



CITY OF RAPID CITY
RAPID CITY, SOUTH DAKOTA 57701-2724

Risk Management
300 Sixth Street
605-394-6620

MEMORANDUM

TO: City Council
FROM: Keith L'Esperance
SUBJECT: Incorrect Work Comp Information

DATE: January 10, 2013

In the information I gave you for the volunteer injuries for the work comp resolution to include board and commission/committee appointments and passed by Council on January 7, 2013, I discovered a coding error/glitch in the database search function for volunteers that I didn't catch and after the fact. Having previously never needed to look at volunteer injuries in great detail, the coding glitch went unnoticed for this classification. It was discovered when I started preparing for the 2012 loss report.

After I discovered the error, I manually (twice) researched and examined individually every single one of the 4,732 injury reports in the database over 19 full years (which I should have done the first time). Rather than two initially found in a quick scan of the injury report database using "volunteer" as the search phrase, there were, in fact, 13 "volunteer" injury reports (Library, PD, Solid Waste, Civic Center, RSVP) over the past 19 years, 7 of which required medical treatment for a total cost of \$4,475. The list of injuries, dates and expenses is attached. From a positive standpoint, 13 out of 4,732 injuries (0.002% of total) and \$4,475 in expense (0.00006% of direct medical/indemnity expense) over 19 years for thousands of volunteer hours that benefit the City is a good track record. But regardless the information submitted was not accurate and that was my fault.

The search function glitch has been resolved as best as possible with the old DOS-based program I am using. Although the numbers are negligible and while none involve any committees or boards, I would be remiss to not correct the flawed information and offer my apologies. While it should not affect the decision to include boards and commissions as we do all other volunteers, it was still an error requiring correction. Because of the error, I will update the attachments to the agenda item upon which you acted to approve the resolution. If you think this action is not sufficient, I can put this topic back on the next Legal and Finance agenda as a correction to Acknowledge Corrected Work Comp Information Report for Volunteers, Boards and Commissions and it can be revisited.

Again, my apologies for the incorrect information.

cc: Mayor Kooiker Jeff Barbier
Pauline Sumption Joel Landeen



EQUAL OPPORTUNITY EMPLOYER

VOLUNTEER INJURIES 1994-2012

- 1996 – Library volunteer cut from razor blade knife. Medical \$562
- 1996 – Library volunteer cut from razor blade knife. No treatment
- 1997 – Library volunteer tripped injuring shoulder. Medical \$677
- 1998 – Solid Waste volunteer cut from paint can. Medical \$6
- 1999 – Library volunteer stepped down from pickup twisted knee. No treatment
- 1999 – Police cadet assisting with arrest sustained small cut. No treatment
- 2002 – Police volunteer slipped on steps injuring ankle. Medical \$2,123
- 2004 – Civic Center usher helped break up fight strained back. Medical \$815
- 2007 – Police cadet assisting with arrest twisted knee. Medical \$249
- 2008 – Police volunteer sustained dog bite in K-9 training. Medical \$43
- 2011 – RSVP volunteer fell. No treatment
- 2012 – Police cadet sustained dog bite in K-9 training. No treatment
- 2012 – Police volunteer sustained taser barb puncture in training. No treatment