



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

Community Planning & Development Services

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MEMORANDUM

TO: Legal and Finance Committee

FROM: Patsy Horton, Division Manager

DATE: December 3, 2013

RE: 13TP058 – Authorize Mayor and Finance Officer to sign Professional Services Agreement between the City of Rapid City and BBC Research and Consulting for the Long Range Transportation Market Research Study in an amount not to exceed \$89,914.66

In October of 2013, the City Council approved the request for proposals to find a consultant to perform the Rapid City Area Long Range Transportation Market Research Study. The team charged with interviewing consultants for the study has selected BBC Research and Consulting from Denver, Colorado. The proposed budget from BBC Research and Consulting to perform the study is \$89,914.66.

Funding for this project is as follows:

FHWA Planning Funds (81.95%)	\$73,685.06
Rapid City (18.05%)	<u>\$16,229.60</u>
Total funds available	\$89,914.66

STAFF RECOMMENDATION: Staff recommends authorizing the Mayor and the Finance Officer to sign the Professional Services Agreement Between City of Rapid City and BBC Research and Consulting in an amount not to exceed \$89,914.66, with minor agreement language modifications as requested by legal counsel.



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