

# SPECIAL EVENT APPLICATION

Rapid City Police Department

Traffic Section  
300 Kansas City Street  
Rapid City SD 57701

Phone: 605-394-4130 355-3069  
Fax: 605-394-6608 605-394-6908



NAME OF EVENT: KIRK FUNERAL HOME FREE SENIOR MOVIE  
EVENT DATE/TIME: ALL MOVIES START AT 10:00AM  
FRIDAY, JULY 19, 2013; FRIDAY, DECEMBER 6, 2013; FRIDAY, DECEMBER 13, 2013

SPONSOR ORGANIZATION: KIRK FUNERAL HOME  
CONTACT PERSON: COLLEEN PHILLIPS  
ADDRESS: 1051 E MINNESOTA ST RAPID CITY, SD 57701  
HOME PHONE: 605-391-0712  
WORK PHONE: 605-343-4808  
EMAIL ADDRESS: cphillips@sdfuneral.com

PURPOSE OF EVENT: FREE SENIOR MOVIE

ASSEMBLY AREA: ELKS THEATRE 512 6TH ST RAPID CITY, SD 57701  
ASSEMBLY TIME: 9:00 AM TO 1:00 PM

ROUTE AREA: (List all streets and areas route is expected to cover)  
PLEASE NOTE: THE SENIORS ATTENDING WILL BE PARKING THROUGHOUT THE DOWNTOWN AREA. THEY WILL BE PARKED OVER THE ALLOTTED TIME AND MANY WILL RECEIVE PARKING TICKETS. WE ARE ASKING THAT THE CITY OF RAPID CITY WOULD WORK WITH KIRK FUNERAL HOME TO TAKE CARE OF ANY TICKETS GIVEN, SO OUR SENIORS WOULD NOT BE RESPONSIBLE FOR TAKING CARE OF SUCH TICKETS THEMSELVES.  
Map Attached? YES NO  
Alternate Routes Available: YES NO

REQUESTING ANY CITY RESOURCES?  
(If so, explain need)  
FIRE DEPARTMENT: 10 Main Street 394-4180 Contact: \_\_\_\_\_  
STREET DEPARTMENT: 605 Steele Street 394-4152 Contact: \_\_\_\_\_  
PARKS DEPARTMENT: 125 Waterloo Street 394-5225 Contact: \_\_\_\_\_

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Does event require special parking accommodations?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Will businesses be affected by street closures?	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Have affected businesses been notified?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Will event require clearing of streets? (Towing of cars)	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Does event include placement of temporary structures? Copy of 11-6-19 Review Attached? YES NO	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Does event plan on serving alcohol?	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Do you anticipate any security needs?	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Does your event require closing or blocking of any State Highway? <i>Any application for an event which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit.</i> Copy of State Permit Attached? YES NO	<input type="radio"/> YES	<input checked="" type="radio"/> NO

How many floats do you anticipate in your parade? \_\_\_\_\_  
If your parade has over 70 floats, City Ordinance requires Council Approval.

**OFFICE USE ONLY**

COUNCIL APPROVAL REQUIRED:  YES  NO

POLICE DEPARTMENT REVIEWED BY: *[Signature]* DATE: 1-11-12

SENT TO LEGAL/FINANCE: 1-11-12 LF MEETING DATE: \_\_\_\_\_

COUNCIL MEETING DATE: \_\_\_\_\_

COUNCIL APPROVED: YES NO DATE: \_\_\_\_\_