



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

## Community Planning and Development Services

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### MEMORANDUM

TO: Legal and Finance Committee

FROM: Kip Harrington, Transportation Planner II

DATE: October 30, 2013

RE: 13TP056 – Authorize the Mayor and Finance Officer to sign the Professional Services Agreement with KADRMAS LEE AND JACKSON, INC. for the Meade County High Meadows Road Access, Traffic Analysis and Route Alignment Study in an amount not to exceed \$147,000.00.

In September of 2013, the City Council approved the request for proposals to find a consultant to perform the Meade County High Meadows Road Access, Traffic Analysis and Route Alignment Study. The team charged with interviewing consultants for the study has selected KADRMAS LEE AND JACKSON, INC. from Rapid City, South Dakota. The proposed budget from KADRMAS LEE AND JACKSON, INC. to perform the study is \$147,000.

Funding for this project is as follows:

FHWA Planning Funds (81.95%)	\$121,575.00
Meade County (18.05%)	<u>\$28,425.00</u>
Total funds available	\$150,000.00

Meade County has provided their local match for this study.

**STAFF RECOMMENDATION:** Staff recommends authorizing the Mayor and the Finance Officer to sign the Professional Services Agreement Between City of Rapid City and KADRMAS LEE AND JACKSON, INC. for the Meade County High Meadows Road Access, Traffic Analysis and Route Alignment Study in an amount not to exceed \$147,000.00, with minor agreement language modifications as requested by legal counsel.



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