

**ORDINANCE NO. 5740**

**AN ORDINANCE CHANGING THE NAME OF THE DEPARTMENT OF GROWTH MANAGEMENT TO DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT SERVICES BY AMENDING CHAPTER 2.47 OF THE RAPID CITY MUNICIPAL CODE.**

WHEREAS, the City of Rapid City (“City”), currently has ordinances creating a Department of Growth Management (the “Department”); and

WHEREAS, the function of the Department is to coordinate all community planning and development activities, building permitting and associated inspections for the City; and

WHEREAS, after conducting a processes assessment of the Department, the final report provided to the City by the consulting firm Lehe Planning of Birmingham, Alabama, recommended the Department change its name to Community Planning and Development Services to better convey its functions; and

WHEREAS, the Common Council of Rapid City deems it to be in the City’s best interests to adopt the name change recommendation to reflect the nature of the community services the Department provides.

NOW THEREFORE, BE IT ORDAINED, by the City of Rapid City, that Chapter 2.47 of the Rapid City Municipal Code is hereby amended to read as follows:

**2.47.010 Department of ~~growth management~~ Community Planning and Development Services created.**

There is hereby created by the Rapid City Common Council a department to be known as the Department of ~~Growth Management~~ Community Planning and Development Services, whose function shall be to coordinate all community planning and development activities, building permitting and associated inspections, and geographic information systems for the city.

**2.47.020 Director created.**

A. There is hereby created the Office of the Director of the ~~Growth Management~~ Community Planning and Development Services Department. The Director shall be appointed by the Mayor with approval by the Council and shall serve at the pleasure of the Mayor.

B. The duties of the Director of ~~Growth Management~~ Community Planning and Development Services shall be as follows:

1. Administer all operations in the ~~Growth Management~~ Community Planning and Development Services Department;
2. Supervision of all employees assigned to the ~~Growth Management~~ Community Planning and Development Services Department and recommend to the Mayor and Council appropriate staffing levels throughout the Department;
3. Annually prepare and submit to the Mayor and Council a proposed budget for the Department;
4. Act as the liaison to the Planning Commission;
5. Act as the Executive Director of the Metropolitan Planning Organization;
6. Insure the efficient operation of the ~~Growth Management~~ Community Planning and Development Services Department; and
7. Provide input to the Mayor, Council and other city boards and committees to insure the continued efficient operation of the Department while protecting the health, safety and welfare of the community.

#### **2.47.030 Development Services Division.**

The Development Services Division of the ~~Growth Management~~ Community Planning and Development Services Department is hereby created and shall be responsible for building permit issuance, plans review and shall review and process development applications including, rezoning requests, within the city and all subdivision applications within the city and within the city's extraterritorial jurisdiction as established by state law and city ordinance. The Development Services Division shall perform other functions as assigned by the Director of ~~Growth Management~~ Community Planning and Development Services.

#### **2.47.040 Community Planning Division.**

The Community Planning Division of the ~~Growth Management~~ Community Planning and Development Services Department is hereby created and shall be responsible for future land use planning, annexation planning and implementation, transportation planning. The Community Planning Division shall perform other functions as assigned by the Director of ~~Growth Management~~ Community Planning and Development Services.

#### **2.47.050 GIS Division.**

The GIS Division is hereby created and shall be directly responsible for collecting geographic information and maintaining the geographic information system. The GIS Division shall perform other functions as assigned by the Director of ~~Growth Management~~ Community Planning and Development Services.

**2.47.060 Reference to Growth Management.**

Whenever in this code, or any ordinance of the city, a reference is made to the Department of Growth Management or to any portion thereof, such reference shall be replaced with and in effect shall be a reference to the Department of Community Planning and Development Services.

CITY OF RAPID CITY

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Finance Officer

(SEAL)

First Reading:

Second Reading:

Published:

Effective: