



Main Street Square, LLC.

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Thursday, April 12, 2012

To Whom It May Concern:

This letter is regarding the authorization of Main Street Square to execute the closure of 6th Street, west of Main Street Square from Main Street to the railroad tracks, at their discretion. We would like to address in more detail how we will handle towing, business notifications, and potential dates of street closures.

We will place signage in advance to notify parkers that we will be towing cars upon street closure. We will always first try to locate and contact the owner of the vehicle to move to another area. If we cannot locate them, we will tow at our own expense. If we must tow a vehicle, we will tow them to a nearby parking space not affected by the street closure. If there is not a nearby space to tow the vehicle to, we will place signage to find a Main Street Square staff member to assist them in locating their vehicle. Most street closures will occur on nights and weekends.

To notify businesses, we will personally meet with each business, email, or call them on the phone to communicate closure and work with them on any concerns.

The events that we will close the street for are the Roller Derby, which occurs monthly June – September on Saturdays, the Art and Wine Festival on June 23-24, Cruiser Car Show and Street Fair on July 8, and if we have a growth in vendors for our 25 week Farmers' Market on Saturdays from 9-1pm May-October, we will also close 6th Street. We also will close the street every Thursday night during Summer Nights for activities on the square and safety of pedestrians going from the square to Main Street.

Please let me know if you have any questions. Thank you for your time and consideration.

Sincerely,

Megan Karbowski
Executive Director
Main Street Square