

SPECIAL EVENT APPLICATION

Rapid City Police Department



Rapid City Police Department
300 Kansas City Street, Ste. 200
Rapid City SD 57701
Phone: 605-394-4130
Fax: 605-394-6854

NAME OF EVENT: Alex Johnson's New Year's Eve Ball Drop

EVENT DATE/TIME: December 31, 2012 10pm until 1am

SPONSOR ORGANIZATION: The Hotel Alex Johnson
CONTACT PERSON: Wade Lampert
ADDRESS: 523 Sixth Street, Rapid City, SD 57701
HOME PHONE: 605-484-7868
WORK PHONE: 605-342-1210
EMAIL ADDRESS: wlampert@alexjohnson.com

PURPOSE OF EVENT:
Annual New Year's Eve Ball Drop

ASSEMBLY AREA:
In Front of the Alex Johnson on Sixth Street From St. Joseph to Main Street. Need Street Cleared by 11pm, Hotel Will Provide Signs for No Parking
ASSEMBLY TIME: 11:00 PM to 1:00 AM

ROUTE AREA: (List all streets and areas route is expected to cover)
Sixth Street from Main to St. Joseph

Map Attached? YES NO

Alternate Routes Available: YES NO

REQUESTING ANY CITY RESOURCES?
(If so, explanation needed)

FIRE DEPARTMENT:
10 Main Street: 394-4180

Person Contacted:

STREET DEPARTMENT:
605 Steele Street: 394-4152

Person Contacted: John Bloom

PARKS DEPARTMENT:
125 Waterloo Street: 394-5225

Person Contacted:

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Does event require special parking accommodations? YES NO

Will businesses be affected by street closures? YES NO

Have affected businesses been notified? YES NO

Will event require clearing of streets? (Towing of cars) YES NO

Does event include placement of temporary structures?
Copy of 11-6-19 Review Attached? YES NO
YES NO

Does the event plan to serve alcoholic beverages? YES NO

Do you anticipate any security needs? YES NO

Does your event require closing or blocking
of any State Highway? YES NO

Any application for an event, which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit.

Copy of State Permit Attached? YES NO

How many floats do you anticipate in your parade?
If your parade has over 70 floats, City Ordinance requires Council Approval.

OFFICE USE ONLY

COUNCIL APPROVAL REQUIRED: YES NO

POLICE DEPARTMENT REVIEWED BY: *[Signature]* DATE: 11-20-12

SENT TO LEGAL/FINANCE: 11-21-12 L/F MEETING DATE: 11-28-12

COUNCIL MEETING DATE: 12-3-12

COUNCIL APPROVED: YES NO DATE: _____