

# SPECIAL EVENT APPLICATION

Rapid City Police Department



Traffic Section  
300 Kansas City Street  
Rapid City SD 57701  
Phone: 605-394-4139  
Fax: 605-394-6854

394-4139  
355-3069

NAME OF EVENT:

EVENT DATE/TIME: MAY 26th & 27th

SPONSOR ORGANIZATION: THE HOTEL ALEX JOHNSON

CONTACT PERSON: Sam Cannon / Kate Pierce

ADDRESS: Hotel Alex Johnson  
523 6th Street

HOME PHONE: Rapid City SD 57701

WORK PHONE: (605) 342-1210 (605) 877-4904

EMAIL ADDRESS: generalmanager@alexjohnson.com

PURPOSE OF EVENT:

MOTORCYCLE TOUR GROUP

ASSEMBLY AREA: LOADING ZONE IN FRONT OF THE ALEX JOHNSON

FOR MOTORCYCLE PARKING  
ASSEMBLY TIME: ALL DAY

ROUTE AREA: (List all streets and areas route is expected to cover)

Map Attached? YES NO

Alternate Routes Available: YES NO

REQUESTING ANY CITY RESOURCES?  
(If so, explain need)

FIRE DEPARTMENT:  
10 Main Street 394-4180

Contact: \_\_\_\_\_

STREET DEPARTMENT:  
605 Steele Street 394-4152

Contact: \_\_\_\_\_

PARKS DEPARTMENT:  
125 Waterloo Street 394-5225

Contact: \_\_\_\_\_

*[Handwritten signature]*  
4/11/11

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Does event require special parking accommodations?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
Will businesses be affected by street closures?	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Have affected businesses been notified?	<input type="radio"/> YES	<input type="radio"/> NO <input checked="" type="checkbox"/>
Will event require clearing of streets? (Towing of cars)	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Does event include placement of temporary structures? <i>Copy of 11-6-19 Review Attached? YES NO</i>	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Does event plan on serving alcohol?	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Do you anticipate any security needs?	<input type="radio"/> YES	<input checked="" type="radio"/> NO
Does your event require closing or blocking of any State Highway? <i>Any application for an event which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit. Copy of State Permit Attached? YES NO</i>	<input type="radio"/> YES	<input type="radio"/> NO

How many floats do you anticipate in your parade?  
If your parade has over 70 floats, City Ordinance requires Council Approval.

### OFFICE USE ONLY

COUNCIL APPROVAL REQUIRED:

YES  NO

POLICE DEPARTMENT REVIEWED BY: [Signature] DATE: 4-7-11

SENT TO LEGAL/FINANCE: \_\_\_\_\_ I/P MEETING DATE: \_\_\_\_\_

COUNCIL MEETING DATE: \_\_\_\_\_

COUNCIL APPROVED: . YES NO DATE: \_\_\_\_\_