

REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Rapid City Fire Department Truck Cab Chassis
 III. Project/Item(s) Description: Purchase one (1) 4x4 crew cab, cab chassis F450 from McKie Ford using State Bid Contract #16414. This purchase will replace Brush 3 (1994 Ford F350 truck). Brush 3 will be retained as a reserve.

IV. BID LETTING DATE: _____

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 37,104

VI. BASIS OF PAYMENT Assessed

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 Non-Assessed

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 Single Payment X Partial Payment

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VII. APPROPRIATION DATA

Amount	\$37,104			
Fund Name	Fire			
Department	0202			
Line Item	4360			
Fund				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: *Rad Seal* Date 4-19-13

Rad Seal Date 4-19-13

DIVISION MANAGER Signature

M. Malt Date 4-19-13

DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved			Carbon Copy
	Date	Initial	Yes		
Appropriation Cash Flow					Investment Desk
					Public Works
					Engineering
					Project Manager