



RAPID CITY POLICE DEPARTMENT

Steve Allender, Chief of Police

SPECIAL EVENT APPLICATION

SECTION A.

(Type or print legibly)

Date of application: 05.01.013	Contact phone #: 394.4101 x309	Organization: Rapid City Arts Council	Applicant's name: Deb Lux/Pepper Massey
Event name: Dig Into Reading/Dig Into Art			Date of event: 06.08.13
Purpose of event: Partnership with RC Library on reading and arts event. Free children's art activities and games.			
Location of event: Bottom half of 7th Street between Quincy and Kansas City Streets. Requesting the south west end of 7th between RC Library, Dahl Arts Center, only up to the alley, closed for activities and a safe way of directing children between the library and the Dahl. Alley will still be accessible.			
Map attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alternate routes available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Contact email address: deb.lux@thedahl.org or pepper@thedahl.org	
Exact location of formation area: 7th Street, between Quincy & St. Joe.	Approximate Formation Time: 11:30am-1p	Event Start Time: 11:30am	Total number of participants in event: 200
Do you anticipate any security needs? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does the event plan to serve alcoholic beverages? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is this a parade? (If yes skip to section B) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

SECTION B. (PARADES ONLY)

Will businesses be affected by street closures? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have affected businesses been notified? <input type="checkbox"/> Yes <input type="checkbox"/> No By whom:	Will event require clearing of streets? (Towing Cars) <input type="checkbox"/> Yes <input type="checkbox"/> No	How many floats do you anticipate in your parade? (Note: Over 70 floats requires City Council Approval)
Does your parade require closing or blocking a State Highway? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you must have a corresponding state permit prior to submitting an event permit. Copy of state permit attached? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Event route (list all streets and areas route is expected to cover):			

SECTION C.

Will you require any City Resources? <input checked="" type="checkbox"/> Yes (if yes please list) <input type="checkbox"/> No	FIRE DEPARTMENT: 10 Main Street: 394-4180 Person Contacted:	STREET DEPARTMENT: 605 Steele Street: 394-4162 Person Contacted:	PARKS DEPARTMENT: 125 Waterloo Street: 394-5225 Person Contacted:
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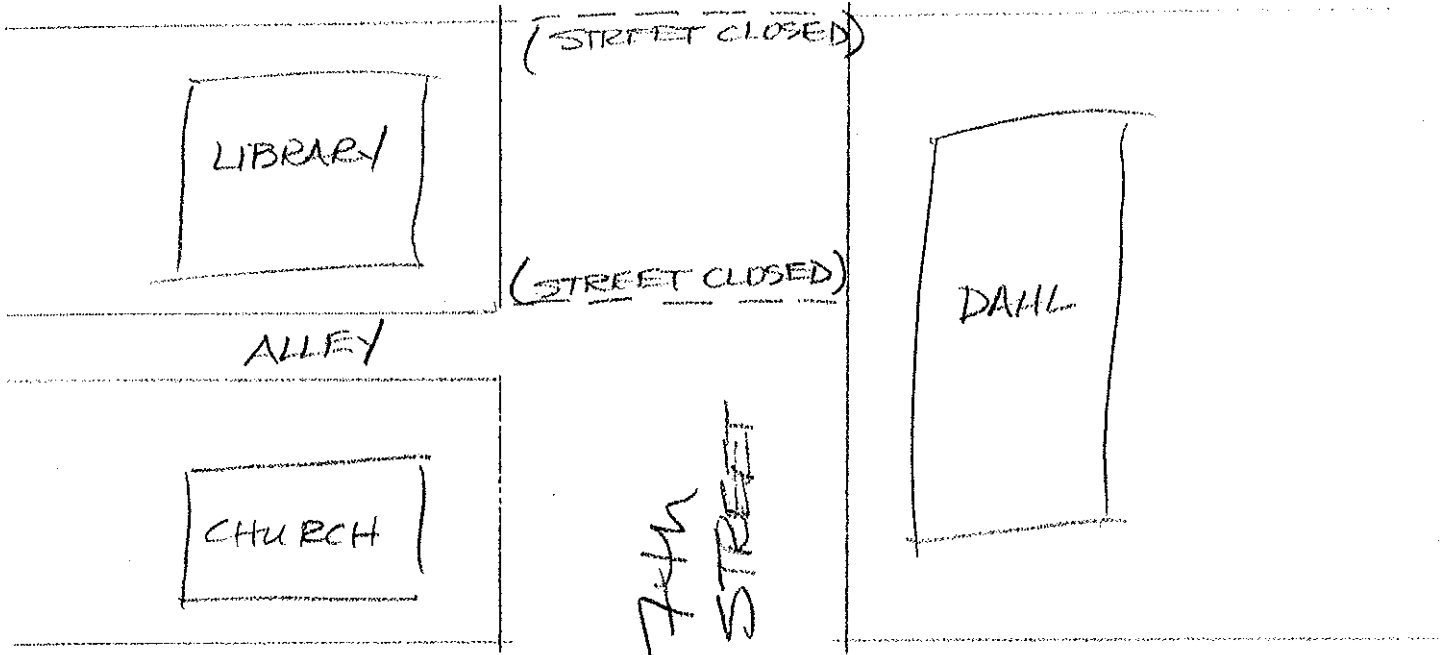
OFFICE USE ONLY

Council Approval Required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Post Orders: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Police Department Reviewed: By: <i>Clu [Signature]</i> Date: 5-2-13	Sent to Legal/Finance: Date: 5-3-13	Legal/Finance meeting: Date: 5-15-13	Council Meeting Date: Date: 5-20-13	Council Approved: Date:
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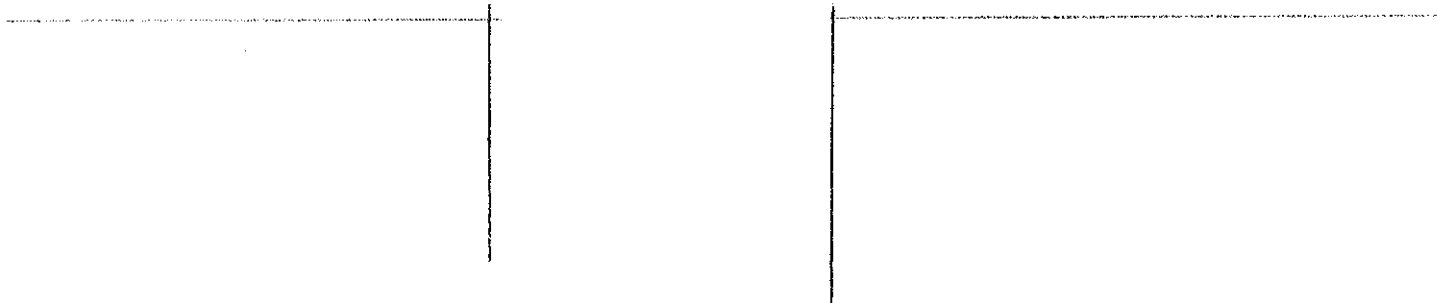
***NEED BARRICADES FOR STREET CLOSURE**

JK
5/1/13

QUINCY STREET



KANSAS CITY STREET



Keeney Janice

From: Pepper Massey [pepper@thedahl.org]
Sent: Wednesday, May 01, 2013 12:27 PM
To: Keeney Janice
Cc: Deb Lux; DeGroote Chris
Subject: Street Closure Request
Attachments: Street Closurer Req 060813.pdf; Street Closurer Map 060813.pdf

Janice,

Happy Spring!

The Rapid City Arts Council and the Library are partnering on a series of children's activities on Saturday, June 8 from 10-11:30am (Library) and 1-3pm (Dahl).

To accommodate families and keep them in the area, we'd like to offer cross-over activities on 7th Street, between the library and the Dahl from 11:30am-1pm and are requesting permission to close 7th Street at the south end between Quincy and Kansas City Streets. The alley will remain open and accessible to traffic. No alcohol will be served at any time in any location.

I've attaching street closure request and lovely map for your viewing pleasure.

Please let me know how to proceed.

Regards,


Pepper

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Pepper S. Massey
Executive Director
Rapid City Arts Council | Dahl Arts Center
713 7th Street, Rapid City SD 57701

605.394.4101 ext 201
605.490.7407 mobile

www.thedahl.org
[facebook.com/thedahl](https://www.facebook.com/thedahl)

"Out beyond ideas of wrong and right, there is a field. I will meet you there." ~ Rumi

 *Please consider the environment before printing this e-mail*