

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE AGENDA
City of Rapid City, South Dakota
Friday, October 19, 2012

Finance Officer Pauline Sumption called the meeting to order at 10:00 A.M. with the following committee members present: Aldermen: Charity Doyle, Ritchie Nordstrom, Chad Lewis, Amanda Scott and Bonny Petersen; Planning Commission: Linda Marchand; and city staff: Public Works Director Terry Wolterstorff, Community Planning and Development Services Director Brett Limbaugh and Interim Parks Division Manager Lon VanDeusen; and the following members arrived during the course of the meeting: None; and the following were absent: Jerry Wright and John Brewer

Others present included: Assistant Finance Officer Mary Floto, Chief Accountant Tracy Davis, City Engineer Dale Tech, Compliance Specialist Amber Sitts, Fire Chief Mike Maltaverne and Administrative Coordinator Sharlene Mitchell.

Motion was made by Nordstrom, second by Marchand and carried to **adopt the agenda**.

Motion was made by Nordstrom, second by Marchand and carried to **approve the minutes** of the September 21, 2012 meeting.

Davis presented the (CIP101912-01) **Financial Reports** calling attention to the monthly expenditures for the following projects: Elm Avenue Reconstruction, Rand Road Drainage, Street Rehabilitation and the Greenway Trail and Pedestrian Facilities. In response to a question from Sumption, Tech advised that the Elm Avenue project would be completed in November. In response to a question from Nordstrom, VanDeusen addressed the status of the FY2011 carry over projects. In response to a question from Scott, VanDeusen addressed the extent of the Canyon Lake Park lighting project noting that the unexpended funding will be carried forward to FY2013 to be utilized for bike path repair projects. VanDeusen addressed the efforts to identify funding to scan and document the Founders Park historic rock art. Tech addressed the status of the project to refurbish the old club house building. Discussion continued regarding the removal of completed projects from the monthly report. Maltaverne advised that the funding for the Station 5 driveway replacement project will be carried over and combined with the future Station 5 expansion project.

Sitts presented the (No. CIP101912-02) **Capital Plan for Streets, Drainage, MIP Projects** noting that the report has been reformatted to reflect the funding allocated, expended and remaining along with an expanded description of the project status. Sitts called attend to the FY2013 reallocation of the Robbinsdale-E St Charles, Belleview project funding, the reallocation of the Drainage Structure Repair funding to the Perrine Drainage Outfall project due to the bid award and the minor funding increases to the Eleventh Street and Out of the Dust projects due to the bid awards. Sitts called attention to the overall negative balance of the Five Year Plan. In response to a question from Scott, Sumption addressed the fluidity of the CIP plan and the manner in which Public Works annually evaluates and reprioritizes projects to address issues such as the negative balance. Tech advised that the contingency funds held for the streets and drainage projects are utilized to address increased bid amounts and emergency projects. Discussion followed regarding the status of the applications for the Drainage Task Force Committee. Motion was made by Nordstrom, second by Marchand and carried to approve the Report.

VanDeusen presented the recommendation for the (No. CIP092112-03) **Title Change of FY2013 CIP Project to “Swimming Pool Upgrades” from “Outdoor Swimming Pool Upgrades”**. Discussion followed regarding the indoor pool project. Motion was made by Doyle, second by Marchand and carried to approve the Title Change.

Tech presented the citizen request for the (No. CIP101912-03) **East Anamosa Pedestrian Crossing** noting the location of the crossing at the LaCrosse Estates apartment complex. Tech advised that the pedestrian counts warrant the crossing noting that the crossing will serve pedestrians outside of the apartment complex area. Tech recommended installing the crossing as a scheduled FY2013 project noting the approximate cost of the project. In response to a question from Lewis, Tech reviewed the elements of the crossing project noting that the project will include pedestrian activated lights. Tech advised that the additional traffic signalization is supported by the LaCrosse Street arterial road classification. Motion was made by Lewis, second by Petersen to approve the addition of the East Anamosa Pedestrian Crossing project to the FY2013 Streets CIP Plan. In response to a question from Scott, Tech addressed the annual Five Year Plan evaluation process noting that the contingency funds will be retained for emergency projects. Motion carried.

Sumption reviewed the issues associated with the transfer of the Tish Boulevard property noting the previous council action to abate property taxes. Sumption advised that finalization of the property transfer is subject to payment of the outstanding property taxes. Sumption requested authorization for the **transfer of \$4,000 from CIP Contingency to Government Buildings** for payment of the Fire Station 7 property taxes noting that an additional \$4,000 property tax payment will be required in FY2013. In response to a question from Scott, Sumption indicated that the fire station was constructed from the CIP fund noting that the property taxes are an expense of that project. Sumption advised that the imprest fund would be utilized to pay the property taxes by the October 31, 2012 deadline. Discussion followed regarding alternative funding sources for the property tax payment. Motion was made by Petersen, second by Marchand to approve the transfer. Discussion followed regarding the available funding sources for the FY2013 property tax expenditure. Scott stated that she does not support taking the property tax payment from the CIP fund. Sumption addressed the normal process by which property taxes are paid with a land transfer noting that this transfer is an exception to that process. Petersen clarified that her intent in seeking other funding sources is to protect the CIP fund. Scott voiced support for the fire department noting that her opposition to the request is from an accounting standpoint only. Sumption addressed the use of the CIP fund for the fire station project and the assumption that the property tax issue had been resolved with the abatement action. Motion to approve carried with Scott voting NO.

There being no further business to come before the committee, motion was made by Petersen, second by Scott and carried to **adjourn** the meeting at 10:29 a.m., and it was noted that the next scheduled meeting is Friday, November 16, 2012 at 10:00 a.m. in the CSAC, 3rd Floor West Conference Room.