



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

Community Development Division

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MEMORANDUM

TO: Legal and Finance Committee

FROM: Barbara Garcia, Community Development Manager

DATE: August 31, 2011

RE: **Council Approval and Authorization for Mayor and Finance Officer to Sign Contract for Fiscal Year 2011 Community Development Block Grant Sub-recipient Help!Line Center.**

Staff is seeking City Council approval of, and authorization for the Mayor and Finance Officer to sign the attached FY 2011 Community Development Block Grant (CDBG) contract for the Help!Line Center. Allocations for this agency's activities were previously approved by the City Council in the FY 2011 Annual Action Plan.

The FY 2011 CDBG funds will be utilized to pay for partial salaries and/or printing costs for the call center, which provides resource information on non-profit, social services, and government programs to approximately 5,600 Rapid City citizens.

In order to establish accounts for the Sub-recipients, the City needs to execute two copies of the Sub-recipient CDBG contracts.

Staff Recommendation: City Council approval and authorization for the Mayor and Finance Officer to sign two copies of the Community Development Block Grant Subrecipient Contract for FY 2011 for the Help!Line Center.