

## REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_ CIP No. \_\_\_\_\_

II. PROJECT NAME: Rapid City Fire Department Tahoe and Pickups

III. Project/Item(s) Description: Purchase (3) 3/4 ton pickups 6' box and (1) 3/4 ton 8' box pickup from McKie Ford using State Bid Contract #16220 and (1) Tahoe from Billion Auto using State Bid Contract #16217. These purchases will replace a 2002 Chevrolet Malibu, a 2006 Ford Taurus, a 2003 Ford Excursion and a 1999 GMC Sonoma.

IV. BID LETTING DATE: \_\_\_\_\_

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 124,133

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$24,911	\$24,911	\$24,911	\$24,911	\$24,911
Fund Name	Fire	Fire	Fire	Fire	Fire
Department	202	202	202	202	202
Line Item	4360	4360	4360	4360	4360
Fund					

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: *Sheryl Aldridge* Date 4-27-12

*Paul S. S.* Date 4-27-12  
 DIVISION MANAGER Signature

*Mike Malt* Date 4-27-12  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk Public Works Engineering Project Manager