

SPECIAL EVENT APPLICATION

Rapid City Police Department



Rapid City Police Department
 300 Kansas City Street, Ste. 200
 Rapid City SD 57701
 Phone: 605-394-4130
 Fax: 605-394-6854

NAME OF EVENT: KOTA CARE & SHARE - BAGEL IN THE STREET DRIVE THRU
 EVENT DATE/TIME: NOV 4, 2011 6:30AM - 9AM

SPONSOR ORGANIZATION: KOTA-TV-RADIO- DUMAMEL BROADCASTING
 CONTACT PERSON: HELENE DUMAMEL / Debra Jensen
 ADDRESS: 518 ST. JOE
 HOME PHONE: KOTA 342-2000 - BLACK HILLS BAGELS - 399-1277 OR
 WORK PHONE: DEBRA'S CELL 484-7967
 EMAIL ADDRESS: Debra@BLACKHILLSBAGELS.COM

PURPOSE OF EVENT:
 BLACK HILLS FOOD BANK + CHURCH RESPONSE - MONEY + FOOD. WE GIVE OUT BAGELS, COFFEE/POP TO MOTORISTS IN LEFT HAND LANE & THEY DROP MONEY OR CASHED GOODS IN BUCKETS.

ASSEMBLY AREA:
 6TH - 5TH ST. LEFT HAND LANE - IN FRONT OF KOTA STUDIOS.
 ASSEMBLY TIME: 6:00AM - NEED CONES + BARRIERS PLACED.

ROUTE AREA: (List all streets and areas route is expected to cover)
 MOTORISTS BEGIN GETTING IN LEFT LANE NEAR HILLY PARK -
 A DOT SIGN THAT SAYS "NO BAGEL" KOTA-BAGEL DRIVE-THRU LEFT HAND LANE FRI NOV 4TH 6:30 TO 9AM 1 WEEK PRI. IS VERY HELPFUL!

Map Attached? YES NO

Alternate Routes Available: YES NO

REQUESTING ANY CITY RESOURCES?
 (If so, explanation needed) Cones on 11/4 Before 6AM + DOT SIGN 10/27 TO 11/4

FIRE DEPARTMENT: 10 Main Street: 394-4180 Person Contacted:
 STREET DEPARTMENT: 605 Steele Street: 394-4152 Person Contacted:
 PARKS DEPARTMENT: Person Contacted:

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Does event require special parking accommodations? YES NO

Will businesses be affected by street closures? YES NO

Have affected businesses been notified? YES NO

Tallys Motel Affected
Will event require clearing of streets? (Towing of cars) YES NO
HOWEVER NO PARKING ON LEFT FROM 6TH TO 5TH

Does event include placement of temporary structures? YES NO
Copy of 11-6-19 Review Attached? YES NO
Cones

Does the event plan to serve alcoholic beverages? YES NO

Do you anticipate any security needs? YES NO

Does your event require closing or blocking of any State Highway? YES NO

Any application for an event, which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit.
Copy of State Permit Attached? YES NO

How many floats do you anticipate in your parade? *NO FLOATS - TABLES WILL BE SET UP*
If your parade has over 70 floats, City Ordinance requires Council Approval.

OFFICE USE ONLY

COUNCIL APPROVAL REQUIRED: YES NO

POLICE DEPARTMENT REVIEWED BY: *[Signature]* DATE: *10-4-11*

SENT TO LEGAL/FINANCE: *10-4-11* L/F MEETING DATE: _____

COUNCIL MEETING DATE: _____

COUNCIL APPROVED: YES NO DATE: _____

*Rec'd
9/21*