



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

City Finance Office

300 Sixth Street

Rapid City, South Dakota 57701-5035

605-394-4143

February 21, 2012

To: Legal and Finance Committee

From: Tracy Davis, Chief Accountant

With the changes for the bill paying processing for the Airport, Civic Center and Library, the Accounts Payable Division needs to be adjusted to more efficiently use the employees that we have. The Finance Accounts Payable Clerk III position is being added however no new FTE is being added. The individual currently holding the Accounts Payable Coordinator position will be moved to the Finance Accounts Payable Clerk III position.



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