



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

## Growth Management Department

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### MEMORANDUM

TO: Legal and Finance Committee  
City Council

FROM: Karen Bulman, Planner II

DATE: September 19, 2011

RE: Professional Service Agreement with Nore Winter/Winter & Company for the Design Guidelines for the West Boulevard Historic District Project – Phase II for the Historic Preservation Commission in an amount not to exceed \$12,000.00

The Historic Preservation Commission is requesting approval of the contract with Nore Winter/Winter & Company for the Design Guidelines for the West Boulevard Historic District Project – Phase II.

The Consultant will obtain extensive public input in developing a consensus among the property owners resulting in a final draft of Design Guidelines for the West Boulevard Historic District. This contract will be the second step in the process of developing Design Guidelines for the West Boulevard Historic District to provide assistance to property owners. Phase I, the Design Guidelines Outline for the West Boulevard Historic District, has been completed. It is anticipated that the final phase of the project will be completed as funds become available in next year's grant cycle, resulting in the completion of the Design Guidelines.

The Historic Preservation Commission received funding for this preservation project in the 2011-2012 Certified Local Government grant from the State Historic Preservation Office. The Historic Preservation Commission recommends the approval of the proposal from Nore Winter/Winter & Company to complete Phase II of the Design Guidelines project.

**HISTORIC PRESERVATION COMMISSION RECOMMENDATION: Authorize the Mayor and Finance Officer to sign the contract between Nore Winter/Winter & Company and the City of Rapid City for the Design Guidelines for the West Boulevard Historic District Project – Phase II for the Historic Preservation Commission in an amount not to exceed \$12,000.**



EQUAL OPPORTUNITY EMPLOYER