

SPECIAL EVENT APPLICATION

Rapid City Police Department



Rapid City Police Department
300 Kansas City Street, Ste. 200
Rapid City SD 57701
Phone: 605-394-4130
Fax: 605-394-6854

NAME OF EVENT: Tri Rapid City Triathlon

EVENT DATE/TIME: Saturday June 30, 2012

SPONSOR ORGANIZATION: Progressive Racing Productions, LLC
CONTACT PERSON: Royce Wuertzer
ADDRESS: 3701 Margaret Court
HOME PHONE: 605 484-5878
WORK PHONE:
EMAIL ADDRESS: track@rushmore.com

PURPOSE OF EVENT:
See Attached Form

ASSEMBLY AREA:
Canyon Lake Park, Rapid City, SD

ASSEMBLY TIME: 5:00 AM

ROUTE AREA: (List all streets and areas route is expected to cover)
Please See Attached Form

Map Attached? YES NO

Alternate Routes Available: YES NO

REQUESTING ANY CITY RESOURCES?
(If so, explanation needed)

FIRE DEPARTMENT:
10 Main Street: 394-4180

Person Contacted: Richard Broderick

STREET DEPARTMENT:
605 Steele Street: 394-4152

Person Contacted: Chris DeGroot

PARKS DEPARTMENT:
125 Waterloo Street: 394-5225

Person Contacted: Jerry Cole

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Does event require special parking accommodations? YES NO

Will businesses be affected by street closures? YES NO

Have affected businesses been notified? YES NO

Will event require clearing of streets? (Towing of cars) YES NO

Does event include placement of temporary structures?
Copy of 11-6-19 Review Attached? YES NO
 YES NO

Does the event plan to serve alcoholic beverages? YES NO

Do you anticipate any security needs? YES NO

Does your event require closing or blocking of any State Highway? YES NO

Any application for an event, which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit.
Copy of State Permit Attached? YES NO

How many floats do you anticipate in your parade?
 If your parade has over 70 floats, City Ordinance requires Council Approval.

OFFICE USE ONLY

COUNCIL APPROVAL REQUIRED: YES NO

POLICE DEPARTMENT REVIEWED BY: Chris Collins DATE: 3-20-12

SENT TO LEGAL/FINANCE: 3-20-12 L/F MEETING DATE: _____

COUNCIL MEETING DATE: _____

COUNCIL APPROVED: YES NO DATE: _____

Proposed Event: Tri Rapid City Triathlon

Event Location: Canyon Lake Park, Rapid City, SD

Date of Event: Friday, June 29, 2012 12:00 PM until Saturday, June 30, 2012 4:00 PM

Event Director: Royce Wuertzer, Progressive Racing Productions, LLC

In collaboration with P.R. Productions, LLC, Rapid City Convention and Visitors Bureau (RCCVB) and USA Triathlon (USAT) we are planning on producing a USAT Sanctioned Sprint Triathlon at Canyon Lake Park. This event will host Nationally Ranking triathletes from across the country along with offer several Open Triathlon Races for local, state and region triathletes to compete in. This event will be a qualifying event for the National Championships held in August. During this process we would like to work very closely with the City of Rapid City, the Parks and Recreation Department, Rapid City Police and Fire Departments and any other entity that will need to be apart of this event. This form is just a recommendation of of our plan, we reserver the right to update this proposal as changes are needed through the process of working with all of the entities involved to ensure that we put on a safe event, follow all laws and rules set by the City of Rapid City and the Parks and Recreation Department.

The Triathlon will take place on Saturday, June 30, 2012 beginning at 5:00 AM with the opening of the transition area for athletes to setup their equipment for the race. After all of the events have concluded we will take down, clean-up and removal of all race equipment from the park hopefully being done by 8:00 PM Saturday night. We will start setup of the event on Friday, June 29, 2012 at 12:00 PM. We would ask that the park's entrances at both ends of Beach Dr. and the entrance at the West end of the parking lot located along Jackson Blvd. be closed from Friday, June 29, 2012 at 12:00 PM until Saturday, June 30, 2012 at 5:00 PM. Also after 7:00 PM on Friday we would like to close the entrance from Canyon Lake Dr. and Jackson Blvd. for setup of the Finish Line. This would allow for safe setup and take down, also the safety of the athletes previewing the race course on those days. We would like the control of the entrance of individual in certain areas, such as the parking lots around the park. This will be determined through out the planning process.

Swim Course

The Swim portion of the triathlon will take place in Canyon Lake in Canyon Lake Park. The swim portion will start off of the South side of the island in Canyon Lake. We will place a floating dock system on the South side of the island along the narrow section of the island extending to the West. This dock system will be tethered to the island by metal support and heavy ropes to prevent the dock from moving while in use for the start. We will need to place support post into the ground on the island to tether the supports from the docks. We will place metal T fencing post into the ground for the support.

The swim will consist of a 750 meter swim that will head South-East in the lake towards the spillway then turn back to the North and end at the Feeding Area on the North bank of the lake. We will use several large swim buoys to mark the turns in the swim course. The buoys will be tethered to anchors that will be lowered into the water to hold them in place. The buoys will be removed after the race has concluded.

We will place heavy duty rubber mats on the bank of the lake where the athletes will exit the lake. We will use stakes that will be pushed into the bank to ensure that they mats will stay in place. We will build a wooden ramp that exits to the top of the Feeding Area for a safe exit for the athletes. The ramp will be a temporary structure that will be place before the event and removed at the conclusion of the event. We want to ensure that there is a safe exit for the athletes from this area.

We will need to have four (4) lifeguards that are open water certified to be spread out through out the swim course along with another five (5) to six (6) regular lifeguard to assist in monitoring the athletes during the swim. We will need to use kayaks and canoes to patrol the course during the swim to ensure the safety of all athletes.

After the swim the athletes will exit the Feeding Area heading North across the grassy area between the swim exit and the Bike/Run Transition Area (the parking lot next to Jackson Blvd., West of Beach Drive). This will be marked off with pennant flags with small electric fence post placed in the ground.

Transition Area

The Bike/Run Transition Area will be in the parking lot on the North side of the park along Jackson Blvd. West of Beach Drive. This area will house all of the bikes and equipment that will be need by each athlete during the event. We will ask that both entrances to the parking lot be closed to traffic during the event. The East entrance will be the entrance for the Bike transition and the West entrance will be exit to the Transition Area for the Bike. After the Swim section of race the athletes will enter at the Southeast corner of the Transition Area then proceed to their transition spot. For the Run section the athletes will exit the Southwest corner of the Transition Area and the transition to the bike path for the run. We will us the East entrance to the parking lot as the equipment entrance and exit for all athletes. Only athletes, race officials and designated volunteers will be allowed into the Transition Area. We will have security placed at all entrances and exits to ensure the safety of all equipment of the athletes and only those that can be in the area are allowed entrance.

In the Transition Area we will construct multiple temporary bike rack for athletes to rack their bikes on. These racks will be held in place by sand bags. Around the perimeter of the parking lot we will place some type of fencing, to be determined, so that we can restrict the entry of none athletes into this area to protect their equipment. We may need to use some metal T fencing post for added support and safety of the fencing material used. We need to make this area as secure as possible for the protection of the athletes belongs.

Bike Course

The Bike Course will take place on Jackson Blvd. The Bike will leave the Transition Area out of the West entrance onto Jackson Blvd. The course will be a closed 5 kilometer (3.1 mile) course the will proceed West on Jackson Blvd. for 2.5 kilometers (1.55 miles) then return to just before the intersection of Jackson Blvd, and Beach Drive where the athletes will turn around to continue the loops as needed. The athletes will make 4 loops of the course totaling 20 kilometers (12.4 miles). The athletes will return to the transition area by entering the East entrance to the Transition Area.

We will ask that all traffic from the corners of Jackson Blvd. and Canyon Lake Drive to Dark Canyon Road and US Highway 44 be routed to the two (2) West bound lanes. We will want to use the two (2) East bound lanes for the race and have the turning lane as a buffer zone between the automotive traffic and the race traffic. We would like Police Officers placed at the corners of Jackson Blvd. and Canyon Lake Drive and Jackson Blvd. and Chapel Lane. These will be high traffic areas that we would like added protection for the racers. The Police Department will be asked for their help in making any other decisions regarding safety on the bike course and high traffic intersection.

We will need to place Reader Boards at both ends of the bike course so that all traffic will be aware of the race happening. We will also use "candle stick" cones to mark off traffic to direct it away from the race section of the road. The CVB has spoke with a road barrier company to help with this process. We will ask that the Police Department to work closely with this company to ensure that the proper steps are taken to protect the athletes competing in the event.

A permit application has been sent to the South Dakota Department of Transportation for approval. I am waiting to here from the SDDOT representative regarding the permit.

Run Course

The Run course will take place on the bike path located in Canyon Lake Park. The course will be a 5 kilometer (3.1 mile) run consisting of loops of 2.2 kilometers (1.3 miles) with the finish of the run and race being done down Canyon Lake Drive in the park to the Shelter #1. The run will exit the Transition Area on the Southwest corner and follow the Bike Path to Canyon Lake Drive where it will then proceed along the bike path.

The Run course will follow the bike path along the edge of the park making the 2.2 kilometer loop. Each athletes will make two (2) loops of the course then proceed to the finish line. We will use pennant flags and electric fence post to mark the course in certain areas, to be determined. This will help to keep spectators off of certain points of the course and to ensure that athletes make the proper turns. We will ask that all entrances be closed to through traffic for the safety of the athletes so there is no traffic that is entering during the running portion of the race. There will Police or volunteers at

the entrance to control traffic through out the day to ensure the safety of the athletes and allow the public access to the park. We would also ask that we limit the usage of the bike path to none event specific traffic during Saturday of the event to ensure the safe of the athletes. We will post volunteers at the enter points to the parks for the bike path to inform individuals about the event taking place in the park.

Other Areas

The parking lot South of the entrance by Jackson Blvd. and Canyon Lake Drive, between the lake and Canyon Lake Dr. will be for Race Head Quarters and location for any food vendors. There may be tents placed in this place for protection of equipment and vendor use. We will also like to place large tents near the finish line for our main Medical tent, results and post-race food. These will be placed in the grassy area near the finish line near Shelter #1.

We will try to use the parking lots by Shelters #2 and #3 for community access parking for the park. We understand that it is difficult to closed down the most popular park in Rapid City so we will work as closely as we can with the community allow access to the park and have them apart of the event. We will work closely with the Parks and Recreation Department to develop a plan.