

SPECIAL EVENT APPLICATION

Rapid City Police Department



Traffic Section
300 Kansas City Street, Suite 200
Rapid City SD 57701
Phone: 605-394-4130
Fax: 605-394-6854

NAME OF EVENT: Red Ribbon Week Parade

EVENT DATE/TIME: October 8, Parade starts at 11:00

SPONSOR ORGANIZATION: South Dakota National Guard Counterdrug
CONTACT PERSON: SFC Kristi Palmer
ADDRESS: 2823 West Main St
HOME PHONE: 605-391-4384
WORK PHONE: 605-737-6550
EMAIL ADDRESS: kristi.palmer@us.

PURPOSE OF EVENT: Red Ribbon Week

ASSEMBLY AREA: SDSMAT - Ottawa stadium
ASSEMBLY TIME: 0900

ROUTE AREA: (List all streets and areas route is expected to cover)
see attached Map
St. Joe to 3rd st
return
Main st to Surbeck Center / Ottawa Stadium
Map Attached? YES NO
Alternate Routes Available: YES NO

REQUESTING ANY CITY RESOURCES?
(If so, explain need)
FIRE DEPARTMENT: 10 Main Street 394-4180 Contact: _____
STREET DEPARTMENT: 605 Steele Street 394-4152 Contact: _____
PARKS DEPARTMENT: 125 Waterloo Street 394-5225 Contact: _____
Police Department assists with staging area at Ottawa and blocking streets, and lead parade.

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Does event require special parking accommodations?	YES	<input checked="" type="radio"/> NO
Will businesses be affected by street closures?	YES	<input checked="" type="radio"/> NO
Have affected businesses been notified?	YES	<input checked="" type="radio"/> NO
Will event require clearing of streets? (Towing of cars)	YES	<input checked="" type="radio"/> NO
Does event include placement of temporary structures? <i>Copy of 11-6-19 Review Attached? YES NO</i>	YES	<input checked="" type="radio"/> NO
Does event plan on serving alcohol?	YES	<input checked="" type="radio"/> NO
Do you anticipate any security needs?	YES	<input checked="" type="radio"/> NO
Does your event require closing or blocking of any State Highway? <i>Any application for an event which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit. Copy of State Permit Attached? YES NO</i>	YES	<input checked="" type="radio"/> NO

How many floats do you anticipate in your parade? 20
If your parade has over 70 floats, City Ordinance requires Council Approval.

OFFICE USE ONLY

COUNCIL APPROVAL REQUIRED:

YES NO

POLICE DEPARTMENT REVIEWED BY:

[Signature]

DATE: 9-7-11

SENT TO LEGAL/FINANCE:

9-7-11

L/F MEETING DATE: _____

COUNCIL MEETING DATE: _____

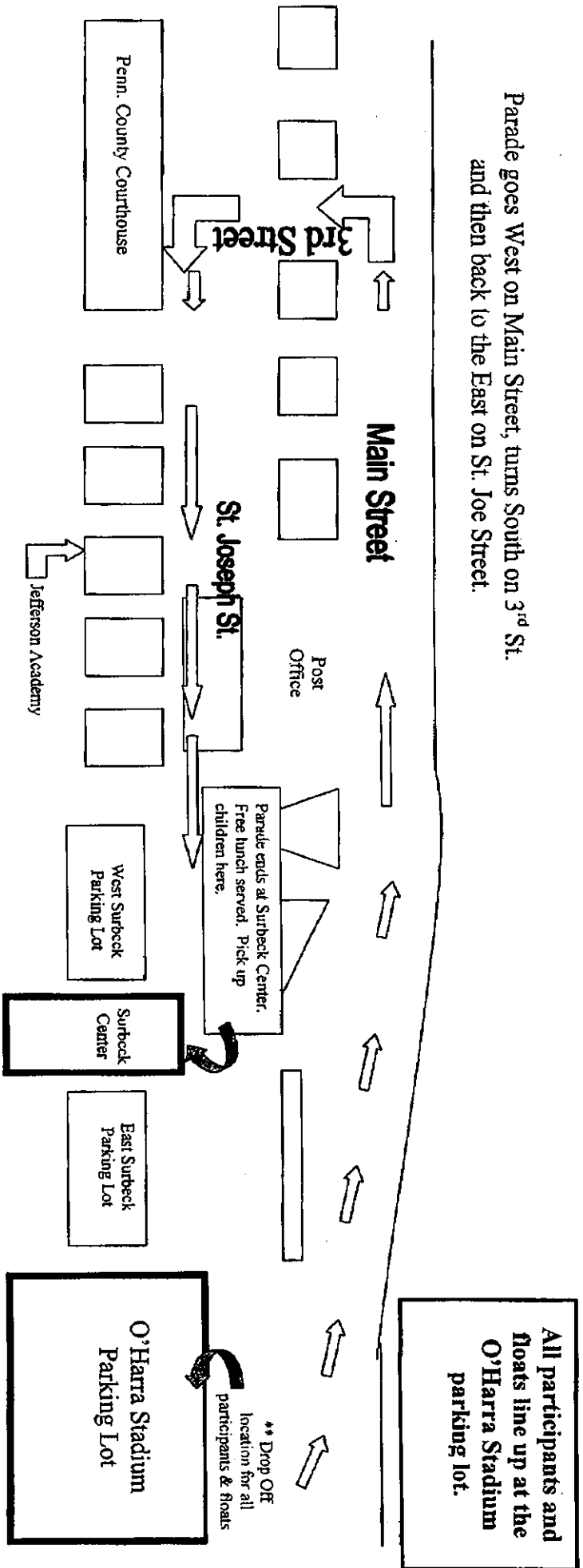
COUNCIL APPROVED:

YES NO

DATE: _____

Red Ribbon Parade Route

Parade goes West on Main Street, turns South on 3rd St. and then back to the East on St. Joe Street.



The Red Ribbon Parade will follow a route beginning at SD School of Mines & Technology. **ALL PARTICIPANTS (floats & walkers) will line up at the O'Harra Stadium parking lot.** Parking will be available at the Surbeck Center.

Parents who are dropping off their children will need to do so at the O'Harra Stadium parking lot. Parade volunteers will assist the participating groups and parents in directing them to the correct line up position. Limited parking will be available at the Surbeck Center parking lots.

All groups should be in place by 10:40 am. Drop off children between 10:30 & 10:40 am. The parade will begin promptly at 11:00 am, starting in front of the O'Harra Stadium and ending at the School of Mines Surbeck Center. All walkers and floats will line up and join each other in the O'Harra Stadium parking lot. The parade route will proceed on Main St. (westbound) to 3rd St., turn and continue on St. Joe St. (eastbound) to the School of Mines Surbeck Center for a free luncheon after the parade.

NOTE: An adult must accompany youth participants in the line-up area.

Parade volunteers and the Rapid City Police Dept. officers will be stationed at various locations along the parade route to assist all parade participants and to answer questions.