

**CITY OF RAPID CITY  
TRAVEL AND TRAINING REQUEST**

Person requesting travel Chaz Fondren Department EMS 0890

I hereby request permission to travel for the following purpose: (Give specific nature of business and interest of the City to justify cost involved.)

Paramedic Training Program

List all other City employees, if any, making the trip for the same purpose: Byrce Green

Place of meeting or destination Western Dakota Tech, Rapid City, SD

Date of meeting \_\_\_\_\_

Date trip to begin \_\_\_\_\_ Date trip will end \_\_\_\_\_

Method of transportation requested \_\_\_\_\_

Estimated transportation cost \_\_\_\_\_ \$ \_\_\_\_\_

Meals \_\_\_\_\_

Lodging \_\_\_\_\_ days \_\_\_\_\_

Other costs - description Tuition 9800.00

Books 1173.22

Total estimated cost of trip \_\_\_\_\_ \$ 10,973.22

Signed \_\_\_\_\_ Date M. Melt 2-6-12 Date  
(person requesting travel) (Department Director)

When the cost of the trip will exceed \$1,500 per employee, this section must be signed.

In accordance with the provisions of Rapid City ordinances and travel regulations, consent is hereby given for travel as requested in the foregoing application. Maximum cost of trip authorized is \$ \_\_\_\_\_

Approved \_\_\_\_\_ Date \_\_\_\_\_  
Mayor