



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

Community Development Division

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MEMORANDUM

TO: Legal and Finance Committee

FROM: Barbara Garcia, Community Development Manager

DATE: August 29, 2012

RE: **Council Approval and Authorization for Mayor and Finance Officer to Sign the Contract for Fiscal Year 2012 Community Development Block Grant Sub-recipient Help!Line Center 211.**

Staff is seeking City Council approval of, and authorization for the Mayor and Finance Officer to sign the attached FY 2012 Community Development Block Grant (CDBG) contracts for Help!Line Center 211. Allocations for this agency's activities were previously approved by the City Council in the FY 2012 Annual Action Plan.

The FY 2012 CDBG funds will be utilized to pay for staffing costs for call center specialists, maintaining database information, program delivery costs to provide information and referrals to programs working with presumed low-income clientele that include abused children, battered spouses, elderly, severely disabled, homeless, illiterate adults, persons with AIDS, migrant farm workers or other programs who work specifically with individuals with low-to-moderate incomes.

In order to establish accounts for the Sub-recipients, the City needs to execute two copies of the Sub-recipient CDBG contracts.

Staff Recommendation: City Council approval and authorization for the Mayor and Finance Officer to sign two (2) copies of the Community Development Block Grant Subrecipient Contract for FY 2012 Sub-recipient Help!Line Center 211.