



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

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## Finance Office Department

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## MEMO

**To:** Mayor Sam Kooiker & City Council

**From:** Pauline Sumption

**Date:** April 26, 2013

**RE:** FY2013 Supplemental Appropriation Ordinance No. 2

Attached you will find the second supplemental appropriation for FY 2013 – Ordinance #5917. Explanations for each of the items being supplemented can be found on pages 8-9.

On page 4 of the supplement, it indicates that this supplement requires about \$486,000 of undesignated cash to fund all of the expenditures. In addition, on page 6 there is a transfer of cash out of the general fund and into a new fund, Wildland Fire Fund, in the amount of \$337,000. This would also come from undesignated cash for a total of approximately \$823,000.

If you were to look at the current cash report, it appears as though we only have \$387,000 remaining in undesignated cash at the end of March. I want to remind you that by the time this ordinance is effective (more than likely in June), the City will have received its first half property taxes. Typically between March and June, the general fund cash balance has increased between \$3.3 million and \$4.6 million and therefore we should still not be dipping into the reserves even with approving this supplemental appropriation.

In addition, some of the expenses that were anticipated to be paid for out of the undesignated cash column have already been paid. In essence, our cash balance has ALREADY decreased for that expense but we are STILL including it in the designated column. It is impossible to know what that amount might be without going through each and every bill that has been paid thus far.

If you have any additional comments or questions, please do not hesitate to contact me.



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