A public hearing shall be conducted on the proposed consolidated plan and strategy (including the use of annual entitlement CDBG funds) during or following the thirty (30) day review period and shall contain a summary of the Proposed Consolidated Plan and annual entitlement submission. The notice shall also provide the expected date for action by the Rapid City governing body. All citizen comments shall be presented in writing prior to the public hearing or during the public hearing. Adequate time will be reserved to modify the proposed consolidated plan based on citizen comment prior to action of the City Council and submittal of the consolidated plan to HUD.
- G. The City may act on the consolidated plan and use of entitlement funds at any time following the thirty (30) day review period and after the second public hearing and prior to submittal of the consolidated plan and strategy to HUD.
- H. It is the policy of the City of Rapid City to carry out its Community Development Block Grant Program in a manner that minimizes the displacement of residents and businesses. However, in instances where displacement is unavoidable, information on the types and levels of assistance to be made available to persons displaced will be made available at the C/SAC Building.

## **VI. NOTICE OF HEARING AND MEETING**



*What opportunities are there for citizen's comments?*

An initial hearing will be held to obtain the views of interested citizens and organizations regarding overall community development and housing needs, development of proposed activities, and a review of program performance. The second hearing will be held to obtain the views of interested citizens and organization on the proposed use of CDBG funds and other elements of the consolidated plan.

Generally, hearings shall be held at the City/School Administration Building. However, the City has the option of conducting hearings in local neighborhood meeting places, such as local churches. Such hearings will be duly advertised. All public hearings will be held in facilities that afford accessibility for persons with disabilities. At least fourteen (14) calendar days prior to any hearing, a notice shall be published in the non-legal section of a paper of general circulation. The notice will give the date, time, place and topics to be considered at the hearing.

Notices will also be sent to social service agencies and other public and semi-public groups which may have particular interest in or be affected by the proposed program. The City will work through these agencies and groups to encourage participation in the hearing process on the part of low, very low, and extremely low income persons who reside in areas where funds will be spent.

The City will also work with these agencies and groups to involve persons who reside in low, very low, or extremely low income neighborhoods. All notices of the second hearing will also contain a detailed description of the area or areas affected by the project activities in an effort to alert the residents of these areas of such proposals and to encourage their participation in the hearing process.

If any organizations or groups representing affected residents wish to become involved in the citizen participation process, the City shall place such group on its mailing list of representative groups and organizations. The City shall be responsible for maintaining a list of representative groups and organizations. This list shall be updated at the beginning of each program year. Additions to the list may be made by written request to the City stating the nature of the organizations services and why it should be included on the City's list of representative groups.

The City shall have the responsibility for calling meetings and hearings with citizens likely to be affected by activities undertaken by the City. The City shall also develop procedures for meetings and hearings for moderating such meetings.

## **VII. NON-ENGLISH SPEAKING AND PHYSICALLY DISABLED RESIDENTS**

*What is the City doing for non-English speaking residents and physically disabled residents?*

The City will take such measures as are appropriate to accommodate the needs of non-English speaking and hearing impaired residents in the case of public hearings where a majority of the participants at the hearing are expected to be non-English speaking or hearing impaired residents. At a minimum, all handout material prepared for such hearings will be bi-lingual to accommodate the needs of the attendees. Secondly, the City may engage the services of a bi-lingual person to assist in presenting relevant information at the hearing, if such services are requested. In addition, the City will publish the Telephone Device for the Deaf (TDD) number so hearing impaired residents may have access to the information.

All meeting locations will be accessible to persons with disabilities. Persons requiring assistance should contact the City at least five (5) days prior to the meeting date.

#### **VIII. TECHNICAL ASSISTANCE**

*Is technical assistance available?*

Technical assistance from the City or third party contractors to the City or its agencies will be provided to citizen participants, low, very low, and extremely low income groups or persons in order to enable them to understand the federal requirements associated with the CDBG program, such as Davis-Bacon Federal Labor Standards provisions, environmental policies, equal opportunity requirements, relocation provisions, etc. Technical assistance will also be provided to groups representative of persons of low, very low, and extremely low income, and extremely low income that request assistance in developing proposals. Such assistance will be made available upon request by interested citizens or organizations to the City. In addition, the City, through the public hearings, will review such program requirements and will have available for interested parties handout material dealing with technical program requirements so as to assure understanding. Furthermore, the City will provide interpretation services to any non-speaking person or hearing impaired persons who may require such assistance in understanding a particular program being planned or administered by the city.

#### **IX. RESPONSE TO PROPOSALS SUBMITTED**

*How will the City respond to proposals submitted?*

The City of Rapid City will respond in writing to all proposals submitted verbally or in writing at public hearings or meetings. The City's response to a request for activities or projects shall be made within fifteen (15) days from the date of the hearing or meeting, or prior to the meeting of the City Council to consider approval of the use of annual entitlements funds.

#### **X. RESPONSIBILITY FOR CONDUCTING HEARINGS OR MEETINGS**

*Who is responsible for conducting hearings?*

The City shall have the responsibility for conducting meetings and hearings relative to the Community Development Block Grant program. The City shall also develop procedures for meetings and hearings.

**XI. RESPONSE TO COMPLAINTS SUBMITTED BY CITIZENS**

*How will the City respond to complaints by citizens?*

The City of Rapid City will respond in writing to written citizen complaints related to the Community Development Program within fifteen (15) working days from receipt of such complaint.

All correspondence should be directed to:

City of Rapid City  
300 Sixth Street  
Rapid City, SD 57701-2724

**XII. AMENDMENT PROCESS**

*Can the city amend its programs?*

The City must amend its approved program based upon one of the following decisions:

- A. To make substantial change in its allocation priorities; A substantial change in allocation priorities is defined as:
  - 1) A 50% change in the project if the project is funded at \$25,000 or less.
  - 2) A 25% change in the project if the project is funded at \$25,001 or more.
- B. To undertake an activity, using program funds (including program income), which was not previously described in an action plan or funding application.
- C. To not carry out an activity for which funding is approved; or
- D. To substantially change the purpose, scope, location or beneficiaries of an activity.

A substantial change is defined as the increase or decrease of more than 25% in the service area and/or class of beneficiaries.

In such instance, the City of Rapid City shall provide citizens with reasonable notice of, and opportunity to comment on, such proposed changes in its use of funds. The City will publish a notice in the non-legal section of a paper of general circulation of the proposed program change and give interested or affected citizens at least thirty (30) calendar days to submit

comments on the amendment, prior to taking such amendment action. The City will notify the appropriate funding agency of the proposal and provide a description of any changes.

### **XIII. EMERGENCY PROJECTS**

For emergency activities, it is the policy of the City Council of the City of Rapid City to grant a temporary waiver for the thirty (30) day "Citizen Review and Comment Period". The City will advertise the project for citizen comment concurrent with the start of the project.

In keeping with federal regulations, an emergency project can be defined as an emergency activity of recent origin in which existing conditions poses a serious and immediate threat to the health, safety, or welfare of the community. A sub-recipient must submit certification from a qualified official stating the nature of the emergency and that it poses a serious threat to the community.

### **XIV. MONITORING AND EVALUATION OF COMMUNITY DEVELOPMENT PERFORMANCE**

*How will the Community Development Program be evaluated?*

The City will provide full public access to program information. The City shall maintain the following data:

- A. Mailing and promotional material related to the Citizen Participation Process.
- B. Record of Hearing
- C. Key documents including prior statements, consolidated plan and strategy, approval letters, performance reports, evaluation reports, and other documents required by the Department of Housing and Urban Development.
- D. Copies of regulations and policy statements issued by the Department of Housing and Urban Development. All of the above data is available for inspection at the C/Sac Building.

### **XV. MODIFICATION OF PLAN**

*Can this Plan be modified?*

The citizen participation plan may be modified from time to time by the City provided such revisions are consistent with federal and state law, HUD's CDBG regulations, and administrative requirements covering citizen participation. Prior to any modification of the citizen participation plan, the City will publish a notice of modification of the plan in sufficient time to permit citizens to comment prior to approval by the City Council. The notice shall be published in local newspapers of general circulation at least fourteen (14) days prior to the adoption of the modification by the City Council.

### **XVI. AVAILABILITY OF PROGRAM AND RELATED INFORMATION**

Copies of any of the CDBG plans, including the Citizen Participation Plan may be obtained from the City web site at: [www.rcgov.org/communityresources/communitydevelopment/](http://www.rcgov.org/communityresources/communitydevelopment/)

or from the Community Development Division office at the address below.

Any questions or comments on this plan, requests for materials in another language or to accommodate visual impairment, or requests for information should be directed to:

City of Rapid City  
Community Development Division  
300 Sixth Street  
Rapid City, SD 57701-2724  
(605) 394-4181

## **5. PUBLIC COMMENTS AND ADS**

**Public Comments -**

**See Legal & Finance Minutes**

**Rapid City Journal – Training Class and Application**  
**08/14/2014**

*Affidavit of Publication*

STATE OF SOUTH DAKOTA

County of Pennington                      SS:

*Display Ad*

Brandyn Crawford being first duly sworn, upon his/her oath says: That he/she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City, in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bonafide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each week for one successive week, the first publication there of being on the 14<sup>th</sup> day of August that the fees charged for the publication there of are 137 dollars and 47 cents.

Brandyn Crawford

Subscribed and sworn to before me this 17<sup>th</sup> day of August, 2013.

Lorraine K. Cummings

Notary public  
Dec. 18, 2016  
My commission expires





**PUBLIC NOTICE  
COMMUNITY DEVELOPMENT BLOCK  
GRANT (CDBG) TRAINING CLASS FOR FY  
2014 FUNDING APPLICATION**

A CDBG Grant Application, Training Class will be held on August 29, 2013 at the City/School Administration Center, 300 Sixth Street, 1st Floor Community Room, Rapid City, SD, from 1:00 p.m. to 4:00 p.m., for those persons wishing to learn more about the CDBG application process and how to apply for CDBG funds. The class will cover the National Objectives of the Housing and Community Development Act of 1992, what types of activities are eligible, as defined by the federal regulations; how to fill out the application form, what information is needed; how the applications are reviewed, how to set goals and develop a logic model, file maintenance and review, and reporting requirements. There is no charge for this training class. Seating is limited so please RSVP to: The Community Development Division by phone, (605) 394-4181, or by email: [lucy.ladeaux@rcgov.org](mailto:lucy.ladeaux@rcgov.org) by August 26, 2013.

**THE CITY OF RAPID CITY IS ACCEPTING  
APPLICATIONS FOR  
COMMUNITY DEVELOPMENT BLOCK  
GRANT (CDBG) FUNDING FOR FISCAL  
YEAR 2014**

The Community Development Division for the City of Rapid City will be accepting applications for the Community Development Block Grant funds for FY14. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1992; and be an eligible activity defined by the federal regulations. Funds can be utilized for projects and programs that benefit low- and moderate-income persons or to eliminate slums and blight. Eligible activities consist of, but are not limited to, acquisition, demolition or disposition of real property; relocation of individuals and businesses when federal funds are used for acquisition of publicly and privately owned property; special economic development activities; public service activities (limited to 15% of the City's entitlement grant); and, construction, reconstruction, rehabilitation or installation of public facilities and improvements. The City of Rapid City estimates that the FY14 Community Development Block Grant funds available will be \$400,000. Applications must be received by the City by 4:00 p.m. Monday, October 1, 2013.

Interested parties having questions or desiring an application should contact the Community Development Division, 300 Sixth Street, Rapid City, SD 57701, at (605) 394-4181, or [www.lucy.ladeaux@rcgov.org](mailto:lucy.ladeaux@rcgov.org). Applications will be available on the City website: [www.rcgov.org](http://www.rcgov.org) - Community Resources/Community Development Division/Applications after August 29, 2013.



**EQUAL OPPORTUNITY EMPLOYER**

(Published twice at the approximate cost: \$137.47).

Aug. 14, 2013 - L20806749



# Native Sun News – Training Class and Application

08/14-20/2014

## PUBLIC NOTICE

### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TRAINING CLASS FOR FY 2014 FUNDING APPLICATION

A CDBG Grant Application Training Class will be held on August 29, 2013 at the City/School Administration Center, 300 Sixth Street, 1st Floor Community Room, Rapid City, SD, from 1:00 p.m. to 4:00 p.m., for those persons wishing to learn more about the CDBG application process and how to apply for CDBG funds. The class will cover the National Objectives of the Housing and Community Development Act of 1992, what types of activities are eligible, as defined by the federal regulations, how to fill out the application form, what information is needed, how the applications are reviewed, how to set goals and develop a logic model, file maintenance and review, and reporting requirements. There is no charge for this training class. Seating is limited so please RSVP to: The Community Development Division by phone, (605) 394-4181, or by email: [lucy.ladeaux@rcgov.org](mailto:lucy.ladeaux@rcgov.org) by August 26, 2013.

**THE CITY OF RAPID CITY IS ACCEPTING APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2014**

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1 Position; Full-Time Permanent; Salary \$78,355- \$96,436 per year.  
 IHS-R2-AB-851064-ESEP/MP  
 Open Date: 6/3/13  
 Close Date: Open Until Filled  
 IHS-R2-AB-851066-DH  
 Open Date: 6/3/13  
 Close Date: Open Until Filled

**Medical Officer, (Emergency Medicine),** GS-602-13. Open Continuous Register; Positions may be Full-Time, Part-Time or Intermittent, Permanent, Temporary, Excepted Temporary, Excepted Time-Limited, or Term; 1 Current Openings. Salary \$96,690.00 - \$125,695 per year. Title 38: Salary may range from \$81,823 to \$220,000.  
 IHS-13-AB-853665-ESEP/MP  
 Open Date: 3/5/12 Close Date: 12/31/13  
 IHS-13-AB-853666-DH  
 Open Date: 3/5/12 Close Date: 12/31/13

Positions may be Full-Time, Part-Time or Intermittent, Permanent, Temporary, Excepted Temporary, Excepted Time-Limited, or Term; 1 Current Openings. Salary \$96,690.00 - \$125,695 per year. Title 38: Salary may range from \$86,539 to \$220,000.  
 IHS-13-AB-815943-ESEP/MP  
 Open Date: 12/28/12 Close Date: 12/27/13  
 IHS-13-AB-815944-DH  
 Open Date: 12/28/12 Close Date: 12/27/13

**Medical Officer, (Primary Care),** GS-602-14. Open Continuous Register; Positions may be Full-Time, Part-Time or Intermittent, Permanent, Temporary, Excepted Temporary, Excepted Time-Limited, or Term; 1 Current Opening for FP or IM. Salary \$96,690.00 - \$125,695 per year. Title 38: Salary may range from \$86,539 to \$195,000.  
 IHS-13-AB-823977-ESEP/MP  
 Open Date: 2/1/13 Close Date: 12/31/13  
 IHS-13-AB-823982-DH  
 Open Date: 2/1/13 Close Date: 12/31/13

For Aberdeen Area Program information contact: **Kim Annis, 605-226-7466**  
 For questions regarding application process contact  
**Delphine Brinlee 605-355-2497 or Jackie Black 406-247-7214**

If you have a vision for better health care for the Native American Population...  
 If you have a desire to build an excellent health care system for Native American People...  
 If you have a desire to play in key role in leading the Rapid City Service Unit- Sioux San Hospital...  
 then ... We want to talk to you.

If you meet the above characteristics, please **apply online** for one of these positions at [www.usajobs.gov](http://www.usajobs.gov). Please read the Job Opportunity Announcement carefully for application directions and required documentation. Applicants accepted through midnight Eastern Time on closing date. All positions are federal employment and are permanent, fully benefited positions unless otherwise stated.

If you meet the above characteristics, please **apply online** for one of these positions at [www.usajobs.gov](http://www.usajobs.gov). Please read the Job Opportunity Announcement carefully for application directions and required documentation. Applicants accepted through midnight Eastern Time on closing date. All positions are federal employment and are permanent, fully benefited positions unless otherwise stated.

For assistance with submitting your application, please contact:  
 Delphine S. Brinlee, HR Specialist (Placement)  
 DHS/IHS Division of HR/ Northern Plains Region  
 Rapid City Service Unit/ Sioux San Hospital  
 3200 Canyon Lake Drive, Rapid City, SD 57702  
 Telephone: 605-355-2497; or by Email:  
[delphine.brinlee@ihs.gov](mailto:delphine.brinlee@ihs.gov)

Sioux San IHS Hospital does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, gender identity, marital status, disability and genetic information, age, membership in an employee organization, or other non-merit factor.

# Rapid City Journal – Application 09/19/2014

## Affidavit of Publication

STATE OF SOUTH DAKOTA

County of Pennington      SS:

Brandyn Crawford being first duly sworn, upon his/her oath says: That he/she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City, in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bonafide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each Week for two successive weeks the first publication there of being on the 19 day of Sept that the fees charged for the publication there of are 91 dollars and 65 cents.

Brandyn Crawford

Subscribed and sworn to before me this fourth day of September, 2013.

Lorraine K. Cummings  
Notary public  
Dec. 18, 2016  
My commission expires



**PUBLIC NOTICE  
THE CITY OF RAPID CITY IS ACCEPTING  
APPLICATIONS FOR  
COMMUNITY DEVELOPMENT BLOCK  
GRANT (CDBG) FUNDING FOR FISCAL  
YEAR 2014**

The Community Development Division for the City of Rapid City will be accepting applications for the Community Development Block Grant funds for FY14. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1992, and be an eligible activity defined by the federal regulations. Funds can be utilized for projects and programs that benefit low- and moderate-income persons or to eliminate slums and blight. Eligible activities consist of, but are not limited to, acquisition, demolition or disposition of real property; relocation of individuals and businesses when federal funds are used for acquisition of publicly and privately owned property; special economic development activities; public service activities (limited to 15% of the City's entitlement grant); and, construction, reconstruction, rehabilitation or installation of public facilities and improvements. The City of Rapid City estimates that the FY14 Community Development Block Grant funds available will be \$400,000. Applications must be received by the City by 5:00 p.m. Tuesday, October 1, 2013.

Interested parties having questions or desiring an application should contact the Community Development Division, 300 Sixth Street, Rapid City, SD 57701, at (605) 394-4181, or [www.lucy.ladeaux@rcgov.org](mailto:www.lucy.ladeaux@rcgov.org). Applications are available on the City website: [www.rcgov.org](http://www.rcgov.org) - Community Resources/Community Development Division/Applications.



**EQUAL OPPORTUNITY EMPLOYER**

(Published twice at the approximate cost: \$91.65).

Sept. 19, 2013 - L20815940.

**Affidavit**

Filed in the office of \_\_\_\_\_  
\_\_\_\_\_ on  
the \_\_\_\_\_ day of \_\_\_\_\_  
20 \_\_\_\_\_

Attorney for \_\_\_\_\_  
\_\_\_\_\_



# Native Sun News - Application 09/18-24/2014

SEPTEMBER 18 - 24, 2013 THE AWARD-WINNING NEWS LEADER IN INDIAN COUNTRY Native Sun News • D SECTION

2006 Pontiac Montana SV6 V6 130,419 miles \$5,988	2006 Chevrolet Colorado 4X4 EXT. Z, 191,353 miles \$6,988	2005 Chevrolet Silverado K2500 HD C. \$7,988
A-585 2004 Chevrolet Silverado, K1500 Ext. Cab. 160,548 miles \$7,988	A-578 2004 Cadillac DeVille, V-8 131,767 miles \$4,988	A-593 2004 Chevrolet K3500, Crew Dually 170,000 miles \$12,988
A-586 2003 Oldsmobile Bravada-16 144,637 miles \$5,988	A-589 2003 GMC Light Yukon XL-V8 154,660 miles \$8,988	A-589 2002 GMC Light Yukon XL-V8 191,345 miles \$5,988
A-583 2002 Chevrolet Silverado K1500 EXT. 163,128 miles \$5,988	A-578 2001 Toyota Camry - 4 Cyl. 193,540 miles \$3,988	A-569 2000 Chevrolet Blazer V6 175,284 miles \$2,988
A-583 2000 Dodge Stratus - 4 Cyl. 216,088 miles \$2,688	A-579 1999 Dodge Ram 1500 Ext. Cab. 101,372 miles \$5,988	A-569 1999 Chevrolet Silverado K1500 EXT. 222,885 miles \$5,988
A-583 1998 GMC Sierra 3500 227,717 \$3,388	A-579 1997 Chevrolet K2500 Ext. Cab. 344,231 \$3,988	A-569 2007 Dressah Trailer 16 ft. 10,000 GYM \$2,188

**www.rustystruckandautosales.com**  
**Rusty's Truck & Auto Sales**  
 605-791-5777 • 1819 Campbell St. • Rapid City, SD 57701

777-2573  
*"We saw the Black Hills and we saw Mount Rushmore, but we were touched by this exhibit!"*  
 Value Concept  
*"Profoundly compelling display!"*  
 Value Concept

Never been down. Only 10K miles. Please no trades, CASH ONLY. If interested contact: philipmoore147@hotmail.com

**We want to make YOU a loan!**  
**\$100 - \$3,000**  
 CASH • PERSONAL • AUTO  
  
**SURETY FINANCE**  
 106 N. Chicago Street  
 Hot Springs, SD. 57747  
 (605) 745-4342

**PUBLIC NOTICE**  
 THE CITY OF RAPID CITY IS ACCEPTING APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2014

**LEAD TEACHER WANTED**  
 The Lead Teacher is responsible for the planning, implementation and coordination of a comprehensive early childhood education program, ensures the education program is developmentally appropriate and meets children's individual needs as well as program standards of Educare of Winnebago, Office of Head Start, and the Nebraska Department of Education.  
 To apply, please go to:  
[www.winnebagoTribe.com](http://www.winnebagoTribe.com)  
 Ph. (402) 878-3128  
 Close 10/1/13

The Community Development Division for the City of Rapid City will be accepting applications for the Community Development Block Grant funds for FY14. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1992, and be an eligible activity defined by the federal regulations. Funds can be utilized for projects and programs that benefit low- and moderate-income persons or to eliminate slums and blight. Eligible activities consist of, but are not limited to, acquisition, demolition or disposition of real property, relocation of individuals and businesses when federal funds are used for acquisition of publicly and privately owned property, special economic development activities, public service activities (limited to 15% of the City's entitlement grant), and construction, reconstruction, rehabilitation or installation of public facilities and improvements. The City of Rapid City estimates that the FY14 Community Development Block Grant funds available will be \$400,000. Applications must be received by the City by 5:00 pm Tuesday, October 1, 2013. Interested parties having questions or desiring an application should contact the Community Development Division, 300 Sixth Street, Rapid City, SD 57701, at (605) 394-4181, or [www.lucy.ladeaux@rcogov.org](mailto:www.lucy.ladeaux@rcogov.org). Applications are available on the City website: [www.rcogov.org](http://www.rcogov.org) Community Resources/Community Development Division/Applications.

**Pahin Sinte Owayawa Porcupine School: Job Vacancy**  
 The Porcupine School is accepting applications for:  
**5th Grade Elementary Teacher**  
**How to Apply:**  
 Submit a complete Porcupine School Application to:  
 Human Resources Dept.  
 Porcupine School  
 P.O. Box 180  
 Porcupine, SD. 57772  
 To be considered, the following documents must be attached to your application: Official college transcripts, Teacher's Certificate and credentials.  
 Great Dental, Health, Vision Insurance.  
 Newly renovated teacher housing is available. Located in beautiful downtown Porcupine, South Dakota.  
 For more information, call:  
 (605) 867-5588 x.210 or please check our website at [www.porcupinequills.org](http://www.porcupinequills.org)

# Rapid City Journal – Preliminary Approval of Plan & Public Comment Period 01/18/2014

## Affidavit of Publication

STATE OF SOUTH DAKOTA

County of Pennington SS:

Brandyn Crawford being first duly sworn, upon his/her oath says: That he/she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City, in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bonafide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each week for one successive weeks, the first publication there of being on the 18<sup>th</sup> day of January that the fees charged for the publication there of are 100 dollars and 87 cents.

Display Ad

Subscribed and sworn to before me this 19<sup>th</sup> day of January, 2014.



Lorraine K. Cummings  
Notary public

Dec. 18, 2016  
My commission expires

**PUBLIC NOTICE**

30 Day Public Comment Period for  
Approval of the Recommended CDBG FY 2014  
Annual Action Plan Funding Allocations

**FY 2014 Community Development Block Grant (CDBG)  
Proposed Annual Action Plan Funding Allocations**

Rapid City's City Council has given preliminary approval for the FY2014 Annual Action Plan. The City received CDBG funding requests totaling \$1,145,550. Allocations are based on receiving an estimated \$450,000 in CDBG funds and \$4,000 in program income. If the actual allocation is not greater than 25% of the estimated \$454,000, Council may make adjustments to the allocations without further public comment. If the actual allocation adjustment exceeds 25% of the estimated allocation, changes must be publicized for additional public comment. HUD Allocation awards are based upon a formula using Census Data that is based on number of homeless people, number of people living below the poverty level, percentage of minority population and aging housing stock. Federal regulations allow the City to use up to 15% of their entitlement plus previous year program income for public service activities (\$82,945). The City can approve less than this amount or may choose not to fund public service activities. Administration costs for the CDBG program may not exceed 20% of the entitlement grant plus new program income received (\$90,800). Comments on the City's proposed funding proposals for the FY2014 Annual Action Plan will be received until 4:00 p.m. on February 18, 2014, at which time all comments received will be considered and any changes warranted will be made to the plan by the City Council on February 18, 2014. Copies of the allocations for the FY2014 CDBG Annual Action Plan are available on the City web site at [www.rcgov.org](http://www.rcgov.org), at the City/School Administration Center-Information Desk, 300 6th St., the Rapid City Public Library (Main Branch), 610 Quincy St., RC Public Library-North (General Beadle School), 10 Van Buren St., at the Pennington County Housing and Redevelopment Commission, 1805 Fulton St., Rapid City, SD and Community Development Division, 333 6th Street. Any questions and all comments regarding the proposed FY2014 Annual Action Plan should be directed to the Community Development Division at 394-4181 or [Barbara.Garcia@rcgov.org](mailto:Barbara.Garcia@rcgov.org).

(Published once at the approximate cost: \$100.82).

Jan. 18, 2014 - L20840682

Attorney for \_\_\_\_\_  
\_\_\_\_\_



# Native Sun News - Preliminary Approval and 30 day Public Comment 01/22-28/2014

JANUARY 22 - 28, 2014

CLASSIFIEDS

B6 • Native Sun News

**PUBLIC NOTICE**  
 30 Day Public Comment Period for  
 Approval of the Recommended CDBG FY 2014  
 Annual Action Plan Funding Allocations

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 Proposed Annual Action Plan Funding Allocations**

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**United Blood Services**  
*Making a difference in people's lives.*

**DONOR CARE SPECIALIST I – Mitchell, SD  
 (Phlebotomist) 2 Full Time Positions**

Do you like to help others and phlebotomy experience required? Do an exceptional benefit package and competitive wages interest you? Then come join our dynamic team and save lives!

Mitchell's United Blood Services is now accepting applications for the position of Donor Care Specialist I. We are looking for dedicated, reliable people to be long-term members of our team. If you are a flexible, enthusiastic and positive person who values community involvement, stability, and definite direction in your work, we would like to talk to you.

**Paid on-the-job training** program provides skills to perform interviewing and phlebotomy of blood donors. No Monday – Friday and occasional Saturdays. Must be able to work varied hours including evenings and overnights. 75% \$10.88/hr DOEQ, 5% pay differential for mobile blood drives and 8% weekend differential. Paid travel expenses, Progressive health, vision, and dental, paid time off, retirement, and education assistance.

Requires HS grad/GED with 1-year previous work experience (or 6-mos. healthcare experience), clear speaking voice and legible handwriting. Candidates will possess the ability to maintain confidentiality and have a high attention to detail. Required to possess a valid SD driver's license.

Monday – Friday and occasional Saturdays. Must be able to work varied hours including evenings and overnights. 75% \$10.88/hr DOEQ, 5% pay differential for mobile blood drives and 8% weekend differential. Paid travel expenses, Progressive health, vision, and dental, paid time off, retirement, and education assistance.

Apply in person or send completed employment application to HR, United Blood Services, 2209 W Omaha, Rapid City, SD 57701. Fax: 605.342.6662. Incomplete applications will not be considered. Applications also available at [www.unitedbloodservices.org](http://www.unitedbloodservices.org). Questions directed to HR at 605.646.2631. **Applications accepted through 24 January 2014.** Pre-employment drug testing, motor vehicle and background check required. Job Order # 2014-02

EEO M/F/D/V/DFW



**United Blood Services**



## 6. Council Minutes

# Preliminary Approval of FY 2014 Annual Action Plan (11/04/2013) – Item #56

## PROCEEDINGS OF THE CITY COUNCIL Rapid City, South Dakota

November 4, 2013

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Rapid City was held at the City/School Administration Center in Rapid City, South Dakota on Monday, November 4, 2013 at 6:30 P.M.

The following members were present: Mayor Sam Kooiker and the following Alderpersons: Brad Estes, Bonny Petersen, Chad Lewis, Charly Doyle, Jerry Wright, Amanda Scott, Ritchie Nordstrom, John B. Roberts, Bill Clayton and Steve Laurenti; and the following Alderpersons arrived during the course of the meeting: None; and the following were absent: None.

Staff members present included: Finance Officer Pauline Sumption, City Attorney Joel Landeen, Public Works Director Terry Wolterstorff, Community Planning and Development Services Director Brett Limbaugh, Police Chief Steve Allender, Fire Chief Mike Maltaverne, Parks and Recreation Director Jeff Biegler, Community Resources Director Jeff Barbier and Administrative Secretary Heidi Weaver

### **ADOPTION OF AGENDA**

Motion was made by Petersen, second by Scott and carried to adopt the agenda.

### **AWARDS AND RECOGNITIONS**

Mayor Kooiker and Alderperson Nordstrom presented the Executive Proclamation to Karrie Miller and Maryann Leanna recognizing and proclaiming November 2013 as Homeless Awareness Month.

Mayor Kooiker presented the Executive Proclamation to Clayton Hieb and Kitty Kinsman recognizing and proclaiming November 4, 2013 as Smoke Free South Dakota Day.

### **Mayor's Items**

Rod Pettigrew, Library Board Chairperson, announced that James McShane has accepted the position of Library Director and will start the last week of December 2013. Pettigrew complemented Terri Davis for her work as Interim Director. Motion was made by Petersen, second by Lewis to Acknowledge the (No. 110413-04.1) Report from the Rapid City Public Libraries Board. Laurenti thanked Pettigrew and Rohrer for their hard work. Scott expressed her appreciation for the Board's hard work. Motion carried.

### **CONSENT ITEMS**

Motion was made by Doyle, second by Lewis and carried to unanimously approve Items 3 – 61 as they appear on the Consent Items.

### **Approve Minutes**

3. Approve Minutes for the October 21, 2013 Regular Council meeting.

### **Alcoholic Beverage License Applications Set for Hearing (November 18, 2013)**

4. Black Hills Arts Resource Center Inc DBA Performing Arts of Rapid City for a SPECIAL EVENT Wine and Malt Beverage License for an Event Scheduled for December 7-8, 2013 at Performing Arts Center of Rapid City, 601 Columbus Street.
5. Viper LLC DBA Ramada, 1902 N LaCrosse Street for a Package (off-sale) Malt Beverage License
6. Dean'o's Casino Inc DBA Dean'o's Casino, 903 East North Street for a Retail (on-sale) Liquor License TRANSFER from GS Corp DBA Casa Re-AI, 2315 1/2 Mt Rushmore Rd (Inactive)
7. Fresh Start Convenience Stores Inc DBA Fresh Start Convenience Stores Inc, 3275 Campbell Street for a Package (off-sale) Liquor License TRANSFER from First Northern Bank of Wyoming DBA Decotah Liquor, 418 Knollwood Dr

- 49. No. LF103013-12 - Acknowledge September 2013 General Fund Cash Balance Report
- 50. No. LF103013-13 – Acknowledge August 2013 Sales Tax Report
- 51. No. LF103013-14 – Authorize City Staff to Begin Contract Negotiations with Tyler Technologies for the Munis Financial Software Package
- 52. No. LF103013-15 – Resolution No. 2013-104 to Add Three Full Time Equivalent (FTE) Positions Within the Fire Department Per the Approved 2014 Budget

RESOLUTION NO. 2013-104  
RESOLUTION TO ADD THREE FULL TIME EQUIVALENT (FTE) POSITIONS WITHIN THE FIRE  
DEPARTMENT PER THE APPROVED 2014 BUDGET

WHEREAS, the Fire Department has requested that three additional positions be established in order to provide the necessary services within our community and respective surrounding areas; and

WHEREAS, the funding for the additional three positions (EMS Quality Manager, Fire & Life Safety Coordinator, and Mechanic) was approved during the appropriate steps in the 2014 budgeting process.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rapid City to hereby authorize the Fire Department FTE count to increase from 135 to 138.

Dated this 4th day of November, 2013.

CITY OF RAPID CITY  
s/ Sam Kooiker  
Mayor

ATTEST:  
s/ Pauline Sumption  
Finance Officer

(SEAL)

- 53. No. LF103013-16 – Authorize Mayor and Finance Officer to Sign FY2013 Community Block Grant (CDBG) Contract for the Addiction Recovery Centers of the Black Hills
- 54. No. LF103013-17 – Authorize Mayor and Finance Officer to Sign FY2013 Community Block Grant (CDBG) Contract for the Hope Center
- 55. No. LF103013-18 – Authorize Mayor and Finance Officer to Sign Indenture of Restrictive Covenants for Western Resources for dis-abled Independence
- 56. No. LF103013-19 – Approve Preliminary Approval of Proposed Allocations for the FY2014 Annual Action Plan.
- 57. No. LF103013-20 – Approve Resolution No. 2013-105 to Establish Procedures for the Solicitation and Award of Construction Management Services Contracts.

Resolution 2013-105  
A RESOLUTION TO ESTABLISH PROCEDURES FOR THE SOLICITATION AND AWARD OF  
CONSTRUCTION MANAGEMENT SERVICES CONTRACTS

PIONEER BANK & TRUST, 10/31/13 P/ROLL TAXES, PD 10/31/13	346,668.41
WELLMARK INC, HEALTH CLAIMS THROUGH 10/11/13, PD 10/22/13	7,432.70
WELLMARK INC, HEALTH CLAIMS THROUGH 10/18/13, PD 10/24/13	31,984.68
WELLMARK INC, HEALTH CLAIMS THROUGH 10/25/13, PD 10/31/13	78,418.96
FIRST ADMINISTRATORS, HEALTH CLAIMS THROUGH 10/21/13, PD 10/23/13	135,778.34
FIRST ADMINISTRATORS, HEALTH CLAIMS THROUGH 10/28/13, PD 10/30/13	37,314.59
WAGE WORKS, SECTION 125 CLAIMS THROUGH 10/14/13, PD 10/16/13	1,562.19
WAGE WORKS, SECTION 125 CLAIMS THROUGH 10/18/13, PD 10/22/13	2,099.45
WAGE WORKS, SECTION 125 CLAIMS THROUGH 10/25/13, PD 10/29/13	3,620.17
BANK WEST, TID44 MALL DR, PD 10/22/13	6,013.41
BANK WEST, TID54 RAINBOW RIDGE, PD 10/22/13	4,593.86
BANK WEST, TID56 RUSHMORE CROSSING, PD 10/22/13	10,428.31
BANK WEST, TID63 COPPERFIELD VISTAS, PD 10/22/13	317.26
BANK WEST, TID65 MINNESOTA ST, PD 10/22/13	768.38
CITY OF RAPID CITY, TID42 ELK VALE/TIMMONS, PD 10/22/13	2,873.17
CITY OF RAPID CITY, TID56 RUSHMORE CROSSING, PD 10/22/13	1,986.34
FIRST INTERSTATE BANK, TID41 STONERIDGE LLC, PD 10/22/13	18,133.44
FIRST INTERSTATE BANK, TID50 FEDERAL BEEF/FOUNDERS PARK DEV, PD 10/22/13	3,219.83
GREAT WESTERN BANK, TID38 HEARTLAND RETAIL CENTER, PD 10/22/13	23,619.26
FIRST ADMINISTRATORS, CLAIMS THROUGH 10/21/13, PD 10/23/13	135,778.34
BLACK HILLS POWER, ELECTRICITY, PD 10/29/13	8,044.77
MONTANA DAKOTA UTILITIES, NATURAL GAS, PD 10/29/13	9,929.54
US BANK, CREDIT CARD CHARGES, PD 10/30/13	25,917.27
COMPUTER BILL LIST	3,109,206.28
	<b>SUBTOTAL</b>
	6,544,539.16
RSVP, P/ROLL PERIOD END 10/19/13, PD 10/24/13	2,857.83
RSVP, PIONEER BANK & TRUST, 10/19/13 P/ROLL TAXES, PD 10/24/13	217.25
RSVP, RICOH USA, OCT13 COPIER	49.17
RSVP, WESTERN MAILERS, MAIL NEWSLETTERS	126.81
RSVP, WOW!, OCT13 PHONE	10.29
	<b>TOTAL</b>
	6,547,800.51

Sumption requested to add the following payment: Hills Materials in the amount of \$1,158.16. Sumption presented the new bill list total of \$6,548,958.67. Motion was made by Roberts, second by Nordstrom and carried to authorize (No. CC110413-01) the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.

**ADJOURN**

There being no further business to come before the Council at this time, motion was made by Scott, second by Roberts and carried to adjourn the meeting at 7:06 p.m.

ATTEST:

CITY OF RAPID CITY

\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Mayor

(SEAL)

# Acknowledge Funding Adjustments to Annual Action Plan (04/07/2014) Item # 54

## PROCEEDINGS OF THE CITY COUNCIL Rapid City, South Dakota

April 7, 2014

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Rapid City was held at the City/School Administration Center in Rapid City, South Dakota on Monday, April 7, 2014 at 6:30 P.M.

The following members were present: Mayor Sam Kooiker and the following Alderpersons: Brad Estes, Bonny Petersen, Chad Lewis, Charity Doyle, Jerry Wright, Amanda Scott, Ritchie Nordstrom, John B. Roberts, Bill Clayton and Steve Laurenti; and the following Alderpersons arrived during the course of the meeting: None; and the following were absent: None.

Staff members present included: Finance Officer Pauline Sumption, City Attorney Joel Landeen, Public Works Director Terry Wolterstorff, Community Planning and Development Services Director Brett Limbaugh, Police Chief Steve Allender, Fire Chief Mike Maltaverne, Parks and Recreation Director Jeff Biegler and Administrative Coordinator Sharlene Mitchell

### **ADOPTION OF AGENDA**

The agenda was amended as follows

- Agenda Item 57 – clarify the date to read May 14, 2014
- Agenda Item 58 – clarify the funding source to read Vision Fund Undesignated Cash
- Move Agenda Item 67 to 3a

Motion was made by Lewis, second by Laurenti and carried to adopt the agenda as amended.

### **AWARDS AND RECOGNITIONS**

Mayor Kooiker and Alderpersons Doyle and Clayton presented the Citizen of the Month for April 2014 to Thore Jenshus in recognition of his outstanding citizenship principals and his significant efforts to improve the quality of life in the community.

Mayor Kooiker and Alderpersons Clayton, Laurenti, Nordstrom, Wright, and Scott presented the Executive Proclamation recognizing Purple Up For Military Kids to Sheila Snyder, Col Kevin Kennedy, Maj Tracie Heiser and Chad Caanan and proclaimed April 15, 2014 Purple Up For Military Kids Day.

### **EXECUTIVE SESSION**

Motion was made by Scott, second by Nordstrom and carried to go into Executive Session at 6:56 p.m. for the purposes permitted by SDCL 1-25-2(3) to consult with legal counsel about proposed or pending litigation and contractual matters. Motion was made by Scott, second by Clayton and carried to come out of Executive Session at 7:46 p.m. with all members present.

### **STAFF DIRECTION**

Motion was made by Nordstrom, second by Wright and carried unanimously to authorize staff to seek an injunction against Lazy P6 if it chooses to utilize a holding tank installed on property located within the development known as the "Southgate Commercial Condos."

### **Mayor's Items**

Rod Pettigrew complemented the appointment of McShane as Library Director and reviewed the 2013 accomplishments, the changing role of the library within the community, and the advanced technology and new programs being implemented at the library. Motion was made by Petersen, second by Doyle to acknowledge (No. CC040714-04.1) Library Board Annual Report. Petersen, Nordstrom and Lewis complemented the Library staff for their work. Motion carried.

CITY COUNCIL

APRIL 7, 2014

Community Development Administrative Assistant	Non-Union	14	\$35,209	\$54,279
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Dated this 7th day of April, 2014.

CITY OF RAPID CITY  
s/ Sam Kooiker  
Mayor

ATTEST:  
s/ Pauline Sumption  
Finance Officer

(SEAL)

52. No. LF040214-13 – Authorize Mayor and Finance Officer to Sign Local Government Certification by the Chief Executive Officer Approving Cornerstone Rescue Mission’s Request for Emergency Shelter Grant Funds for the Operation of Both the Cornerstone Women and Children’s Shelter and Cornerstone Rescue Mission
  53. No. LF040214-14 – Acknowledge Update on Affordable Housing and Rapid City Senior Survey Needs Assessment.
  54. No. LF040214-15 – Acknowledge Update on CDBG FY2014 Funding.
  55. No. LF040214-16 - Authorize Mayor and Finance Officer to Sign Settlement Agreement and Release in Full of All Claims Related to the Mallow Fire
  56. No. LF040214-17 – Acknowledge report from Mike Miles on All Nighter Adult Softball Tournament and to Approve Tournament to be Held June 13-14, 2014.
  57. Request the Mayor to Authorize Staff to investigate Rana Graham’s concerns regarding the City roofing permit process and inspection process and bring back a recommendation to the May 14, 2014, Legal and Finance Committee meeting.
  58. No. LF040214-20 - Acknowledge Update on Roosevelt 50 Meter Pool and Horace Mann Leisure Pool and to Approve Request for Reallocation of \$1.5 Million from Vision Fund Undesignated Cash for Fiscal Year 2014 for Horace Mann Pool Vision Fund Project.
- Bid Award Consent Items***
59. No. CC040714-02.1 - Approve award of Total Base Bid for 2014 Out of the Dust Project, Project No. ST14-2172 / CIP No. 50297, opened on April 1, 2014, to the lowest responsible bidder J&J Asphalt Company, in the amount of \$78,760.00.
  60. No. CC040714-02.2 – Refer the Main Street Water Valve Repair Project, Project No. 08-1761 / CIP No. 50705 opened on April 1, 2014, to the April 15, 2014, Public Works Committee Meeting.

END OF CONSENT ITEMS

Motion was made by Nordstrom, second by Estes to (No. PW040114-35) Authorize Staff to Advertise for Bids for Automated Fuel Card System for Rapid Transit. Estimated Cost: \$150,000.00. Sumption advised that the request is for the use of credit cards for fuel purchases. Motion carried.

CITY COUNCIL

APRIL 7, 2014

RSVP, PIONEER BANK & TRUST, 03/22/14 P/ROLL TAXES, PD 03/28/14	219.92
RSVP, SD RETIREMENT SYSTEM, FEB RETIREMENT, PD 03/04/14	347.14
RSVP, ANN HINES, MILEAGE 8/15/13 THROUGH 3/10/14	59.16
RSVP, RICOH USA, MAR COPIER	9.65
RSVP, WOW!, MAR14 PHONE,LD	12.24
TOTAL	6,949,865.64

Sumption presented the bill list total of \$6,949,865.64. Motion was made by Laurenti, second by Wright and carried to authorize (No. CC040714-01) the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.

**ADJOURN**

There being no further business to come before the Council at this time, motion was made by Scott, second by Laurenti and carried to adjourn the meeting at 9:55 p.m.

CITY OF RAPID CITY

ATTEST:

\_\_\_\_\_  
Finance Officer

\_\_\_\_\_  
Mayor

(SEAL)

# **Final Approval of Annual Action Plan (05/05/2014)**

**Documents not available at time of Publication**



## 7. Glossary of Terms

## Glossary of Terms

**Affordable Housing:** Under State and federal statutes, housing which costs no more than 30 percent of gross household income. Housing costs include rent or mortgage payments, utilities, taxes, insurance, homeowner association fees, and related costs.

**AIDS and Related Diseases:** The disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome.

**Assisted Household or Person:** For the purpose of identification of goals, an assisted household or person is one which during the period covered by the annual plan will receive benefits through the Federal funds, either alone or in conjunction with the investment of other public or private funds. The program funds providing the benefit(s) may be from any funding year or combined funding years.

- A renter is benefited if the person takes occupancy of affordable housing that is newly acquired, newly rehabilitated, or newly constructed, and/or receives rental assistance through new budget authority.
- An existing homeowner is benefited during the year if the home's rehabilitation is completed.
- A first-time homebuyer is benefited if a home is purchased during the year.
- A homeless person is benefited during the year if the person becomes an occupant of transitional or permanent housing.
- A non-homeless person with special needs is considered as being benefited, however, only if the provision of supportive services is linked to the acquisition, rehabilitation, or new construction of a housing unit and/or the provision of rental assistance during the year.
- Households or persons who will benefit from more than one program activity must be counted only once.

To be included in the goals, the housing unit must, at a minimum, satisfy the HUD Section 8 Housing Quality Standards (see 24 CFR sections 5.703 and 982.401). See also, instructions for completing Table 3B of the CHAS and Table 1 of the Annual Performance Report.

**Assisted Housing:** Housing that has received subsidies (such as low interest loans, density bonuses, direct financial assistance, etc.) by federal, state, or local housing programs in exchange for restrictions requiring a certain number of housing units to be affordable to very low, low, and moderate income households.

**At-Risk Housing:** Assisted rental housing that is at risk of losing its status as housing affordable for very low, low, and moderate income residents due to the expiration of federal, state or local agreements.

**Barrier Free:** The term used to describe housing that complies with 1986 ANSI Standard A.117.1 which includes federal and private construction systems. This reference is made because, unlike handicap accessible, barrier-free indicates that the home is fully accessible to an individual who utilizes a wheelchair.

**Certification:** A written assertion, based on supporting evidence, that must be kept available for inspection by HUD, by the Inspector General of HUD and by the public. The assertion shall be deemed to be accurate unless HUD determines otherwise, after inspecting the evidence and providing due notice an opportunity for comment.

**CHAS:** The Comprehensive Housing Affordability Strategy. Now combined with HUD program applications to comprise the Consolidated Plan.

**CHDO (Community Housing Development Organization):** A non-profit community-based and low-income community service organization that has, or intends to retain, staff with the capacity to develop affordable housing for the community it serves.

**CIP - Capital Improvement Program**

**COC:** Continuum of Care.

**Committed:** Generally means there has been a legally binding commitment of funds to a specific project to undertake specific activities.

**Community Development Division:** The City division responsible for administering the Community Development Block Grant Entitlement funds received from HUD.

**Census:** The official United States decennial enumeration of the population conducted by the federal government.

**Chronic Homeless:** A chronically homeless person is one who has been continuously homeless for one year or more or has been homeless four or more times within the past three years.

**Community Development Block Grant (CDBG):** A grant program administered by the U.S. Department of Housing and Urban Development (HUD). This grant allots money to cities and counties for housing rehabilitation and community development activities, including public facilities and economic development.

**Condominium:** A building or group of buildings in which units are owned individually, but the structure, common areas and facilities are owned by all owners on a proportional, undivided basis.

**Consistent with the Consolidated Plan:** A determination made by the governing jurisdiction that a program application meets the following criterion:

- The Annual Plan for that fiscal year’s funding indicates the jurisdiction planned to apply for the program or was willing to support an application by another entity for the program;
- The location of activities is consistent with the geographic areas as specified in the plan; and
- The activities benefit a category of residents for which the jurisdiction’s five-year strategy shows a priority.

**Cost Burden > 30%:** The extent to which gross housing costs, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

**Cost Burden > 50%:** The extent to which gross housing costs, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

**Density:** The number of dwelling units per unit of land. Density usually is expressed “per acre,” e.g., a development with 100 units located on 20 acres has density of 5.0 units per acre.

**Density Bonus:** The allowance of additional residential units beyond the maximum for which the parcel is otherwise permitted usually in exchange for the provision or preservation of affordable housing units at the same site or at another location.

**Development Impact Fees:** A fee or charge imposed on developers to pay for a jurisdiction’s costs of providing services to new development.

**Development Right:** The right granted to a land owner or other authorized party to improve a property. Such right is usually expressed in terms of a use and intensity allowed under existing zoning regulation. For example, a development right may specify the maximum number of residential dwelling units permitted per acre of land.

**Dwelling Unit:** One or more rooms, designed, occupied or intended for occupancy as separate living quarters, with cooking, sleeping and sanitary facilities provided within the unit for the exclusive use of a household.

**Dwelling, Multi-family:** A building containing two or more dwelling units for the use of individual households; an apartment or condominium building is an example of this dwelling unit type.

**Dwelling, Single-family Attached:** A one-family dwelling attached to one or more other one-family dwellings by a common vertical wall. Row houses and town homes are examples of this dwelling unit type.

**Dwelling, Single-family Detached:** A dwelling, not attached to any other dwelling, which is designed for and occupied by not more than one family and surrounded by open space or yards.

**Economic Independence and Self-Sufficiency Programs:** Programs undertaken by Public Housing Agencies (PHAs) to promote economic independence and self-sufficiency for participating families. Such programs may include Project Self-Sufficiency and Operation Bootstrap programs that originated under earlier Section 8 rental certificate and rental voucher initiatives, as well as the Family Self-Sufficiency program. In addition, PHAs may operate locally-developed programs or conduct a variety of special projects designed to promote economic independence and self-sufficiency.

**Elderly Household:** For HUD rental programs, elderly households are households of one- or two persons in which the head of the household or spouse is at least 62 years of age.

**Elderly Person:** A person who is at least 62 years of age.

**Employer Mortgage Assistance Program (EMAP):** This program provides down payment and closing cost assistance in the form of a second mortgage for homebuyers employed with a participating employer.

**Emergency Shelter:** An emergency shelter is a facility that provides shelter to homeless families and/or homeless individuals on a limited short-term basis.

**Entitlement Cities:** Metropolitan cities with a population of 50,000 or more who meet criteria, set by a formula, to apply for federal funds. An example of this is the Community Development Block Grant (CDBG) funds. In South Dakota Rapid City and Sioux Falls are Entitlement cities.

**Existing Homeowner:** An owner-occupant of residential property who holds legal title to the property and who uses the property as his/her principal residence.

**Extremely Low-Income:** Households whose incomes do not exceed 30 percent of the median household income for the area, as determined by HUD.

**Fair Market Rent (FMR):** Fair Market Rents (FMRs) are freely set rental rates defined by HUD as the median gross rents charged for available standard units in a county or Standard Metropolitan Statistical Area (SMSA). Fair Market Rents are used for the Section 8 Rental Program and other HUD programs.

**Family:** See definition in 24 CFR 5.403 (The National Affordable Housing Act definition required to be used in the CHAS rule differs from the Census definition). The Bureau of Census defines a family as a householder (head of household) and one or more other persons living in the same household who are related by birth, marriage or adoption. The term “household” is used in combination with the term “related” in the CHAS instructions, such as for Table 2, when compatibility with the Census definition of family (for reports and data available from the Census based upon that definition) is dictated. (See also Homeless Family)

**Family Self-Sufficiency (FSS) Program:** A program enacted by Section 554 of the National Affordable Housing Act which directs Public Housing Agencies (PHAs) and Indian Housing Authorities (IHAs) to use Section 8 assistance under the rental certificate and rental voucher programs, together with public and private resources to provide supportive services, to enable participating families to achieve economic independence and self-sufficiency.

**Federal Preference for Admission:** The preference given to otherwise eligible applicants under HUD's rental assistance programs who, at the time they seek housing assistance, are involuntarily displaced, living in substandard housing, or paying more than 50 percent of family income for rent. (see, for example, 24 CFR 92.253.)

**First-Time Homebuyer:** An individual or family who has not owned a home during the three-year period preceding the HUD-assisted purchase of a home that must be used as the principal residence of the homebuyer, except that any individual who is a displaced homemaker (as defined in 24 CFR 5.403) or a single parent (as defined in 24 CFR 92) may not be excluded from consideration as a first-time homebuyer on the basis that the individual, while a homemaker or married, owned a home with his or her spouse or resided in a home owned by the spouse.

**Floor Area Ratio (FAR):** The gross floor area of all buildings on a lot divided by the lot area; usually expressed as a numerical value (e.g., a building having 10,000 square feet of gross floor area located on a lot of 5,000 square feet in area has a floor area ratio of 2:1).

**FmHA (Farmers Home Administration):** The Farmers Home Administration, or programs it administers. FmHA has been reorganized and is now operating under the name USDA Rural Development (RD). It operated under the name Rural Economic and Community Development (RECD) for a period of time.

**FMR (Fair Market Rent):** See Fair Market Rent.

**For Rent:** Year round housing units which are vacant and offered/available for rent. (U.S. Census Definition)

**For Sale:** Year round housing units which are vacant and offered/available for sale only. (U.S. Census Definition)

**Frail Elderly:** An elderly person who has one or more limitations of Activities of Daily Living (ADL), i.e. eating, dressing, bathing, grooming, and household management activities. (See 24 CFR 891.205.)

**Group Quarters:** A facility which houses groups of unrelated persons not living in households (U.S. Census definition). Examples of group quarters include institutions, dormitories, shelters, military barracks, prisons, nursing homes, assisted living facilities and other quarters, including single-room occupancy (SRO) housing, where 10 or more unrelated individuals are housed.

**Home Mortgage Disclosure Act (HMDA):** The Home Mortgage Disclosure Act requires larger lending institutions making home mortgage loans to publicly disclose the location and disposition of home purchase, refinance and improvement loans. Institutions subject to HMDA must also disclose the gender, race, and income of loan applicants.

**HOME Program:** The HOME Investment Partnership Act, Title II of the National Affordable Housing Act of 1990. HOME is a Federal program administered by HUD which provides formula grants to States and localities to fund activities that build, buy, and/or rehabilitate affordable housing for rent or home ownership or provide direct rental assistance to low-income people.

**Homeless:** Unsheltered homeless are families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g., the street, sidewalks, cars, vacant and abandoned buildings). Sheltered homeless are families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter (e.g., emergency, transitional, battered women, and homeless youth shelters; and commercial hotels or motels used to house the homeless).

**Homeless Family:** Family that includes at least one parent or guardian and one child under the age of 18, a homeless pregnant woman, or a homeless person in the process of securing legal custody of a person under the age of 18.

**Homeless Individual:** An unaccompanied youth (17 years or younger) or an adult (18 years or older) without children.

**Homeless Youth:** Un accompanied person 17 years of age or younger who is living in a situation described by terms “sheltered” or “unsheltered”.

**HOPE 1:** The HOPE for Public and Indian Housing Homeownership Program, which is authorized by Title IV, Subtitle A of the National Affordable Housing Act.

**HOPE 2:** The HOPE for Homeownership of Multifamily Units Program, which is authorized by Title IV, Subtitle B of the National Affordable Housing Act.

**HOPE 3:** The HOPE for Homeownership of Single Family Homes Program, which is authorized by Title IV, Subtitle C of the National Affordable Housing Act.

**HOPE 6:** The HOPE VI Program was developed for severely distressed public housing to change the physical shape of public housing, establish positive incentives for resident self-sufficiency and comprehensive services that empower residents, lessen concentrations of poverty by promoting mixed-income communities, and forge partnerships with other agencies, local governments, non-profit organizations, and private business to leverage support.

**Household:** The US Census Bureau defines a household as all persons living in a housing unit whether or not they are related. A single person living in an apartment as well as a family living in a house is considered a household. Household does not include individuals living in dormitories, prisons, convalescent homes, or other group quarters.

**Household Income:** The total income of all the persons living in a household. Household income is commonly grouped into income categories based upon household size, and income, relative to the regional median family income. The following categories are used in the Housing Element:

- *Extremely Low:* Households earning less than 30% of County median family income;
- *Very low:* Households earning less than 50% of County median family income;
- *Low:* Households earning 51% to 80% of the County median family income;
- *Moderate:* Households earning 81% to 120% of County median family income;
- *Above Moderate:* Households earning above 120% of County median family income.

**Housing Problems:** Defined by HUD as a household which: (1) occupies a unit with physical defects (lacks complete kitchen or bathroom); (2) meets the definition of overcrowded; or (3) spends more than 30% of income on housing cost.

**Housing Subsidy:** Housing subsidies refer to government assistance aimed at reducing housing sales or rent prices to more affordable levels. Two general types of housing subsidy exist. Where a housing subsidy is linked to a particular house or apartment, housing subsidy is “project” or “unit” based. In Section 8 rental assistance programs the subsidy is provided to the family (called “tenant-based”) who can then use the assistance to find suitable housing in the housing unit of their choice.

**Housing Unit:** A room, or group of rooms used by one or more individuals living separately from others in the structure, with direct access to the outside or to a public hall and containing separate toilet and kitchen facilities.

**Housing Unit (U.S. Census definition):** An occupied, or vacant house, apartment, or single room (SRO housing) that is intended as separate living quarters.

**HTC:** (Federal) Housing Tax Credit.

**HUD:** – Housing and Urban Development. See U.S. Department of Housing and Urban Development.

**IMPACT:** Individualized and Mobile Program of Assertive Community Treatment Program (IMPACT) is administered by the South Dakota Department of Human Services’ Division of Mental Health.

**Institutions/Institutional:** Group quarters for persons under care or custody. (U.S. Census definition.)



**Inclusionary Unit:** An ownership or rental dwelling unit which is affordable (as defined by city council) as households with moderate, low or very-low incomes in perpetuity.

**Large Household:** A household with 5 or more members.

**Large Related Household:** Household of 5 or more persons which includes at least one person related to the householder by blood, marriage or adoption.

**Lead-Based Paint Hazard:** Any condition that causes exposure to lead from lead-contaminated dust, lead-contaminated soil, lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects as established by the appropriate Federal agency. (Residential Lead-based Paint Hazard Reduction Act of 1992 definition.)

**LMI Benefit:** The number of Low-to-Moderate Income people to benefit from a project. Low-to-Moderate Income for the CDBG program is defined as persons with income below 80% of the HUD median income for household size for the area.

**Low-Income:** Households whose incomes do not exceed 80 percent of the median income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. NOTE: HUD income limits are updated annually and are available from the local HUD office.

**Manufactured Housing:** Housing that is constructed of manufactured components, assembled partly at the site rather than totally at the site. Also referred to as modular housing.

**Market-Rate Housing:** Housing which is available on the open market without any subsidy. The price for housing is determined by the market forces of supply and demand and varies by location.

**Median Income:** The annual income for each household size within a region which is defined annually by HUD. Half of the households in the region have incomes above the median and half have incomes below the median.

**Metropolitan Area:** A **Metropolitan Statistical Area (MSA)** as established by the Office of Management and Budget. This includes metropolitan cities and urban counties. In South Dakota this is Rapid City/Pennington County and Sioux Falls/Minnehaha and Lincoln County.

**Metropolitan Statistical Area (MSA):** See definition above for Metropolitan Area.

**Mobile Home:** A structure, transportable in one or more sections, which is at least 8 feet in width and 32 feet in length, is built on a permanent chassis and designed to be used as a dwelling unit when connected to the required utilities, either with or without a permanent foundation.

**Moderate Income:** Households whose incomes are between 81 percent and 95 percent of the median income for the area as determined by HUD, with adjustments for smaller or larger families, except that HUD may establish income ceilings higher or lower than 95 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. (This definition is different than that for the CDBG program).

**Moderate Income – CDBG Program:** Households whose incomes are between 51 percent and 80 percent of the median income for the area as determined for household size by HUD.

**Mortgage Revenue Bond (MRB):** A state, county or city program providing financing for the development of housing through the sale of tax-exempt bonds.

**MSA (Metropolitan Statistical Area):** A Metropolitan Statistical Area (MSA) as established by the Office of Management and Budget. This includes metropolitan cities and urban counties. In South Dakota this is Rapid City/Pennington County and Sioux Falls/Minnehaha and Lincoln County.

**Non-Elderly Household:** A household which does not meet the definition of "Elderly Household", as defined above.

**Non-Homeless Persons with Special Needs:** Includes frail elderly persons, persons with AIDS, families with a person with a disability and families participating in organized programs to achieve economic self-sufficiency.

**Non-Institutional:** Group quarters for person not under care or custody. (U.S. Census definition used.)

**Non-Metropolitan Area:** An area which is not a metropolitan city and is not included as part of an urban county. This term applies to every community in South Dakota with the exception of Rapid City/Pennington County and Sioux Falls/Minnehaha County.

**Non-Recreational Units:** Those housing units which are considered a primary residence.

**Occupied Housing Unit:** A housing unit that is the usual place of residence of the occupant(s).

**Other Household:** A household of one or more persons that does not meet the definition of a Small Related household, Large Related household or Elderly household.

**Other Income:** Households whose incomes are between 51 percent and 80 percent of the median income for the area, as determined by HUD, with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes.

**Other Vacant:** Vacant year round housing units that are not “For Rent” or “For Sale”. This category would include “Awaiting Occupancy” or “Held”.

**Overcrowded:** As defined by the U.S. Census, a household with greater than 1.01 persons per room, excluding bathrooms, kitchens, hallways, and porches. Severe overcrowding is defined as households with greater than 1.51 persons per room.

**Overpayment:** The extent to which gross housing costs, including utility costs, exceed 30 percent of gross household income, based on data published by the U.S. Census Bureau. Severe overpayment, or cost burden, exists if gross housing costs exceed 50 percent of gross income.

**Owner:** A household that owns the housing unit it occupies. (U.S. Census definition.)

**Parcel:** The basic unit of land entitlement. A designated area of land established by plat, subdivision, or otherwise legally defined and permitted to be used, or built upon.

**PATH (Projects in the Assistance for the Transition from Homelessness Program):** A federal program administered by the State Division of Mental Health targeted to individuals with severe mental illness. Recipients must be homeless or at-risk of becoming homeless.

**Person with a Disability:** A household composed of one or more persons, at least one of whom is an adult (a person of at least 18 years of age) who has a disability. A person shall be considered to have a disability if the person is determined to have a physical, mental or emotional impairment that:

- is expected to be of long-continued and indefinite duration;
- substantially impedes ability to live independently, and
- is of such a nature that the ability could be improved by more suitable housing conditions.

A person shall also be considered to have a disability if he or she has a developmental disability as defined in the Developmental Disabilities Assistance and Bill of Rights Act (42 U.S.C. 6001-6006). The term also includes the surviving member or members of any household described in the first sentence of this paragraph who were living in an assisted unit with the deceased member of the household at the time of his or her death.

**Physical Defects:** A housing unit lacking complete kitchen or bathroom (U.S. Census Definition). Jurisdictions may expand upon the Census definition.

**Project-based (Rental) Assistance:** Rental assistance provided for a project, not for a specific tenant. Tenants receiving project-based rental assistance give up the right to that assistance upon moving from the project.

**Public Housing:** A project-based low-rent housing program operated by independent local public housing authorities. A low-income family applies to the local public housing authority in the area in which they want to live.

**RECD:** Rural Economic and Community Development, formerly the Farmers Home Administration (FmHA), now the USDA Rural Development (RD).

**Recreational Units:** Those housing units which are not considered a primary residence but are constructed for recreational purposes. They are established as seasonal housing such as a cabin at a lake or a cabin in the Hills.

**Rehabilitation:** The upgrading of a building previously in a dilapidated or substandard condition for human habitation or use.

**Rent Burden > 30% (Cost Burden):** The extent to which gross rents, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

**Rent Burden > 50% (Severe Cost Burden):** The extent to which gross rents, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

**Rental Assistance:** Rental assistance payments provided as either project-based rental assistance or tenant-based rental assistance.

**Renter:** A household that rents the housing unit it occupies, including both units rented for cash and units occupied without cash payment of rent. (U.S. Census Definition)

**Renter Occupied Unit:** Any occupied housing unit that is not owner occupied, including units rented for cash and those occupied without payment of cash rent.

**Section 215:** Section 215 of Title II of the National Affordable Housing Act. Section 215 defines “affordable” housing projects under the HOME program.

**Section 8 Rental Voucher/Certificate Program:** A tenant-based rental assistance program that subsidizes a family’s rent in a privately owned house or apartment. The program is administered by local public housing authorities. Assistance payments are based on 30 percent of household annual income. Households with incomes of 50 percent or below the area median income are eligible to participate in the program.

**Senior:** The Census Bureau defines a senior as a person who is 65 years or older. For persons of social security eligibility, a senior is defined as a person age 62 and older. Other age limits may be used for eligibility for housing assistance or retired communities.

**Service Needs:** The particular services required by special populations, typically including needs such as transportation, personal care, housekeeping, counseling, meals, case management, personal emergency response, and other services preventing premature institutionalization and assisting individuals to continue living independently.

**Severe Cost Burden:** See Cost Burden > 50%.

**Severe Persistent Mental Illness (SPMI):** A serious and persistent mental or emotional impairment that significantly limits a person's ability to live independently.

**Sheltered & Sheltered homeless:** Families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter (e.g., emergency, transitional, battered women, and homeless youth shelters; and commercial hotels or motels used to house the homeless).

**Small Household:** Pursuant to HUD definition, a small household consists of two to four non-elderly persons.

**Small Related:** A household of 2 to 4 persons that includes at least one person related to the householder by birth, marriage, or adoption.

**Special Needs Groups:** Those segments of the population which have a more difficult time finding decent affordable housing due to special circumstances. Under California Housing Element statutes, these special needs groups consist of the elderly, people with disabilities, large families with five or more members, single-parent families with children, farm workers and the homeless. A jurisdiction may also choose to consider additional special needs groups in the Housing Element, such as students, military households, other groups present in their community.

**Substandard Housing:** Housing which does not meet the minimum standards in the State Housing Code. Jurisdictions may adopt more stringent local definitions of substandard housing. Substandard units which are structurally sound and for which the cost of rehabilitation is economically warranted are considered suitable for rehabilitation. Substandard units which are structurally unsound and for which the cost of rehabilitation is considered infeasible are considered in need of replacement.

**Substantial Amendment:** A major change in an approved housing strategy. It involves a change to the five-year strategy, which may be occasioned by a decision to undertake activities or programs inconsistent with that strategy.

**Substantial Rehabilitation:** Rehabilitation of residential property at an average cost for the project in excess of \$25,000 per dwelling unit.

**Supportive Housing:** Housing, including Housing Units and Group Quarters, that have a supportive environment and includes a planned service component.

**Supportive Services:** Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, and job training.

**Supportive Service Need in Family Self Sufficiency (FSS) Plan:** Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, remedial education, education for completion of secondary or post secondary schooling, preparation and counseling, substance abuse treatment and counseling, training in homemaking and parenting skills, money management, household management, counseling for homeownership, job development and placement follow-up assistance after job placement, job training, and other appropriate services.

**Tenant-Based Rental Assistance:** A form of rental assistance in which the assisted tenant may move from a dwelling unit with a right to continued assistance. The assistance is provided for the tenant, not for the project.

**Total Vacant Housing Units:** Unoccupied year round housing units. (U.S. Census definition)

**Transitional Housing:** Transitional housing is temporary (often six months to two years) housing for a homeless individual or family who is transitioning to permanent housing. Transitional housing often includes a supportive services component (e.g. job skills training, rehabilitation counseling, etc.) to allow individuals to gain necessary life skills in support of independent living.

**Unsheltered:** Families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g. streets, parks, alleys).

**U.S. Department of Housing and Urban Development (HUD):** The cabinet level department of the federal government responsible for housing, housing assistance, and urban development at the national level. Housing programs administered through HUD include Community Development Block Grant (CDBG), HOME and Section 8, among others.

**Vacant “Awaiting Occupancy” or “Held”:** Vacant year round housing units that have been rented or sold and are currently awaiting occupancy, and vacant year round housing units that are held by owners or renters for occasional use. (U.S. Census definition)

**Vacant Housing Unit:** Unoccupied year-round housing units that are available or intended for occupancy at any time during the year.

**Very Low-Income:** Households whose incomes do not exceed 50 percent of the median area income for the area, as determined by HUD, with adjustments for smaller and larger families and for areas with unusually high or low-incomes or where needed because of prevailing levels of construction costs or fair

market rents. This term corresponds to low-income households in the CDBG Program. For the purposes of further distinguishing needs within this category, two subgroups - 0 to 30% (extremely low) and 31 to 50% (very low) of MHI have been established in the CHAS tables and narratives.

**Worst-Case Needs:** Unassisted, very low-income renter households who pay more than half of their income for rent, live in seriously substandard housing (which includes homeless people) or have been involuntarily displaced.

**Year Round Housing Units:** Occupied and vacant housing units intended for year round use. (U.S. Census definition) Housing units for seasonal or migratory use are excluded.

**Zoning:** A land use regulatory measure enacted by local government. Zoning district regulations governing lot size, building bulk, placement, and other development standards vary from district to district, but must be uniform within the same district. Each city and county adopts a zoning ordinance specifying these regulations.