

# SPECIAL EVENT APPLICATION

## Rapid City Police Department



Rapid City Police Department  
300 Kansas City Street, Ste. 200  
Rapid City SD 57701  
Phone: 605-394-4130  
Fax: 605-394-6854

NAME OF EVENT: SDSMT M-Week, (Homecoming Parade)

EVENT DATE/TIME: September 21, 2013 1 p.m.

SPONSOR ORGANIZATION: South Dakota School of Mines, Student Activities and Leadership Center

CONTACT PERSON: Cheryl Dillon

ADDRESS: 501 E St Joseph St

HOME PHONE: 605-255-4311

WORK PHONE: 605-394-2336

EMAIL ADDRESS: Cheryl.Dillon@sdsmt.edu

PURPOSE OF EVENT:

Homecoming parade prior to football game.

ASSEMBLY AREA:

Surbeck Center Parking Lot and walkers waiting at corner of Main St. and 3rd St.

ASSEMBLY TIME: 12 p.m.

ROUTE AREA: (List all streets and areas route is expected to cover)

Leave from SDSMT Surbeck Center parking lot, west on Main Street to seventh Street, from Seventh Street to Saint Joseph and back to the O'Harra Stadium.

Map Attached? YES  NO

Alternate Routes Available: YES  NO

REQUESTING ANY CITY RESOURCES?

(If so, explanation needed)

FIRE DEPARTMENT:  
10 Main Street: 394-4180

Person Contacted:

STREET DEPARTMENT:  
605 Steele Street: 394-4152

Person Contacted:

PARKS DEPARTMENT:  
125 Waterloo Street: 394-5225

Person Contacted:

# SPECIAL EVENT APPLICATION

## Rapid City Police Department

Does event require special parking accommodations? YES  NO

---

Will businesses be affected by street closures? YES  NO

---

Have affected businesses been notified? YES  NO

---

Will event require clearing of streets? (Towing of cars) YES  NO

---

Does event include placement of temporary structures?  
*Copy of 11-6-19 Review Attached?* YES  NO   
YES  NO

---

Does the event plan to serve alcoholic beverages? YES  NO

---

Do you anticipate any security needs? YES  NO

---

Does your event require closing or blocking of any State Highway? YES  NO   
*Any application for an event, which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit.  
Copy of State Permit Attached? YES  NO*

How many floats do you anticipate in your parade?  
If your parade has over 70 floats, City Ordinance requires Council Approval.

### OFFICE USE ONLY

COUNCIL APPROVAL REQUIRED: YES  NO

POLICE DEPARTMENT REVIEWED BY: [Signature] DATE: May 15-13

SENT TO LEGAL/FINANCE: 5-15-13 L/F MEETING DATE: 5-29-13

COUNCIL MEETING DATE: 6-3-13

COUNCIL APPROVED: YES  NO  DATE: \_\_\_\_\_