

**FES
JOB RANKING FORM**

JOB TITLE: Finance Accounts Payable Clerk III

DATE: 2/16/12

DEPARTMENT: Finance

<u>EVALUATIONS FACTORS</u>	<u>LEVEL ASSIGNED</u>	<u>POINTS ASSIGNED</u>
1. Knowledge Required by the Position	<u>3</u>	<u>350</u>
2. Supervisory Controls	<u>3</u>	<u>275</u>
3. Guidelines	<u>2</u>	<u>125</u>
4. Complexity	<u>3</u>	<u>150</u>
5. Scope and Effect	<u>3</u>	<u>150</u>
6. Personal Contacts	<u>2</u>	<u>25</u>
7. Purpose of Contacts	<u>2</u>	<u>50</u>
8. Physical Demands	<u>1</u>	<u>5</u>
9. Work Environment	<u>1</u>	<u>5</u>
10. Supervisory/Management Responsibility Over Other Positions	<u>2</u>	<u>150</u>

TOTAL POINTS 1285

GRADE ASSIGNED 12

Comments: Adding an AP Clerk III level. Reviewed by compensaiton committee consisting of Tim Doyle (FOP), Mary Floto (Finance), Tammie Krumm (HR), and Andrew Rasmussen (IAFF); absent was Susan Braunstein (AFSCME)

Signature & Date: Tammie Krumm 2/16/12