

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
City of Rapid City, South Dakota
C/SAC -- 3rd Floor, West Conference Room
10:00 A.M., Friday, February 17, 2012

Finance Officer Pauline Sumption called the meeting to order at 10:00 A.M. with the following committee members present: Aldermen: Charity Doyle, Ritchie Nordstrom, Dave Davis and Bonny Petersen and city staff: Public Works Director Terry Wolterstorff and Parks & Recreation Director Jerry Code; and the following members arrived during the course of the meeting: None; and the following were absent: Jordon Mason, John Brewer, Linda Marchand and Brett Limbaugh

Others present included: Mayor Sam Kooiker, Alderperson Jerry Wright, Assistant Finance Officer Mary Floto, Chief Accountant Tracy Davis, City Engineer Dale Tech, Compliance Specialist Amber Sitts, Assistant Chief Rod Seals, Assistant Chief Tim Behlings, EMS Chief Jason Culberson, Pennington County Sheriff Kevin Thom, Pennington County Chief Deputy Brian Mueller, Landscape Architect Alex DeSmidt, IT Officer Russ Tiensvold and Administrative Coordinator Sharlene Mitchell and guest Connie LeZotte.

Motion was made by Nordstrom, second by Doyle and carried to **adopt the agenda**.

Motion was made by Doyle, second by Nordstrom and carried to **approve the minutes** for the January 20, 2012 meeting.

Sumption requested approval of the (CIP021712-01) **2011 Carry Forward Funds for Streets, Drainage, MIP, Government Buildings, Parks and Information Technology**. Sumption provided a detailed review of the individual projects being carried forward for Government Buildings, Parks and Information Technology. Sumption addressed the request from IT to allow the unspent funding to be carried forward to the IT-CIP Contingency line item. Motion was made by Cole, second by Petersen and carried to approve the 2011 Carry Forward Funds for Street, Drainage, MIP \$7,602,248; Government Buildings \$1,272,930; Parks \$1,292,340 and Information Technology \$340,484.

Seals presented the request for (No. CIP021712-2) **Reallocation of \$1,411,000 of FY2014/2015 funding from Fire Station New (East Area) to Land Purchase**. Seals addressed the costs associated with the development of the future East station noting that area growth has not occurred as initially forecast. Seals outlined the proposal to locate the East Station on the Western Dakota Technical Institute campus. Seals addressed the needs of the Main Fire Station noting the issues associated with expanding the facility on the current site. Seals addressed the advantages of the 108 E Main Street warehouse property including the ability for joint utilization with Pennington County, the services that can be housed at the site and the ability to complete construction of the new Station without an interruption in services. Seals presented the proposal to complete the long range facilities plan, development of a memorandum of understanding with Western Dakota Technical Institute for a joint use facility on the campus, market and sell the Wally Byum property and reallocate funding from the Station 2 construction to the purchase of the 108 E. Main Street property. Thom addressed the benefits of the location with regard to the 24/7 program noting his promise to hold a public hearing prior the physical relocation of the program. Thom indicated that Pennington County is interested in partnering with the City in the 108 E Main Street facility. Seals reviewed the location benefits including no interruption of services, updated facility and increased capabilities. Motion was made by Davis, second by Doyle to approve the Reallocation of \$1,411,000 of FY2014/2015 funding from Fire Station New (East Area) to FY2012 undesignated cash for Land Purchase. Davis addressed the advantages of the land purchase. Sumption addressed the impact the reallocation will have on the current year program funding and her comfort level with the request. Discussion followed regarding the annual percentage increase in program funding and the impact the current sales tax trend will have on the program funding. Nordstrom requested that the Council be provided notice of the public meeting schedule for the 24/7 program relocation. Motion carried.

Tech presented the recommendation to install a (No. CIP021712-3) **Traffic Signal at the 5th Street and Texas Street** intersection. Tech requested approval to reallocate the project construction funds of \$226,000 to FY2012 Streets CIP to permit installation of the signal in advance of the Wal-Mart opening. Tech addressed the impact the increased commercial traffic will have on area traffic flows. Tech advised that the Five Year Plan is currently under review noting that the request will not negatively impact the plan. Discussion followed regarding the improvements that would be completed in conjunction with the signal installation. Motion was made by Doyle, second by Petersen to approve the reallocation of \$226,000 to the FY2012 Streets CIP for the installation of the Traffic Signal at the 5th Street and Texas Street intersection. Discussion followed regarding the costs to install signalization. Motion carried.

Tech presented the (No. CIP021712-4) **Promise Road Improvements Adjacent to City Property** project. Tech addressed the proposed development west of Promise Road and the City's financial responsibility for that portion of the road improvements adjacent to the city property. Tech requested that \$130,000 in Streets CIP be added to the FY2012 Plan for the road improvements. In response to a question from Sumption, Tech advised that the property had been covered by TID 61, noting that the district has expired and the funding no longer available. In response to a question from Petersen, Tech advised that the adjacent property owner does have financing in place and is ready to move the project forward. Discussion followed regarding the bonding process that would have been required should a private individual, instead of the City, own the property on the east side of Promise Road. In response to a question from Davis, Tech indicated that the development will be residential. Davis requested that the City review the need for street lights along Highway 16 noting the perception that this area is out of city limits due to the lack of lighting along the corridor. Discussion followed regarding the development and extension of Promise Road to Catron Boulevard and the status of Golden Eagle Road. In response to a question from Sumption, Tech advised that the improvement of Promise Road will increase the value of the City owned property. Motion was made by Doyle, second by Davis to approve the allocation of \$130,000 to FY2012 Streets CIP for the Promise Road Improvements project. In response to a question from Sumption, Tech indicated that the Streets, Drainage, MIP Projects Five Year Plan will address the funding reallocations for the traffic signal and road improvement projects. Motion carried.

Cole presented the request to (No. CIP012012-02) **Reallocate Parks and Recreation CIP** funding as follows: a) \$5,976 from CIP Parks Contingency to Software Upgrade and Telephone Conversion Project and b) \$15,000 from Vicki Powers Park Shelter Project to Parks & Recreation Comprehensive Plan Project. Cole indicated that the CIP Parks Contingency funds would be utilized to address software upgrades and expansions. Cole indicated that the Park Shelter funds would be directed to the update of the Comprehensive Plan. In response to a question from Sumption, Cole indicated that the plan will address park and recreation needs for the next five years. Motion was made by Petersen, second by Doyle to approve the reallocation of Parks and Recreation CIP funding. Discussion followed regarding the funding for the telephone conversion project. Motion carried.

Sumption advised that the CIP Five Year Plan will be presented at the March meeting. In response to a question from Wright, Sumption requested that the Dover Street Drainage item be placed on the March agenda.

There being no further business to come before the committee, motion was made by Doyle, second by Nordstrom and carried to **adjourn** the meeting at 10:45 a.m., and it was noted that the next scheduled meeting is Friday, March 16, 2012 at 10:00 a.m. in the CSCA, 3rd Floor West Conference Room.