

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
City of Rapid City, South Dakota
C/SAC -- 3rd Floor, West Conference Room
10:00 A.M., Friday, December 16, 2011

Finance Officer Pauline Sumption called the meeting to order at 10:00 A.M. with the following committee members present: Aldermen: Charity Doyle, Ritchie Nordstrom, Dave Davis and Bonny Petersen; Planning Commissioners: John Brewer; and city staff: Public Works Director Terry Wolterstorff, Community Planning and Development Services Director Brett Limbaugh and Recreation Division Manager Doug Lowe (proxy); and the following members arrived during the course of the meeting: None; and the following were absent: Jordon Mason and Linda Marchand.

Others present included: Assistant Finance Officer Mary Floto, Chief Accountant Tracy Davis, City Engineer Dale Tech, Fire Chief Mike Maltaverne and Administrative Coordinator Sharlene Mitchell.

Motion was made by Doyle, second by Petersen and carried to **adopt the agenda**.

Motion was made by Nordstrom, second by Doyle and carried to **approve the minutes** for November 18, 2011.

Davis presented the (No. CIP121611-1) **Financial Reports** calling attention to the funding expended for the Cambell Street Box Culvert project, the Canyon Lake Drive Watermain reconstruction project and the Street Rehabilitation project. Davis advised that the Star Village sidewalk project has been finalized and is over budget. Sumption addressed the efforts to identify a funding source for the overage noting that CDBG funds are not available. Davis addressed the correction to the fire vehicles payment. In response to a question from Nordstrom, Davis clarified that the identified expenditures are payments for services on the specific projects and are not increases to the funding allocated for the projects.

Wolterstorff provided a brief review of the (No. CIP121611-2) **Capital Plan for Streets, Drainage, MIP Projects** calling attention to the activity on the East St. Francis, Miscellaneous Improvements and St Patrick Street projects. Sumption advised the members that the Capital Plan for Street, Drainage, MIP Projects report will not be available for the first months of 2012 to allow processing of the year end expenditures. Tech indicated that the new Five Year plan will be included with the updated report. In response to a question from Doyle, Tech advised that the Five Year plan is reviewed and updated annually allowing all aspects of each project addressed. In response to a question from Sumption, Tech advised that the goal of the Five Year plan review and update is to provide a positive balance for each project year and the Fund Total. In response to a question from Brewer, Tech addressed the coordination between the State STIP and the City CIP plan. Discussion followed regarding the impact of the STIP amendments on the CIP plan. Motion was made by Petersen, second by Doyle and carried to approve the Capital Plan for Streets, Drainage, MIP Projects.

Sumption advised that she has visited with the new director for the Minneluzahan Senior Center noting that he has visited with Barb Garcia regarding the CDBG funding for the HVAC project.

There being no further business to come before the committee, motion was made by Nordstrom, second by Petersen and carried to **adjourn** the meeting at 10:09 a.m., and it was noted that the next scheduled meeting is Friday, January 20, 2012 at 10:00 a.m. in the CSCA, 3rd Floor West Conference Room.