



CITY OF RAPID CITY

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MEMORANDUM

TO: Legal & Finance Committee
FROM: Mayor Sam Kooiker
DATE: October 31, 2012
SUBJECT: Amendment to City Council Notification process

PURPOSE:

All City Council members are now notified of rulings in Step II grievances. This notification policy was implemented in 2011, at my request, to facilitate communication between the Mayor's Office and City Council.

It has also been practice in this administration to inform City Council members whenever a Class grievance has been filed or a grievance (Step II or otherwise) which names the Mayor.

This policy amendment simply affirms current practice and establishes it as ongoing policy.



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